

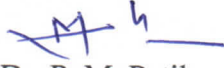
*Palus Shikshan Prasarak Mandal's*  
**Arts, Commerce and Science College, Palus**  
*Internal Quality Assurance Cell*

**2021-22**

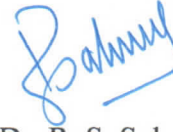
**NOTICE**

15<sup>th</sup>, June, 2021

The 1<sup>st</sup> meeting of the IQAC members (2021-22) will be held on Wednesday, 23<sup>rd</sup> June, 2021 at 11.00 a.m. in the ICT hall. All the members of the Cell are requested to attend the meeting. The agenda of the meeting attached with the notice.



Dr. P. M. Patil  
Coordinator, IQAC



Prin. Dr. R. S. Salunkhe  
Chairman, IQAC

**AGENDA:**

1. To confirm minutes of the previous meeting.
2. Discussion of perspective plan, Academic Calendar, Time-table and Teaching plan year, 2021-22
3. To recruit CHB faculty for year, 2021-22.
4. Use of ICT tools and Online/offline, teaching, learning and evaluation mode.
5. Online Admission process
6. To celebrate the birth and death anniversaries of great personalities with academic and extension activities.
7. Any other subjects with the permission of the chairman.



## MINUTES OF THE IQAC MEETING

### Minutes of the meeting:

The minutes of the IQAC members (2021-22) held on Wednesday, 23<sup>rd</sup> June, 2021 at 11.00 a.m. in the ICT hall.

### Present Members:

Shri. D. P. Shinde  
Dr. C. S. Pawar  
Shri. G. B. Patil  
Adv. M. B. Shinde  
Smt. Meghana Kore  
Shri. Nilesh Yesugade  
Shri. S. G. Phalake  
Shri. D. N. Kalange  
Dr. S. M. Kamble  
Shri. D. V. Bhat  
Smt. N. S. Patil  
Shri. S. M. Joshi  
Shri. M. V. Kamble  
Shri. N. K. Shinde

### Absent Members: All Present

#### 1. To confirm minutes of the previous meeting:

The minutes of the previous meeting were read out by the co-ordinator and the same were confirmed unanimously by all the members. Since no suggestions, the minutes were signed by the chairman.

#### 2. Discussion of perspective plan, Academic Calendar, Time-table and Teaching plan year, 2021-22

The discussion was done on the *Perspective plan* and *Academic Calendar, teaching plan and time-table* of the year 2021. It was decided that to organize meeting with Criterion-wise coordinators, Heads of Departments, Committee Coordinators and discuss about perspective plan and academic calendar, teaching plan and time-table, make draft of them and put before the committee in the next meeting for the approval.

**3. To recruit CHB faculty for year, 2021-22:**

The discussion was done on the on the CHB posts required for the year 2021-22 and it was decided that as per requirement of CHB teachers' workload to take the approval from the university and organize the interviews by giving advertisement in the newspaper. The principal was asked to take the action as per discussion.

**4. Use of ICT tools and Online/offline, teaching, learning and evaluation mode:**

The point was discussed and it was decided that to motivate the faculty to use ICT tools for the teaching and evaluation. It was also decided that as per the situation of the spread of corona virus, and the guideline of Govt. of Maharashtra and University use online/offline mode for the teaching, learning and evaluation.


**5. Online Admission process:**

The discussion was made on the online admission process and it was decided that to follow the online admission process to control the spread of covid-19 virus, and publish the information regarding it to the stakeholders through the social media tools.

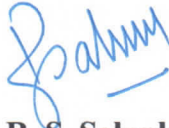
**6. To celebrate the birth and death anniversaries of great personalities with academic and extension activities:**

The discussion was done on the activities to be conducted during the years and it was decided that to organize the above mentioned activities as per the academic calendar. Shri. G. B. Patil added that to celebrate the anniversaries of the great personalities with organizing the lectures for students and faculty.

