YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Arts, Commerce and Science College, Palus
• Name of the Head of the institution	Dr. R. S. Salunkhe
• Designation	Principal (in-Charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02346226226
• Mobile no	9860196990
• Registered e-mail	acscollegepalus@gmail.com
• Alternate e-mail	salunkhers@yahoo.co.in
• Address	Palus-Karad Road, Vidyanagar, tal-Palus, Dist-Sangli, pin-416310
• City/Town	Palus
• State/UT	Maharashtra
• Pin Code	416310
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Shivaji University, Kolhapur**
• Name of the IQAC Coordinator	**Dr. P. M. Patil**
• Phone No.	**02346226226**
• Alternate phone No.	**9860844131**
• Mobile	**9860844131**
• IQAC e-mail address	**acscollegepalus@gmail.com**
• Alternate Email address	**drpmpatil1970@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.acscpalus.edu.in/wp-content/uploads/2022/01/AQAR-2019-2020.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.acscpalus.edu.in/wp-content/uploads/2022/01/ACADEMIC-CALENDAR-2020-21-converted.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	69.25	2004	16/02/2004	19/11/2011
Cycle 2	B	2.04	2011	30/11/2011	01/11/2018
Cycle 3	B+	2.67	2018	02/11/2018	01/11/2023

6.Date of Establishment of IQAC	**02/02/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Zoology and Physics	Star College	DBT	2020 to 2022	4400000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	04	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Organization of Online General Lecture Series of Faculty.		
Motivation for students and faculty for vaccination.		
Organization of Covid-19 Awareness Program.		
Installation of Solar Energy Plant.		
Organization of curricular and extra-curricular activities.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To organize training programs for administration and non-teaching staff.	One Week Training program conducted on 'Computer Literacy' for faculty and staff.
To promote e-learning facility and e-study material.	E-learning facility and e-study material provided
To organize seminars, conferences and workshops.	National Conference (Physics), One week Workshop on NAAC' 'Standard Operating Procedure', One Week Training program conducted on 'Computer Literacy', Interview Techniques and Soft Skills etc.
Initiative for grants	DBT grant sanctioned Rs. 44 lakh, received 28 lakh out of it.
To increase Extension and outreach activities / to conduct extra-curricular activities.	Extension and outreach activities, extra-curricular activities are conducted and organized on online and offline mode during the year.
To improve research output.	Published Research papers-16, Books-01, Chapters in books-09, Proceedings-02.
To start Distance Education Centre.	Distance Education Centre is started.
To send proposals for PG courses	Proposal of M.A. Economics is sent.
To take initiative for MoU and linkages.	MoU is done
To conduct Academic and Administrative Audit.	The committee is formed for AAA.
To develop communication and soft skills among the students.	Initiative is taken to develop communication and soft skills among the students through various activities, workshops, COC courses etc.

06-08-2022 04:05:51

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	12/04/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	22/01/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   11

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]

2.Student

2.1 **1710**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 **1576**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File]

2.3 **464**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]

3.Academic

3.1 **45**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 **41**

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	**11**

File Description	Documents
Data Template	[View File]

2.Student	
2.1 Number of students during the year	**1710**

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1576**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**464**

File Description	Documents
Data Template	[View File]

3.Academic	
3.1 Number of full time teachers during the year	**45**

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	41

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	30
4.2 Total expenditure excluding salary during the year (INR in lakhs)	71.22
4.3 Total number of computers on campus for academic purposes	152

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum prescribed by Shivaji University, Kolhapur is followed. The University has introduced compulsory courses like democracy, Election and Good governance, Personality development, Environmental studies, Communication skills in English for students during their degree program. The college ensures academic flexibility of elective options for students at UG and PG levels.

The curriculum delivery is monitored by the principal through meetings. The implementation is achieved through annual planning of syllabus, preparation of teaching plan, and Preparation of academic planning by University examination schedule. IQAC prepares a college academic calendar. Internal evaluation of students is carried out continuously with different methods. Record of the curriculum is maintained through syllabus completion reports at the end of each semester. Faculty members are encouraged to attend Orientation and Refresher courses, Syllabus workshops, and seminars to update their knowledge. Experts guest

lectures, field projects, and visits, study tours are used for curriculum delivery. Feedback is taken from students and stakeholders regularly, it is analyzed by the committee and a report of feedback is submitted to higher authority for consideration and suggestions through the principal.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution follows the academic calendar given by Shivaji University Kolhapur. Taking into consideration the academic calendar of the university at first meeting of all staff members, discussion is done on preparing academic planning. Faculty members prepare a syllabus teaching plan and it is implemented strictly in the college for the teaching-learning process. Time table committee prepares the annual timetable and it is displayed on the notice board for students. Curricular, Co-Curricular, and extension activities are organized as per planning. The review of the syllabus is taken regularly by Heads of the department during departmental staff meetings as well as it is discussed in monthly staff meetings and departmental staff meetings by the principal. The continuous internal evaluation system is implemented by our college in which we take monthly tests, Seminars, Orals, etc as per the schedule given by the examination committee to evaluate students' progress. Study tours, field visits, project work are also organized by respective departments.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.   **A. All of the above**

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

07

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institute offers equal opportunities to Boys and Girls by providing Co-education in Palus tahsil. Environmental Studies Course is implemented by Shivaji University in the curriculum at the second-year level of the degree program. The college organizes various special programs to enhance awareness about human values and human rights, environmental awareness, and professional ethics for students and other stakeholders as follows.

1. Welcome function for motivation of students.

2. Guest lectures of experts in different fields.

3. Celebration of Birth and Death anniversaries of National heroes.

4. Annual sports activities and other extension activities through the National service scheme.

5. We have a senior NCC Unit for Boys as well as Girls.

6. Organized Student's seminars, Industrial field visits, Tours, and Health awareness programs.

7. Students- Parent -Teachers organized meet to inculcate human values.

8. Activities like Wallpaper, Poster presentation, market day-like activities provide a platform for the skill development of students.

9. Women empowerment, Health checkup camps, and celebration of international women's day-like activities support gender bias and human values.

10. Tree plantation drive, No vehicle day, and pollution-free festivals awareness programs organized

11. For community orientation, college provides a platform through NSS and other cultural activities.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

677

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/FEEDBACK-FORM_merged-1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/FEEDBACK-FORM_merged-1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1710

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

585

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Majority of students in our college comes from rural background. There is diversity in terms of socio-economical aspects, general intelligence, knowledge of English, level of comprehension, etc. It is difficult job to quantify the learning level of students, however college prefers following methodology as a measuring tool to assess learning levels:

- Admission procedure
- Classroom observation.
- Through interaction during practical sessions, lectures and projects.
- Through marks scored in the previous examination.
- Through online tests and quizzes using Google Forms, Assignment and evaluation of home-work exercises.

Special Programmes for slow learners:

- Remedial coaching conducted as per the needs.
- Advanced learners are encouraged to mentor weak students and help them with study material.