Since there was no matter for discussion, the meeting ended with a vote of thanks to the chair.

  
**Dr. P. M. Patil**  
*Coordinator, IQAC*



  
**Prin. R. S. Salunkhe**  
*Chairman, IQAC*

*Palus Shikshan Prasarak Mandal's*  
**Arts, Commerce and Science College, Palus**  
*Internal Quality Assurance Cell*

**Minutes of the Meeting and Action Taken Report 2021-22**

<b>Sr. No</b>	<b>Date</b>	<b>Issues Discussed</b>	<b>Action Taken Plan</b>
1	23/06/2021	To confirm minutes of the previous meeting.	The minutes of the last meeting confirmed and signed by the chairman.
		Discussion of perspective plan, Academic Calendar, Time-table and Teaching plan year, 2021-22	Perspective plan, Academic Calendar, Time-table and Teaching plan year, 2021-22 are made and approved unanimously.
		To recruit CHB faculty for year, 2021-22.	As per the workload, CHB posts are approved by the university and GD office and recruited.
		Use of ICT tools and Online/offline, teaching, learning and evaluation mode.	ICT tools are used for teaching, learning and evaluation for online and offline mode. Besides, other e-learning resources are used by the faculty.
		Online Admission process	For Admission, online totally online process is followed.
		To celebrate the birth and death anniversaries of great personalities with academic and extension activities.	Celebrated the birth and death anniversaries of great personalities with academic and extension activities.



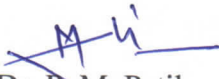
*Palus Shikshan Prasarak Mandal's*  
**Arts, Commerce and Science College, Palus**  
*Internal Quality Assurance Cell*


2021-22

**NOTICE**

22th Sept., 2021

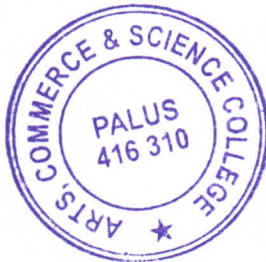
The 2<sup>nd</sup> meeting of the IQAC members (2021-22) will be held on Monday, 4th Oct., 2021 at 11.00 a.m. in the Cabin of Principal. All the members of the Cell are requested to attend the meeting. The agenda of the meeting attached with the notice.

  
Dr. P. M. Patil  
Coordinator, IQAC

  
Prin. R. S. Salunkhe  
Chairman, IQAC

**AGENDA:**

1. To confirm minutes of the previous meeting.
2. To organize seminars, conferences, workshops and other activities.
3. To conduct University online/offline exams as per the guidelines.
4. Discussion on utilization of DBT grant and organization of activities under it.
5. Discussion about activities to be taken or organize with Alumni Association.
6. To take initiatives for MoU and linkages with other institutions.
7. To discuss about research endeavour of faculty and students.
8. Organization of vaccination (Covid-19) camp for students, faculty and society.
9. Any other subjects with the permission of the chairman.



## **MINUTES OF THE IQAC MEETING**

### **Minutes of the meeting:**

The minutes 2<sup>nd</sup> meeting of the IQAC members (2021-22) held on Monday, 4th Oct., 2021, at 11.00 a.m. in the Cabin of Principal.

### **Present Members:**

Shri. D. P. Shinde

Dr. C. S. Pawar

Shri. G. B. Patil

Adv. M. B. Shinde

Smt. Meghana Kore

Shri. Nilesh Yesugade

Shri. S. G. Phalake

Shri. D. N. Kalange

Dr. S. M. Kamble

Shri. D. V. Bhat

Smt. N. S. Patil

Shri. S. M. Joshi

Shri. M. V. Kamble

Shri. N. K. Shinde

### **Absent Members: All Present**

#### **1. To confirm minutes of the previous meeting:**

The minutes of the previous meeting were read out by the co-ordinator and the same were confirmed unanimously by all the members. Since no suggestions, the minutes were signed by the chairman.

#### **2. To organize seminars, conferences, workshops and other activities.**

The discussion was made on the organization on the seminars, conferences, workshops and guest lecture be organized at the State/national/international level and workshops under lead college. It was also decided that some academic lectures be organized for students on some auspicious occasions.

**3. To conduct University online/offline exams as per the guidelines.**

The point of examination put before the committee and discussion was made on it, and it was decided that to conduct online/offline exams as per the guidelines of the university. The discussion was also made on the completion of the syllabus and question bank and study material to be provided to students.

**4. Discussion on utilization of DBT grant and organization of activities under it.**

The discussion was made on the utilization of DBT grant and organization of activities under it. The principal has given information regarding DBT sanctioned grant and planning of utilization and activities to be taken under it received from particular committee.

**5. Discussion about activities to be taken or organize with Alumni Association:**

The activities to be taken under Alumni Association was discussed and it was decided that to inform the president of association to conduct the meeting, plan and discuss the activities to organize. The principal assured about it to the committee.

**6. To take initiatives for MoU and linkages with other institutions.**

The point about MoU and linkages put before the committee by the IQAC Coordinator, discussion was done on it and it was decided that to take initiatives for MoU and linkage with academic institutions and industries. It was also discussed that only initiative for MoU and linkages are not important, they should be functional and useful for students and faculty.

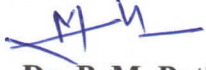
**7. To discuss about research endeavour of faculty and students:**

The discussion was made on the research activities for faculty and students, it was decided that to motivate faculty to attend the conference, seminars and publish their papers in reputed journals. Dr. S. M. Kamble shared his views as it would be better to organize workshops regarding research for faculty and students and provide financial assistance for both. To increase the interest of research among the students, the principal shared his views as it is essential to take initiative for it; to make group of students and assign duty to faculty regarding Avishkar competition and its areas like humanities, social science, commerce and law, agriculture and so on, and provide the guidance to students. It was also decided to increase students' representation and their performance in the event.


**8. Organization of vaccination (Covid-19) camp for students, faculty and society:**

The discussion regarding vaccination (Covid-19) camp was done, and it was decided that with safety measures and precaution, to conduct the camp with the help of Rural Health Centre, Palus. It was also decided to motivate students, their parents through them and faculty to take vaccination to prevent and control the spread of virus.

Since there was no matter for discussion, the meeting ended with a vote of thanks to the chair.

  
**Dr. P. M. Patil**  
*Coordinator, IQAC*



  
**Prin. R. S. Salunkhe**  
*Chairman, IQAC*



**Palus Shikshan Prasarak Mandal's**  
**Arts, Commerce and Science College, Palus**  
**Internal Quality Assurance Cell**

**Minutes of the Meeting and Action Taken Report 2021-22**

Sr. No	Date	Issues Discussed	Action Taken Plan
2	4/10/2021	To confirm minutes of the previous meeting.	The minutes of the last meeting confirmed and signed by the chairman.
		To organize seminars, conferences, workshops and other activities.	Conference: International and National conferences conducted ( International Interdisciplinary conference on contemporary literature (5 <sup>th</sup> June, 2022), National Conferene : Recent Advances in Development and Reproductive Biology (10 <sup>th</sup> March, 2022), Workshop: Ongoing Technologies and Career in IT and Industry (23 Sept., 2021) Recent Trends in Business Management (27 Oct., 2021), Self Defense for Women (27 Dec., 2021), How to Write Research Projects (1 Feb., 2022), Consumer Right Awareness and Investor Awareness Program (15, March, 2022), Entrepreneurship Awareness Program (17 March, 2022), Fort Conservation (23 April, 2022), Two Day Training Program (31 March-1 <sup>st</sup> April, 2022), Simple and Basic Experiments in Physics (14 March, 2022), Hands on Training (11 March, 2022),
		To conduct University online/offline exams as per the guidelines.	As per the guidelines of the University, Exams are conducted.
		Discussion on utilization of DBT grant and organization of activities under it.	Released grant of DBT utilized as per given norms. Besides, various activities are conducted under it.
		Discussion about activities to be taken or organize with Alumni Association.	Discussion was made in meeting during year and steps taken: Distribution of Wheat, Dal, Salt, Cooking Oil (5 Dec., 2021 and Distribution of Clothing to the Kids of Sugarcane labours (7 Dec., 2022)
		To take initiatives for MoU and linkages with other institutions.	MoU and Linkages are done with other institutions.
		To discuss about research endeavour of faculty and students.	Faculty has published books and research papers, presented papers and attended research conferences. Students actively participated in research Competition <i>Avishkar</i> organized by University and got awards.
		Organization of vaccination (Covid-19) camp for students, faculty and society.	Vaccination camp organized with collaboration of Primary Rural Health Centre, Palus