- **Improved communication skills using English language laboratory.**

Special Programmes for Advanced learners:

- **Encouraged to participate in Avishkar competition**
- **Motivated to study recommended Readings**
- **Prepare notes independently, mentor weak students, solve the model question papers, participate in curricular and extra-curricular activities,**
- **Organization of popular lectures, expert's lecture, lectures of eminent scholars.**
- **Merit scholarships, endowment prizes and proficiency prizes to advanced learners.**
- **Felicitation of Rank holders at the time Annual Prize distribution function.**
- **Student's college magazine "Dnyandeep".**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1710	45

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College believes in the adoption of student-centric methods to

enhance student involvement in the teaching and learning process. Various methods such as role Plays, Team works, Debates, Seminar Quizzes, and case studies.Specifically, Studentscentric Teaching Methods are reflected in project work, Field Visit, Industrial visits, and guest lectures. Specifically, the student's centric methodology includes

- Experiential Learning: Laboratory experiments, project work, Internship or Field Project, participation in competitions like youth festival' and 'Avishkar' at the university level. Elocution, Essay, Rangoli, Debate, etc. competitions organized in other institutes. Field and Industrial visits, Guest Lectures.
- Participative Learning: Celebration of teacher's day, Teamwork during projects, NSS and NCC activities, Debates, Group works: Practicals and mini-projects are done in small groups.
- Problem-solving Methodology: Case studies to develop logical thinking and practical knowledge, setting questions in the examination based on analysis and reasoning. Free internet access in the library to promote the habit of self-learning and discussion, planned discussions among students to develop soft skills; online quizzes and assignments, and research activities for final year students to promote in research aptitude. Our college received funding under the Project of DBT. Supervised Research activities are conducted in the Dept. of Zoology and Physics.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	[Nil]()

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It is essential for both the teachers and students to learn and master the latest technologies to survive in the teaching-learning process. Our faculty uses various ICT tools in the teaching, learning, and evaluation process to support, enhance and optimize the delivery of education.

Tools (hardware) available are: Six (6) projectors in different classrooms, laboratories, and seminar rooms; Around 150 desktop computers; Multifunction Printers; Two photocopier machines; Multifunction printers and scanner in IQAC room; Two Smart Boards

- Online Classes through Zoom, Google Meet, Teachmint, Google Classroom, etc. Pre-recorded video uploaded and telecasted using YouTube channels and telegrams. Apart from this, the facility of internet connectivity in the college to central library is made available for the purpose of browsing Digital Library resources (INFLIBNET).

During the academic year 2020-21, due to the CORONA pandemic, online teaching was adopted to deliver lectures.

- Every teacher created a YouTube channel.
- Pre-recorded lectures are uploaded by faculties on their respective channel and shared the link of the same on telegram groups.
- Depository of links uploaded on college website for students.
- Google Classroom, Teachmint App for the conduct of live lectures, laboratory experiments, and practical examinations.
- Unit tests,topic-wise tests, semester examinations conducted using Google Forms, testmoz app, etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

880

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college has internal examinations and an evaluation committee. This committee is assigned with the duties related to the planning and conduct of examinations and evaluation of student's performance through quizzes, seminars, and projects. The nationwide lockdown on account of the COVID-19 pandemic hampered academic activities. Online teaching, learning, and evaluation adopted by our as per the guidelines of the University Grants Commission and Shivaji University, Kolhapur.

- **There is an internal evaluation scheme of 10 marks for each subject/paper in the final year of the degree course. The score obtained by students in term work is counted in the final merit of the course. Students for term work are assessed through minor projects, seminars, and oral examinations.**
- **The Committee instructed teachers to assess the performance of students through online examinations using Google forms and testmoz. Links to the tests are communicated to the students through Telegram groups. The apps such as Google classroom; Teachmint; Google meet; Zoom; etc. are also used by our teachers to conduct practical examinations and assessments of projects on the subject of environmental science. Thus, tools used for the assessment of students are unit tests, seminars, minor projects, and laboratory journals through Google forms, the Testmoz app, Zoom, Google Classroom,Teachmintapp, etc.**

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency, a time-bound framework, and efficiency in the internal assessment and evaluation process. Since the college is affiliated to Shivaji University, Kolhapur, university conducts theory and practical examinations of Sem.-III to VI. The mechanism to deal with grievances related to university examinations are:

Pre-examination Grievances- Grievances related to the examinations are attended by the College Examination committee and the necessary action is taken to resolve them efficiently within the framework of the stipulated time frame decided by the university.

During-examination Grievances- During the examination, any complaints by the candidates and/or any person related to the examination are attended and resolved by the senior supervisors. Flying squads visit the center for smooth conduct of the examination.

Post-examination Grievances- The post-examination grievances by the candidates or any other person are accepted in writing and if found correct forwarded to the university through the Principal for further action.

College Internal Examinations- Grievances related to college internal examinations are addressed through a specially appointed Grievances Redressal Cell. Grievances or complaints are accepted through a specially designed form. These forms are made available in the examination department. The rules of lodging the complaints and redressal of these complaints are communicated to the students and teachers by a special circular.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college adopts Outcome-based education which is the need of time and a key characteristic of the modern education system. The college has clearly stated the learning outcomes of the Programmes and Courses. The following mechanism is followed by the college to communicate the learning outcomes to the teachers and students.:

- The detailed structure of the graduate programme is described to the first-year students at the commencement of the programme.
- At least two lectures are spent by the teachers for introducing the subject to the Students.
- Learning Outcomes of the Programs and Courses are continuously monitored and measured periodically.
- A soft copy of the syllabus including learning outcomes is uploaded on the college website for reference.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.
- The students are also communicated about the Programme Outcomes, Programme Specific Outcomes and Course Outcomes through lectures, practical sessions and special lectures.

The college is running Under Graduate (B.A, B.sc, and B. com), Self-finance (BBA, BCA, BCS & PGDCA) and Post Graduate (M.A. in English, M. Com., M. Sc. in Zoology and M. Sc. in Computer Science) courses for the students.

There are 15 subjects in the college viz. English, Hindi, Marathi, Political Science, Economics, History, Geography, Commerce (Accountancy & Banking) Chemistry, Physics, Botany, Zoology, Mathematics and Statistics. The Programme Outcomes, Programme Specific Outcomes and Course Outcomes are mentioned clearly in the document uploaded herewith.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/PO_PSO_CO_2020_21.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes are measured through students' participation in curricular, co-curricular, and extension activities organized by the various departments and committees of the college.

- **The curricular activities are the main activities of the college and the prime goal of learners is to acquire educational degrees. Achievement of objectives is assessed through are syllabus planning, syllabus completion reports, internal evaluation of students, question paper setting, and correction of answer scripts. Syllabi are completed as per planning. Mid-term corrections are done in case of missed out classes. Students are instructed to attend at least 80 % of classes, which is mandatory to appear for the examination. Internal assessment is linked with attendance.**
- **The organization of various Co-curricular, extra-curricular, and extension activities and participation of students in such activities are being used to measure attainment of PO, PSO, and CO. These activities includes the organization of guest lecture of eminent scholars, career orientated course, participation in Avishkar competition and Youth festival, organization of skill development activities, career guidance and personal counseling, the celebration of birth and death anniversaries of great personalities to inculcate moral values.**
- **Course outcomes are evaluated from the placements of students after completion of the course and progression from UG to PG education.**

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

447

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.acscpalus.edu.in/wp-content/uploads/2022/02/SSS_Report_2020_21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

505000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

09

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

03

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has taken concrete steps for the creation and transfer of knowledge. The college organizes state / notational level seminars/workshops/conferences, assists faculty member and students to participate, and present their research articles in various national/international conferences/workshops and seminars. Physics and zoology laboratories have received DBT star college scheme funds for promoting education to undergraduate students. The faculty involved in research is a research guide. The departments organize field and industrial visits to learn and adapt organizational information and knowledge. For the promotion of research culture, the college has developed physical infrastructure which includes an ICT laboratory with internet

connections, a WI-FY system, and a smartboard.

The college has started Career Oriented Courses like Plant Protection, Sericulture, Electric Maintenance of Domestic Appliances, Computer Hardware and Maintenance, Functional English, Yoga and Meditation, and Tax Procedures which help to transfer knowledge. The various guest lectures, seminars, and conferences are organized. Free internet facilities, INFLIBNET, books, journals, and other study materials are provided to researchers. There are also shared administrative services, well-equipped laboratories, and a library with required books. The establishment of an incubation center is needed at the present age and the college will establish an incubation center soon.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/3.1.2.1.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

14

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Arts, Commerce and Science College Palus conduct regular extension and outreach programs so that the education and research

benefit the society at large. It has built a healthy network with the neighborhood community through our staff members and students with various departments. The main objective of our institute is to understand the community in which they work, to identify the needs and problems of the community and involve them in problem-solving and to develop among themselves a sense of social and civic responsibility. Teaching and non-teaching staffs of Arts, Commerce and Science College Palus has been actively involved in social awareness activities in surrounding villages through digital applications, awareness programs such as posters, messages, street announcements, etc during the COVID-19 pandemic situation. Distribution of sanitizers masks, drinking water, food packets, vegetables, medicines during the COVID-19 pandemic situation in the vicinity of Palus. As a result, Gram-panchayat of Aandli has much appreciated this social welfare work done by our College students and faculties during the COVID-19 pandemic situation and flood situation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

09

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has area of 12.41 acre with eco friendly environment and infrastructure.

Classrooms: The institute has 28 spacious, well illuminated and ventilated class rooms as per norms of Maharashtra University Act, and maintained with adequate requirement. Some are provided with ICT tools.

Laboratories: The institute has 19 well equipped laboratories. Sufficient safety measure have been incorporated and displayed at laboratories.

Seminar hall: The College has 02 seminar hall and 01 conference hall with to conduct conferences, guest lectures, and workshops for students and faculty. They are equipped with ICT tools.

Library: It is updated regularly with books and journals. The central library has area 875 Square feet with reading room 499.44 square feet and study room for students of 354.56 sq.feet. The library has reprographic facility. The library has collection of 11995 titles, 20986 volumes and 30 printed journals and magazines.

Computing equipments: The institution has four computer labs with 159 computers. Each Department has one computer. The LANN facility and WI FI facility provided with band width 100MBPS.

Canteen facility: Canteen facility is provided for students and staff.

E facility centre for students: College provides special e facility centre to students for filling various forms to students.

Ladies Hostel: The hostel facility is provided to girl students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/4.1.1-B.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute is committed to offer adequate facilities for cultural activities, indoor and outdoor sports as well as other student and faculty support amenities.

A spacious multi-purpose hall is available for students to organize and participate in co-curricular, recreational, and cultural activities. The area of the hall is 2599.80 sq. Ft with seating capacity 400 persons and with a screen and projector.

Besides, the college has well equipped cultural instrument room named 'Kaladalan' with a special Music teacher, dance teacher for students. They trained the students to participate in youth festivals and other cultural activities. The institute received

prizes in district-level, university-level cultural activities.

The college has been actively encouraging students to participate in various sports and games. To encourage the students the facilities are made available even beyond college hours. The college has comprehensive sports training and fitness infrastructure. The outdoor sports facilities include Kabaddi, Kho-Kho, cricket, softball, shot put, long jump. Our college has an athletic track of 400m.

The indoor stadium comprises badminton, table tennisand wrestling. The fully equipped gymnasium is open for students, staff, and outsiders also. Trained instructors are available for guidance and training.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/4.1.3-B.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.68 lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Data requirement for year Upload a description of the library with

- **Name of ILMS software- Library Management (Biyani Technologies)**
- **Nature of automation - Partially**
- **Version- Library System Ver.3**
- **Year of Automation- Release Date 15 Nov. 2017**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/4.2.1.pdf

4.2.2 - The institution has subscription for the **C. Any 2 of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.99 lakh

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

163.16

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College provides free WIFI facilities to students and teachers in the college campus. For this purpose, our institute has taken three plans of 100MBPS from BSNL. The plans are updated regularly. In year 2020-21 in a pandemic situation, our faculties used a WIFI facility for the online lectures. Seminars, conferences, guest lectures, workshops, staff academy lectures during this year by using IT facility. The college organized Faculty Development Programme for Computer Literacy to faculty and students also. Recording of these lectures is also done in the ICT room. These lectures are available on YouTube. The college provides IT facilities to students. For this, we have a special IT facility centre for students. In this centre, the admission form, exam form, scholarship form has beenfilled out. The facility of printing and xeroxing is also available there. The library has a Wi-Fi facility. Students can access free available e-journals, e-books by using this.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

4.3.2 - Number of Computers

152

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.19 lakh

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical: The requirement of infrastructure is monitored by CDC and approval is executed. At initial level, based on the needs, quotations are received from various sectors. Specification of the required material is checked and a comparison is made before placing orders. Once the approval is received by management, and orders are placed.

Academic: The academic activities are monitored by the Principal by conducting periodic meetings.

Support Facilities:

Laboratory: Departments have separate Laboratories. Equipments of laboratories are cleaned and kept hygienic and sterilized by the teaching faculty and lab assistants.

Library: The librarian prepares a budget based on the need of the department as per demand of books by faculty, and books are purchased. The librarian maintains all relevant records;books are preserved and cleaned with vacuum cleaner monthly.

Sports Complex: The sports complex facilities are dealt with a Stadium with a playground and indoor stadium.

Computers: A computer technician is appointed for the maintenance of computers.

For maintenance of cleanliness, sanitation, security, and garden management have appointed special staff.