*Palus Shikshan Prasarak Mandal's*  
**Arts, Commerce and Science College, Palus**  
*Internal Quality Assurance Cell*

2021-22

**NOTICE**

10<sup>th</sup> Jan., 2022

The 3<sup>rd</sup> meeting of the IQAC members (2021-22) will be held on Tuesday, 25<sup>th</sup> Jan., 2022 at 11.00, a.m. in the Cabin of Principal. All the members of the Cell are requested to attend the meeting. The agenda of the meeting attached with the notice.



Dr. P. M. Patil  
Coordinator, IQAC



Prin. R. S. Salunkhe  
Chairman, IQAC

**AGENDA:**

1. To confirm minutes of the previous meeting.
2. Organization of PPL Event.
3. Publication of College Magazine and organization of inter-class sports.
4. To organize Women sensibility programs
5. To organize prize distribution function and Felicitations of students and teachers for their achievements.
6. Any other subjects with the permission of the chairman.



## **MINUTES OF THE IQAC MEETING**

### **Minutes of the meeting:**

The 3<sup>rd</sup> meeting of the IQAC members (2021-22), held on Tuesday, **25<sup>th</sup> Jan., 2022** at 11.00, a.m. in the Cabin of Principal.

### **Present Members:**

Shri. D. P. Shinde

Dr. C. S. Pawar

Shri. G. B. Patil

Adv. M. B. Shinde

Shri. Nilesh Yesugade

Shri. S. G. Phalake

Shri. D. N. Kalange

Dr. S. M. Kamble

Shri. D. V. Bhat

Shri. S. M. Joshi

Shri. M. V. Kamble

Shri. N. K. Shinde

**Absent Members:** Smt. N. S. Patil

Smt. Meghana Kore

### **1. To confirm minutes of the previous meeting:**

The minutes of the previous meeting were read out by the co-ordinator and the same were confirmed unanimously by all the members. Since no suggestions, the minutes were signed by the chairman.

### **2. Organization of PPL Event.**

The point put before the committee, the discussion was made on it and it was decided that the responsibility be given to the professional department and make plan of it and organize it.

### **3. Publication of College Magazine and organization of inter-class sports.**

The discussion was made regarding the publication of annual magazine 'Dnyandeep' and it was decided that the quality of magazine should be increased. Principal shared his

views as to improve the quality, faculty should take initiative and motivate students with guidance to write articles, short stories, one-act-play, autobiographies writing differently which are the norms led by the university. Discussion also done on the organization of sports and it was decided that inter-class sports be organized with different games.

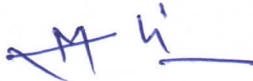
**4. To organize Women sensibility programs:**

A point of gender sensitization was discussed and it was decided that the activities especially for girls be conducted. e.g Recipe, Hair-style, Rangoli, Mehendi Competition and so on. Besides, to arrange the functions like 'My Mother at My College' while celebrating 'World Women Day'; to organize also health camps and lectures for them. It was decided that such activities be organized by Women Welfare Committee.