Ladies hostel: The College has a women hostel with a lady residential rector for the security of girl students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

587

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

602

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://www.acscpalus.edu.in/wp-content/uploads/2022/04/5.1.3.-Relevant-Links.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

04

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

159

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`00`

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`00`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

`In the wake of Covid-19, the government had announced the complete lockdown of the academic institutions as a part of prevention. Only online teaching-learning was conducted during this period.`

Hence, the government also suspended the election program of the Student Council. As per the administrative decision of the institute, the previous system of appointing the meritorious student as a representative was continued. As per the decision, the students were appointed as representatives and notified them to give suggestions in the conduction of online teaching-learning. Initially, the lectures one-hour length were broadcasted on the individual channels of the respective teachers, but after the suggestions from the student representatives, a separate group of classes on the Telegram App was created and the links of YouTube videos were shared. The length of the lectures was also reduced in consideration of the data required to view the videos. As per the suggestions of the representative, separate feedback forms were generated on the Google Forms platform to ensure the effective delivery of the e-content. The organization of teaching sessions on the e-platform and the awareness regarding different apps among the students were created by the student representatives. The student representatives also helped in conducting the online examinations as in many cases they worked as the nodal officers of the institute. In the absence of the Student Council, the meritorious student representation proved very helpful in keeping the academic and administrative decisions more student-oriented.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

40

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registration process of Alumni Association is still in progress and in current situation of pandemic is hampered and delayed for uncertain time. However, the association has worked very effectively during this assessment period. The association played a very crucial role in the social extension activity of the institute. They worked with the staff in the Covid-19 awareness campaign in the Palus taluka. The meetings of the association are suspended due to the pandemic situation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

- To start educational institution and make available academic, vocational, agricultural, technical, management, chemical and petrochemical education.
- To start ITI courses, diploma, graduate and postgraduate courses in all faculties.
- To start research centre, library courses, Physical education courses by starting necessary training centre.
- To establish Gymnasium, sport complex and such other facilities
- To start training centre for competitive examination and scholarships

Mission:

- To impart higher education in various disciplines in order to take students, and through them emerging society towards greater enlightenment with the Motto "Tamasoma Ma Jyotirgamaya".
- To spread education to every village and hamlet and in order to enhance character building, strengthening of mind and physique and to expand the intellect by which one can become self-reliant. Since last 25 years, the college has been imparting education to the rural, economically and socially backward students deprived of education.

The college has introduced many professional Courses with outdoor and indoor sports facilities with Gymnasium. The policies regarding higher education are decided by the Managing Council and CDC, IQAC. The Principal periodically organizes meetings for implementing policies and plans. The college gets feedback from stakeholders. The feedback is collected by the Principal and suggestions are given for the proper implementation of the plans.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College practices decentralization and participative

management to achieve excellence by involving faculty, staff and students in all activities at various levels. The college has well designed organizational structure with different bodies and committees. The cultural committee includes the Principal and committee members from staff. The college organizes various guest lectures, cultural activities, and other student-oriented programs under the guidance of institute management and principal.

The cultural committee has organized various programs in the academic year 2020-2021. Most of the programs were run online mode due to pandemics. Following programs were organized;

1. Lecture series on social subjects - 1st June to 29 August 2020.

2. Celebration of Independence and Republic Day

3. Teacher Day (5th Sept., 2020) - guest lecture- Dr. Sarang Bhola

4. Organized 'Vachan Prerna din' on Birth anniversary of Dr. APJ Abdul Kalam

5. Elocution competition - subject 'My College' -August 2020.

6. Celebration of Savitribai Fule, Swami Vivekanand, and Jijau birth anniversary (Jan, 2021)

7. Guest lecture of Dr. Santosh Babare On the occasion of 'Azadi ka Amrut Mohostav'

9. Participated in online Shivaji University District level Youth festival held in July 2021- 1. Miss Neha Koli (3rd in Classical song), 2. Sushant Sandge (3rd in Classical music)

File Description	Documents
Paste link for additional information	http://www.acscpalus.edu.in/wp-content/uploads/2022/04/IQAC-REPORT-SCANNED-2020-21-LINK.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college organizes various programs as per perspective plan. Following is one activity successfully implemented based on strategic plan.

One Week Online Faculty Development Program (FDP)

FDP aims at enhancing the academic and intellectual environment in the college by providing faculty with enough opportunities to pursue current knowledge and information. . As a part and parcel of this activity, College has organized a one-week online faculty development program on 'Standard Operation Procedure(SOP)'. The introductory part and criterion-wise lecture series were organized in a week. Dr. P. M. Patil delivered online lectures and gave detailed information regarding the preparation and presentation of AQAR, and SSR.

Day 1st –Discussion on assessment and accreditation process for affiliated colleges,

Day 2nd – How to prepare AQAR?

Day 3rd – SOP – 1: Curricular aspects and criterion 2: Teaching-Learning and Evaluation

Day 4th – SOP- 3: Research Innovation and extensions and Criterion 4: Infrastructure and Learning Resources

Day 5th – SOP – 5: Student Support and Progression and Criterion 6: Governance, Ladership and Management

Day 6th – SOP – 7: Institutional Value and Best Practices, SOP for DVV, SSS,and Peer Team Visit,were discussed.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.acscpalus.edu.in/wp-content/uploads/2022/05/6.2.1-naac-fdp-links.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The various bodies which govern the functions of the institution. These are:

1. Palus Shikshan Prasarak Mandal is the apex management body of the college. It consists of Managing Council, Governing Body, and Board of Life Members. The Policy decisions pertaining to academics and administration are taken by this body.

2. College Development Committee (CDC): It is the highest governing body at the college level. It delegates its authority to the Principal to form various committees and assign the responsibilities.

3. Principal: Forms the statuary and non-statutory committees for the smooth, transparent and effective administration of the college.

4. IQAC: It monitors the functioning of all committees. It prepares a perspective plan for sustainable development of the institution. It collects feedback from the stakeholders and made analysis. It prepares Annual Quality Assurance Report (AQAR) and forwards it to NAAC.

5. Service Rules, Recruitment and Promotional Policies: The recruitment of teaching and non-teaching staff as per the UGC, Gov. of Maharashtra, University act 1994 and 2016. The recruitment of Non-teaching staff is made by management as per pattern approved by Deputy Director Office, State Govt. Maharashtra. The selection of the candidate is made by local expert committee. These appointments are generally made for one year.

Promotional Policies: For teaching staff promotions are given as per CAS policy of UGC, and Promotion of non-teaching staff is made as per service rule of Maharashtra state.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.acscpalus.edu.in/wp-content/uploads/2022/04/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has provided the following support services under the welfare scheme:

- **Teaching and non-teaching staff are the Members of Shikshan Sevak Society, it avails various kinds of loans and other economic facilities.**
- **Teachers Benevolent Fund (TBF) welfare scheme is launched by the teacher organization, wherein, after the death of the employee, relatives get death benefits of Rs. 50000/-.**
- **The Staff Welfare Committee of the college felicitates the member of the staff on certain occasions and ceremonies for their achievements.**
- **Awards are given to employees by the management for their outstanding performance.**
- **Canteen facility,**
- **Dress Code to non-teaching staff for safety and good health, are made available.**
- **Restroom for faculty and staff is provided.**
- **The guidance and coaching of Yoga and the facility to practice, and the same is made available through COC Yoga Day is celebration 21st June every year.**
- **Emergency Medical Kit is made available to teaching and non-teaching staff to meet any First Aid treatment on the campus.**
- **Group Insurance, Casual leave, Medical leave, etc.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

45

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for teaching staff:

The college follows the Annual Self-Appraisal Report (ASAR) provided by UGC. Annual self-assessment for the performance-based

appraisal system was introduced by Shivaji University, Kolhapur as per 7th Pay UGC Regulation on 18th July 2018 and Govt. of Maharashtra Resolution 8th March 2019. At the end of the academic year, every teacher submits his/her duly filled ASAR (Annual Self Appraisal Report) along with supporting documents to the Principal. It is useful for Career Advancement Scheme (CAS).

Performance Appraisal System for Non-Teaching staff:

The service rules and regulations of State Government of Maharashtra are applicable to the non-teaching staff. As per the directives of the Education and Employment Department, a confidential Report (CR) is used to appraise the performance of the non-teaching staff. The performance is assessed with considering the C.R which consists of personal information, educational qualification, duties and ability, and character of the staff. The filled C.R. is assessed and verified by the office superintendent or by HOD which is reviewed and signed by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college prepares the annual budget in advance considering the requirements of different heads such as equipment, computers, consumables, library resources, sports, infrastructure and furniture, etc. Internal audit is not conducted by the institution. However, a process equivalent to an internal audit is conducted by Institution. Initially, the budget is finalized and the requirement of all departments and the concerned committee is submitted to Principal office and sanctioned by College Development Committee. Then, the quotations are checked and verified by College purchase committee. After completion of the order, the bill is paid. At the end of every month, it is verified and checked according to budget by Principal office. Finally, it is audited by a chartered accountant. The institution conducts financial audit regularly. The external audit is conducted by an

authorized Government Auditor. In the audit process, the collected quotations, purchase of material according to lowest quotation statement, bill paid, etc, are verified and checked by Government Auditor. The last government audit was conducted on 7th to 10th November 2017. The objections or quires and recommendations suggested by the Auditor are discussed in the meeting of Local Management Committee / College Development Committee, Governing Council, and compliances are made.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds:

1. Fees: As per Shivaji university and government norms, fees (admission, Sports, Exam and others) are charged to students for various granted and self-financed courses.

2. DBT grants: Under the Star college scheme college receives grants from DBT.

3. UGC grants: Under 2F and 12B of UGC Act, the college receives grants under different heads.

4. Salary grants: The College receives salary grants from the State Government. This grant includes the salaries of the Full-Time Permanent teachers, non-teaching staff, part-time teachers, and CHB teachers.

Resource mobilization policy and procedures:

1. As per University norms, collected fees are utilized for the admission process, examination, books, and journal purchase, and for laboratory purposes.

2. College has set up an internal UGC-college committee as per the directions of the UGC. The committee in close coordination with the CDC and the IQAC monitors UGC fund utilization.

3. The DBT grants received to Physics and Zoology Department. These departments procure instruments/equipment and books, etc.

4. The College Development Committee takes reviews of the mobilization of funds and the utilization of these sources periodically in their meetings.

7. To ensure the optimum utilization of resources, the Institute management, Principal, and IQAC issues directions.

File Description	Documents
Paste link for additional information	http://acscpalus.edu.in/pdf/prospectus_20_21.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC was established in 2005. Since its establishment, IQAC has been taken efforts to enhance research activities and leading in organization of seminars, workshops and conferences

1. Research activities: The IQAC strives to maintain a good research culture in the college. Our college research laboratories are recognized by University. Seven faculties are working as guides. The faculties are doing research in the concerned field. Many faculties have published research articles in national and

international journals with good impact factors and some have presented research papers in conferences and seminars. Students of our college actively participate in research activities. A workshop on Avishkar research activity was organized by the Zoology department. The last year students of Zoology and Physics have undertaken minor research projects.

2. The IQAC led efforts in the organization of seminars, conferences, guest lectures, outreach activities, and workshops in the college for faculties and students for dissemination of knowledge, sharing thoughts, and current progress in research and their impact on the society. Following activities were organized in the college;

1. Seminar series organized by Zoology- offline mode

2. Outreach activity- Lecture series on Intellectual property rights, and COVID-19 awareness.

File Description	Documents
Paste link for additional information	http://www.acscpalus.edu.in/wp-content/uploads/2022/05/6.5.1-Guide-name-listResearch-Paper.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Based on feedback, and University examination result analysis, the institution reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC. The improvements based on student's feedback on curriculum, parents' feedback on syllabus, and teachers' feedback on curriculum.

Based on staff meeting, Principal and IQAC reviewed its teaching and learning process. For effective teaching learning process, lecture method, and ICT-based method is adopted. Incremental improvement is as follows:

Cycle 1: Grade: C++

Cycle 2: Grade: B :Online feedback process- teachers, students, and parents on curriculum

Cycle 3: Grade: B+ :Separate specious and well-equipped laboratories and library.

File Description	Documents
Paste link for additional information	http://www.acscpalus.edu.in/wp-content/uploads/2022/05/Annual-ReportFeedback-Report.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.acscpalus.edu.in/wp-content/uploads/2022/04/Annual-Report-ACSC-2020-21-link.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has more female students compared to male

students. Due to more number of female students, safety measures are adopted for them, e.g. Guard is appointed for their safety. He does not allow any stranger or outsider without permission of the head of the institution. Well-equipped restrooms and cleaned toilets are provided to female students. Sanitary pads are made available for all female students.

The arrangement is also made for the proper disposal of the used sanitary pads. Women Welfare Committee, Internal Complain Committee, and Cultural Committee organize various activities /programs. Besides, lectures are organized on various topics e.g. 'Importance of equality', Healthy relation between girls and boys, etc., Under the Internal complaint committee, a lecture of the senior advocateis organized for girls and boys on the topic of female protection laws. Under the cultural committee, cultural programs along with the Annual prize distribution ceremony, and cultural programs like singing, drama, dance, and music are conducted for both. In sports, NSS and NCC male and female students both equally participate. Both are motivated to participate in research competitions like Avishkar and Youth Festival organized.

File Description	Documents
Annual gender sensitization action plan	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/7.1.1-Annual-gender-sensitization-action-plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/7.1.1-Specific-facilities-provided-for-women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

The solid waste is collected from all the departments of the college by the lab attendant of the respective departments to dispose of safely and appropriately. This solid waste is further lifted by the Municipal Corporation of Palus city and is finally disposed off.

Liquid waste management:

The liquid waste is collected in separate dustbin boxes. Human excreta and urine from various toilet rooms are collected in the underground safety tanks. Then it is informed to Municipal Corporation of the palus city, for the further process of collection and disposal.

Bio-waste management:

TheCollege has a big campus with eco-friendly green plants. Dry and unwanted leaves, and branch cuttings, are collected by the gardener. The collected bio-waste material is dumped in the underground pit for the process of manure. Later on, compost manure is supplied to all the tree species for their proper growth and development.

E-waste management:

All departments of the college use computers, E-waste is collected from the departments and is given back to the dealer who has sold it to us, for the appropriate disposal and recycling processes.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

`D. Any 1 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

`In India, people from different castes, religions, cultures, and other sectors live together harmoniously;and it is a good sign of communal harmony. However, today communal harmony, as well as integration of the country, is disturbing due to communal and other incidents with different intentions. Considering the`

situation, the following activities are taken for the sake of an inclusive environment.