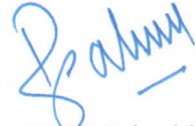
**5. To organize prize distribution function and Felicitations of students and teachers for their achievements.**

The discussion was made on the prize distribution day and it was decided that to conduct such activity for two days with various activities for students. It was decided that felicitate faculty and students who got achievements in academic, sports, research, cultural and extension activities.

Since there was no matter for discussion, the meeting ended with a vote of thanks to the chair.



Dr. P. M. Patil  
Coordinator, IQAC



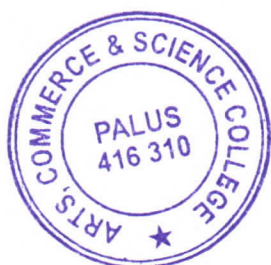
Prin. R. S. Salunkhe  
Chairman, IQAC



*Palus Shikshan Prasarak Mandal's*  
**Arts, Commerce and Science College, Palus**  
*Internal Quality Assurance Cell*

**Minutes of the Meeting and Action Taken Report 2021-22**

Sr. No	Date	Issues Discussed	Action Taken Plan
3	25/01/2022	To confirm minutes of the previous meeting.	The minutes of the last meeting confirmed and signed by the chairman.
		Organization of PPL Event	PPL event conducted and under it, activities like making of Short Film, Add-Mad Show, Poster presentation, Concept of Young scientist, Market Day and so on activities conducted.
		Publication of College Magazine and organization of inter-class sports.	Inter-class sports organized with various games like Kabaddi, Running, Long Jump, Shot put throw and others by Sport committee. Besides, Many students participated and won awards in Zonal and Inter-Zonal tournaments like Kabaddi, Wrestling, Volleyball, Cricket, Athletics, Baseball, Boxing, Handball, Softball etc. College Annual Magazine <i>Dryandeep</i> published.
		To organize Women sensibility programs	Workshop on 'Self-defense'(27/12/2021), 'My Mother at My College' function, Food Festival for Girls, Various competitions, Entertaining Program for parents, Guest Lectures (08/03/2022), Girl are motivated to participate in each and every activities organized by college and Women Welfare Committee, University and other institutions.
		To organize prize distribution function and Felicitations of students and teachers for their achievements.	Prize distribution function organized and faculty for their publication and awards; students for their achievements in Youth festival, Avishkar, Sports, NSS, NCC, academic and extension activities are felicitated.



*Palus Shikshan Prasarak Mandal's*  
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**2021-22**

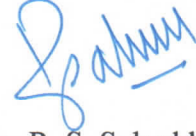
**NOTICE**

15<sup>th</sup> May, 2022

The 4<sup>th</sup> meeting of the IQAC members (2021-22) will be held on Friday, 27<sup>th</sup> May, 2022, at 11.00, a.m. in the Cabin of Principal. All the members of the Cell are requested to attend the meeting. The agenda of the meeting attached with the notice.



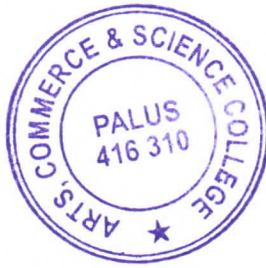
Dr. P. M. Patil  
Coordinator, IQAC



Prin. R. S. Salunkhe  
Chairman, IQAC

**AGENDA:**

1. To confirm minutes of the previous meeting.
2. To conduct Academic and Administrative Audit
3. To take review of activities taken during the year.
4. Discussion on university exams, seminars, projects and internal evaluation.
5. To organize online/offline campus placement drive.
6. Discussion of AQAR (2021-22) and its documents.
7. Any other subjects with the permission of the chairman.