- Birth anniversary Rajrashri Shahu Maharaj (26th June) to give a message of national integration.
- Krantidin (9th Aug) Krantisinh Nana Patil to show his respect for National freedom.
- Programs like15th August, 26th January, independent Day, and Republic Day are celebrated to show communal harmony.
- Birth anniversary of Mahatma Gandhi (2nd Oct) to inculcate principles like truth, cooperation, and non-violence.
- The birth anniversary of Sardar Vallabhai Patel (31st Oct) is celebrated as National Integration Day.
- Birth Anniversary of Dr. Babasaheb Ambedkar (14th April) to reflect the message of communal and socio-economic equality among the people.
- The birth anniversary of Savitribai Phule (3rd January) is celebrated as Women Empowerment day.
- Swami Vivekananda Jayanti (12 th January) is celebrated as National Youth Day.
- Cultural, Sports, NSS, NCC, and Traditional day for National Integration. Hindi Din (14th Sept), Marathi Bhasha conservation Day (27th Feb) for linguistic Harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To inculcate values for being responsible citizens as reflected in the constitution of India, the college organizes various activities and programs. The college starts with the national Anthem every day. It has also displayed the preamble of the constitution of India at the entrance, which reflects rights and duties of citizens; they are easily noticed by the stakeholders.

The constitution of India provides the right to equality, liberty, justice, freedom of linguistics, religion, education of culture,

and so on. The citizens should follow the responsibilities like brotherhood, peace, Integration, law, order of society, and principles of democracy. To imbibe these values, the college celebrates many activities and programs like constitution day (26th Nov), National voters day regarding the rights of students, Values of their votes, and the importance of impartial voting. The college provides facilities for voter registration. Independence and republic days (15th Aug, 26th Jan) are celebrated to enhance love and respect for the National flag and Anthem. Birth Anniversaries of Mahatma Gandhi, are celebrated to imbibe the values like truth, love, respect, cooperation, Non-violence, and brotherhood and to develop the feelings of National integration.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/7.1.9-DETAILS-OF-ACTIVITY.pdf
Any other relevant information	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/7.1.9-ANY-OTHER-RELEVANT-INFORMATION.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college plans and celebrates, National, International, and Commemorative days, events, and festivals as per the guidelines of the central and state Govt. of Maharashtra. It also makes its own plan for them. The following activities are conducted and celebrated to inculcate the significance of the national importance among the students.

- Birth Anniversary of Rajrashri Chhatrapati Shahu Maharaj (26th June 2020). Shahu Maharaj followed the principles of equality, brotherhood, and fraternity irrespective of caste and religion. It is celebrated as Social Justice Day.
- The functions of Independence Day, Republic Day, Constitution Day, and International Women's Day are conducted and celebrated to inculcate the significance of national importance among the students.
- The celebrations of Birth Anniversary Day of Dr. Sarvapalli Radhakrishnan is celebrated as 'Teachers' day', for the respect of the teacher (5th Sept 2020).
- The birth anniversaries of Mahatma Jyotiba Phule, Savitribai Phule, Mahatma Gandhi, Swami Vivekananda, Chhatrapati Shivaji Maharaj, Rajmata Jijamata, A. P. J Abdul Kalam, Dr. Babasaheb Ambedkar, are celebrated with lectures and activities to create awareness of their work, motto, thoughts, and national importance among the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title: Covid 19 Awareness Program.

Objectives:

1. To create awareness regarding Covid 19 virus.

The context:

The Covid 19 pandemic has changed the course of our life. Everyone becomes fearful and stunned. This situation brought the vision to organize Covid-19 awareness programs.

The practice:

Activities of yoga, meditation, online lectures, and a Blood donation camp are organized. Masks and sanitizer were distributed. The ladies' hostel building is provided for Covid Hospital. The college faculty went to nearby villages to make people aware of the covid pandemic.

Evidence of success:

1. Sanitizers were provided to Palus Police Station. 2. Masks distributed to labours in Industrial Estate, Palus. 3. The Issue entitled Covid-19 Awareness has been published. 4. Blood donation Camp organized.

Problems encountered and resources required:

Due to restrictions of lockdown, the Publication of Covid-19 awareness special edition magazine is delayed.

2. Title: Organization of Online Lecture Series.

Objectives:

1. To share the knowledge of various faculty members.

2. To provide opportunities for faculty from various disciplines.

The context:

During the lockdown due to pandemic Covid-19, faculty could not engage offline lectures and meet stakeholders.

The practice:

A schedule was prepared before the implementation of the lecture series and conducted online mode on different subjects.

Evidence of Success:

Many students, faculty, and society viewed online lectures.

Problems Encountered: Internet connectivity.

File Description	Documents
Best practices in the Institutional website	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/7.2.1-Best-Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinctive area of the institute is "Upliftment of female students through Quality education" The College was established to educate students of farmers and workers of Palus Tehsil, especially of Palus and surrounding villages. The students come from 25 km. It has made a commendable contribution in shaping the

careers of students. Female students in particular from socio-economic backgrounds have benefited from the quality education provided by the college and attained top positions in academic, social, political, cultural, sports etc. The various competitions are organized for the development of female students.

To support the area of distinctiveness, there is a significant enrollment of girl students for UG and PG. Besides, more than 70% of female students participate in extension activities, carried out under NCC, NSS, Arts circle, Vivek Vahini, elocution competitions, youth festivals, and cultural committees. A number of female students participates in the research competition "Avishkar" Youth festival and various activities conducted by the college and other institutions. Various competitions are organized and facilities are provided to students, especially girls. Hostel and other facilities are also provided. The result is seen as the strength is increased more than male students. Female students are seen in good positions in various places.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum prescribed by Shivaji University, Kolhapur is followed. The University has introduced compulsory courses like democracy, Election and Good governance, Personality development, Environmental studies, Communication skills in English for students during their degree program. The college ensures academic flexibility of elective options for students at UG and PG levels.

The curriculum delivery is monitored by the principal through meetings. The implementation is achieved through annual planning of syllabus, preparation of teaching plan, and Preparation of academic planning by University examination schedule. IQAC prepares a college academic calendar. Internal evaluation of students is carried out continuously with different methods. Record of the curriculum is maintained through syllabus completion reports at the end of each semester. Faculty members are encouraged to attend Orientation and Refresher courses, Syllabus workshops, and seminars to update their knowledge. Experts guest lectures, field projects, and visits, study tours are used for curriculum delivery. Feedback is taken from students and stakeholders regularly, it is analyzed by the committee and a report of feedback is submitted to higher authority for consideration and suggestions through the principal.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[Nil](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution follows the academic calendar given by Shivaji University Kolhapur. Taking into consideration the academic calendar of the university at first meeting of all staff

members, discussion is done on preparing academic planning. Faculty members prepare a syllabus teaching plan and it is implemented strictly in the college for the teaching-learning process. Time table committee prepares the annual timetable and it is displayed on the notice board for students. Curricular, Co-Curricular, and extension activities are organized as per planning. The review of the syllabus is taken regularly by Heads of the department during departmental staff meetings as well as it is discussed in monthly staff meetings and departmental staff meetings by the principal. The continuous internal evaluation system is implemented by our college in which we take monthly tests, Seminars, Orals, etc as per the schedule given by the examination committee to evaluate students' progress. Study tours, field visits, project work are also organized by respective departments.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

07

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

02

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institute offers equal opportunities to Boys and Girls by providing Co-education in Palus tahsil. Environmental Studies Course is implemented by Shivaji University in the curriculum at the second-year level of the degree program. The college organizes various special programs to enhance awareness about human values and human rights, environmental awareness, and professional ethics for students and other stakeholders as follows.