## **MINUTES OF THE IQAC MEETING**

### **Minutes of the meeting:**

The minutes of 4th meeting of the IQAC members (2021-22) held on 27<sup>th</sup> May, 2022, at 11.00, a.m. in the Cabin of Principal.

### **Present Members:**

Shri. D. P. Shinde  
Dr. C. S. Pawar  
Shri. G. B. Patil  
Smt. Meghana Kore  
Shri. Nilesh Yesugade  
Shri. S. G. Phalake  
Shri. D. N. Kalange  
Dr. S. M. Kamble  
Shri. D. V. Bhat  
Smt. N. S. Patil  
Shri. M. V. Kamble  
Shri. N. K. Shinde

**Absent Members:** Shri. S. M. Joshi

Adv. M. B. Shinde

### **1. To confirm minutes of the previous meeting:**

The minutes of the previous meeting were read out by the co-ordinator and the same were confirmed unanimously by all the members. Since no suggestions, the minutes were signed by the chairman.

### **2. To conduct Academic and Administrative Audit:**

The point of AAA was discussed and it was decided that this year academic audit should be done by the external committee from other institution or university. The principal was asked to inform all department and plan about it.

### **3. To take review of activities taken during the year.**

The information about the activities carried out during the year was put before the committee by the principal, and he also told the committee that the delayed or missed

activities would be taken during the remained period of the term. The review of the completion of the syllabus was also taken.

**4. Discussion on university exams, seminars, projects and internal evaluation.**

The discussion was made on university exams, seminars, projects and internal evaluation, and it was decided that all these activities be taken in time as per the guideline and the time-table of university; internal assessment and its marks be submitted to Department of examination.

**5. To organize online/offline campus placement drive.**

The subject put before the committee and discussion was made on it; it was decided that the campus placement drive be organized in the campus of the college. Shri. Dhondiram Shinde shared his view as campus placement drive be organized in Online/Offline mode as per convenience. He also added that such activities not only provide the placements but encourage the students to face such interviews to know some techniques from them. All agreed and the principal was asked to take lead to arrange.

**6. Discussion of AQAR (2021-22) and its documents.**

The discussion was done of the AQAR (2021-22), and the coordinator gave information about it. The principal asked all the criterion coordinators to collect the required information and documents, and make report of the particular criterion and submit to the IQAC coordinator, he would go through it and make final draft to submit to NAAC.

**7. Any other subjects with the permission of the chairman:**

The information regarding collected feedback from stakeholder was given by the IQAC Coordinator to the committee and the discussion was made on it, and it was decided that the collected feedback be sent to the management and the principal was asked to give oral suggestion to faculty whose feedback is unsatisfactory.

Since there was no matter for discussion, the meeting ended with a vote of thanks to the chair.



Dr. P. M. Patil  
Coordinator, IQAC



Prin. R. S. Salunkhe  
Chairman, IQAC



*Palus Shikshan Prasarak Mandal's*  
**Arts, Commerce and Science College, Palus**  
*Internal Quality Assurance Cell*

**Minutes of the Meeting and Action Taken Report 2021-22**

<b>Sr. No</b>	<b>Date</b>	<b>Issues Discussed</b>	<b>Action Taken Plan</b>
4	27/05/2022	To confirm minutes of the previous meeting.	The minutes of the last meeting confirmed and signed by the chairman.
		To conduct Academic and Administrative Audit	The committee is formed and the Academic Audit conducted by the committee deputed by University.
		To take review of activities taken during the year.	The review of activities conducted taken in the last meeting of the 2 <sup>nd</sup> term.
		Discussion on university exams, seminars, projects and internal evaluation.	The university exams smoothly conducted as per guidelines given and internal evaluation of the students made and marks sent to the particular department.
		To organize online/offline campus placement drive.	Online Campus placement drive conducted from 06/05/2022 to 15/05/2022
		Discussion of AQAR (2021-22) and its documents.	As per discussion documents collected of AQAR