1. Welcome function for motivation of students.

2. Guest lectures of experts in different fields.

3. Celebration of Birth and Death anniversaries of National heroes.

4. Annual sports activities and other extension activities through the National service scheme.

5. We have a senior NCC Unit for Boys as well as Girls.

6. Organized Student's seminars, Industrial field visits, Tours, and Health awareness programs.

7. Students- Parent -Teachers organized meet to inculcate human values.

8. Activities like Wallpaper, Poster presentation, market day-like activities provide a platform for the skill development of students.

9. Women empowerment, Health checkup camps, and celebration of international women's day-like activities support gender bias and human values.

10. Tree plantation drive, No vehicle day, and pollution-free festivals awareness programs organized

11. For community orientation, college provides a platform through NSS and other cultural activities.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

677

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the	B. Any 3 of the above

institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/FEEDBACK-FORM_merged-1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/FEEDBACK-FORM_merged-1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1710

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

585

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Majority of students in our college comes from rural background. There is diversity in terms of socio-economical aspects, general intelligence, knowledge of English, level of comprehension, etc. It is difficult job to quantify the learning level of students, however college prefers following methodology as a measuring tool to assess learning levels:

- **Admission procedure**
- **Classroom observation.**
- **Through interaction during practical sessions, lectures and projects.**
- **Through marks scored in the previous examination.**
- **Through online tests and quizzes using Google Forms, Assignment and evaluation of home-work exercises.**

Special Programmes for slow learners:

- **Remedial coaching conducted as per the needs.**
- **Advanced learners are encouraged to mentor weak students and help them with study material.**
- **Improved communication skills using English language laboratory.**

Special Programmes for Advanced learners:

- **Encouraged to participate in Avishkar competition**
- **Motivated to study recommended Readings**
- **Prepare notes independently, mentor weak students, solve the model question papers, participate in curricular and extra-curricular activities,**
- **Organization of popular lectures, expert's lecture, lectures of eminent scholars.**
- **Merit scholarships, endowment prizes and proficiency**

prizes to advanced learners.
- Felicitation of Rank holders at the time Annual Prize distribution function.
- Student's college magazine "Dnyandeep".

File Description	Documents
Paste link for additional information	[Nil](Nil)
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1710	45

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College believes in the adoption of student-centric methods to enhance student involvement in the teaching and learning process. Various methods such as role Plays, Team works, Debates, Seminar Quizzes, and case studies.Specifically, Studentscentric Teaching Methods are reflected in project work, Field Visit, Industrial visits, and guest lectures. Specifically, the student's centric methodology includes

- Experiential Learning: Laboratory experiments, project work, Internship or Field Project, participation in competitions like youth festival' and 'Avishkar' at the university level. Elocution, Essay, Rangoli, Debate, etc. competitions organized in other institutes. Field and Industrial visits, Guest Lectures.

- **Participative Learning: Celebration of teacher's day, Teamwork during projects, NSS and NCC activities, Debates, Group works: Practicals and mini-projects are done in small groups.**
- **Problem-solving Methodology: Case studies to develop logical thinking and practical knowledge, setting questions in the examination based on analysis and reasoning. Free internet access in the library to promote the habit of self-learning and discussion, planned discussions among students to develop soft skills; online quizzes and assignments, and research activities for final year students to promote in research aptitude. Our college received funding under the Project of DBT. Supervised Research activities are conducted in the Dept. of Zoology and Physics.**

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

It is essential for both the teachers and students to learn and master the latest technologies to survive in the teaching-learning process. Our faculty uses various ICT tools in the teaching, learning, and evaluation process to support, enhance and optimize the delivery of education.

Tools (hardware) available are: Six (6) projectors in different classrooms, laboratories, and seminar rooms; Around 150 desktop computers; Multifunction Printers; Two photocopier machines; Multifunction printers and scanner in IQAC room; Two Smart Boards

- **Online Classes through Zoom, Google Meet, Teachmint, Google Classroom, etc. Pre-recorded video uploaded and telecasted using YouTube channels and telegrams. Apart from this, the facility of internet connectivity in the college to central library is made available for the purpose of browsing Digital Library resources**

(INFLIBNET).

During the academic year 2020-21, due to the CORONA pandemic, online teaching was adopted to deliver lectures.

- Every teacher created a YouTube channel.
- Pre-recorded lectures are uploaded by faculties on their respective channel and shared the link of the same on telegram groups.
- Depository of links uploaded on college website for students.
- Google Classroom, Teachmint App for the conduct of live lectures, laboratory experiments, and practical examinations.
- Unit tests,topic-wise tests, semester examinations conducted using Google Forms, testmoz app, etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

880

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college has internal examinations and an evaluation committee. This committee is assigned with the duties related to the planning and conduct of examinations and evaluation of student's performance through quizzes, seminars, and projects. The nationwide lockdown on account of the COVID-19 pandemic hampered academic activities. Online teaching, learning, and evaluation adopted by our as per the guidelines of the University Grants Commission and Shivaji University, Kolhapur.

- There is an internal evaluation scheme of 10 marks for each subject/paper in the final year of the degree course. The score obtained by students in term work is counted in the final merit of the course. Students for term work are assessed through minor projects, seminars, and oral examinations.
- The Committee instructed teachers to assess the performance of students through online examinations using Google forms and testmoz. Links to the tests are communicated to the students through Telegram groups. The apps such as Google classroom; Teachmint; Google meet; Zoom; etc. are also used by our teachers to conduct practical examinations and assessments of projects on the subject of environmental science. Thus, tools used for the assessment of students are unit tests, seminars, minor projects, and laboratory journals through Google forms, the Testmoz app, Zoom, Google Classroom,Teachmintapp, etc.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	[Nil](#)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There is complete transparency, a time-bound framework, and efficiency in the internal assessment and evaluation process. Since the college is affiliated to Shivaji University, Kolhapur, university conducts theory and practical examinations of Sem.-III to VI. The mechanism to deal with grievances related to university examinations are:

Pre-examination Grievances- Grievances related to the examinations are attended by the College Examination committee

and the necessary action is taken to resolve them efficiently within the framework of the stipulated time frame decided by the university.

During-examination Grievances- During the examination, any complaints by the candidates and/or any person related to the examination are attended and resolved by the senior supervisors. Flying squads visit the center for smooth conduct of the examination.

Post-examination Grievances- The post-examination grievances by the candidates or any other person are accepted in writing and if found correct forwarded to the university through the Principal for further action.

College Internal Examinations- Grievances related to college internal examinations are addressed through a specially appointed Grievances Redressal Cell. Grievances or complaints are accepted through a specially designed form. These forms are made available in the examination department. The rules of lodging the complaints and redressal of these complaints are communicated to the students and teachers by a special circular.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college adopts Outcome-based education which is the need of time and a key characteristic of the modern education system. The college has clearly stated the learning outcomes of the Programmes and Courses. The following mechanism is followed by the college to communicate the learning outcomes to the teachers and students.:

- The detailed structure of the graduate programme is described to the first-year students at the commencement of the programme.
- At least two lectures are spent by the teachers for

introducing the subject to the Students.
- Learning Outcomes of the Programs and Courses are continuously monitored and measured periodically.
- A soft copy of the syllabus including learning outcomes is uploaded on the college website for reference.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.
- The students are also communicated about the Programme Outcomes, Programme Specific Outcomes and Course Outcomes through lectures, practical sessions and special lectures.

The college is running Under Graduate (B.A, B.sc, and B. com), Self-finance (BBA, BCA, BCS & PGDCA) and Post Graduate (M.A. in English, M. Com., M. Sc. in Zoology and M. Sc. in Computer Science) courses for the students.

There are 15 subjects in the college viz. English, Hindi, Marathi, Political Science, Economics, History, Geography, Commerce (Accountancy & Banking) Chemistry, Physics, Botany, Zoology, Mathematics and Statistics. The Programme Outcomes, Programme Specific Outcomes and Course Outcomes are mentioned clearly in the document uploaded herewith.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/PO_PSO_CO_2020_21.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes are measured through students' participation in curricular, co-curricular, and extension activities organized by the various departments and committees of the college.

- The curricular activities are the main activities of the college and the prime goal of learners is to acquire

educational degrees. Achievement of objectives is assessed through are syllabus planning, syllabus completion reports, internal evaluation of students, question paper setting, and correction of answer scripts. Syllabi are completed as per planning. Mid-term corrections are done in case of missed out classes. Students are instructed to attend at least 80 % of classes, which is mandatory to appear for the examination. Internal assessment is linked with attendance.

- The organization of various Co-curricular, extra-curricular, and extension activities and participation of students in such activities are being used to measure attainment of PO, PSO, and CO. These activities includes the organization of guest lecture of eminent scholars, career orientated course, participation in Avishkar competition and Youth festival, organization of skill development activities, career guidance and personal counseling, the celebration of birth and death anniversaries of great personalities to inculcate moral values.
- Course outcomes are evaluated from the placements of students after completion of the course and progression from UG to PG education.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	[Nil](#)

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

447

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.acscpalus.edu.in/wp-content/uploads/2022/02/SSS_Report_2020_21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

505000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

09

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

03

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has taken concrete steps for the creation and transfer of knowledge. The college organizes state / notational level seminars/workshops/conferences, assists faculty member and students to participate, and present their research articles in various national/international conferences/workshops and seminars. Physics and zoology laboratories have received DBT star college scheme funds for promoting education to undergraduate students. The faculty involved in research is a research guide. The departments organize field and industrial visits to learn and adapt organizational information and knowledge. For the promotion of research culture, the college has developed physical infrastructure which includes an ICT laboratory with internet connections, a WI-FY system, and a smartboard.

The college has started Career Oriented Courses like Plant

Protection, Sericulture, Electric Maintenance of Domestic Appliances, Computer Hardware and Maintenance, Functional English, Yoga and Meditation, and Tax Procedures which help to transfer knowledge. The various guest lectures, seminars, and conferences are organized. Free internet facilities, INFLIBNET, books, journals, and other study materials are provided to researchers. There are also shared administrative services, well-equipped laboratories, and a library with required books. The establishment of an incubation center is needed at the present age and the college will establish an incubation center soon.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/3.1.2.1.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

14

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Arts, Commerce and Science College Palus conduct regular

extension and outreach programs so that the education and research benefit the society at large. It has built a healthy network with the neighborhood community through our staff members and students with various departments. The main objective of our institute is to understand the community in which they work, to identify the needs and problems of the community and involve them in problem-solving and to develop among themselves a sense of social and civic responsibility. Teaching and non-teaching staffs of Arts, Commerce and Science College Palus has been actively involved in social awareness activities in surrounding villages through digital applications, awareness programs such as posters, messages, street announcements, etc during the COVID-19 pandemic situation. Distribution of sanitizers masks, drinking water, food packets, vegetables, medicines during the COVID-19 pandemic situation in the vicinity of Palus. As a result, Gram-panchayat of Aandli has much appreciated this social welfare work done by our College students and faculties during the COVID-19 pandemic situation and flood situation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

09

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has area of 12.41 acre with eco friendly environment and infrastructure.

Classrooms: The institute has 28 spacious, well illuminated and ventilated class rooms as per norms of Maharashtra University Act, and maintained with adequate requirement. Some are provided with ICT tools.

Laboratories: The institute has 19 well equipped laboratories. Sufficient safety measure have been incorporated and displayed at laboratories.

Seminar hall: The College has 02 seminar hall and 01 conference hall with to conduct conferences, guest lectures, and workshops for students and faculty. They are equipped with ICT tools.

Library: It is updated regularly with books and journals. The central library has area 875 Square feet with reading room 499.44 square feet and study room for students of 354.56 sq.feet. The library has reprographic facility. The library has collection of 11995 titles, 20986 volumes and 30 printed journals and magazines.

Computing equipments: The institution has four computer labs with 159 computers. Each Department has one computer. The LANN facility and WI FI facility provided with band width 100MBPS.

Canteen facility: Canteen facility is provided for students and staff.

E facility centre for students: College provides special e facility centre to students for filling various forms to students.

Ladies Hostel: The hostel facility is provided to girl students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/4.1.1-B.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute is committed to offer adequate facilities for cultural activities, indoor and outdoor sports as well as other student and faculty support amenities.

A spacious multi-purpose hall is available for students to organize and participate in co-curricular, recreational, and cultural activities. The area of the hall is 2599.80 sq. Ft with seating capacity 400 persons and with a screen and projector.

Besides, the college has well equipped cultural instrument room named 'Kaladalan' with a special Music teacher, dance teacher for students. They trained the students to participate in youth festivals and other cultural activities. The institute received prizes in district-level, university-level cultural activities.

The college has been actively encouraging students to participate in various sports and games. To encourage the students the facilities are made available even beyond college hours. The college has comprehensive sports training and fitness infrastructure. The outdoor sports facilities include Kabaddi, Kho-Kho, cricket, softball, shot put, long jump. Our college has an athletic track of 400m.

The indoor stadium comprises badminton, table tennisand wrestling. The fully equipped gymnasium is open for students, staff, and outsiders also. Trained instructors are available for guidance and training.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/4.1.3-B.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.68 lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Data requirement for year Upload a description of the library with

- **Name of ILMS software- Library Management (Biyani Technologies)**
- **Nature of automation - Partially**
- **Version- Library System Ver.3**
- **Year of Automation- Release Date 15 Nov. 2017**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/4.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.99 lakh

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

163.16

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College provides free WIFI facilities to students and teachers in the college campus. For this purpose, our institute has taken three plans of 100MBPS from BSNL. The plans are updated regularly. In year 2020-21 in a pandemic situation, our faculties used a WIFI facility for the online lectures.

Seminars, conferences, guest lectures, workshops, staff academy lectures during this year by using IT facility. The college organized Faculty Development Programme for Computer Literacy to faculty and students also. Recording of these lectures is also done in the ICT room. These lectures are available on YouTube. The college provides IT facilities to students. For this, we have a special IT facility centre for students. In this centre, the admission form, exam form, scholarship form has beenfilled out. The facility of printing and xeroxing is also available there. The library has a Wi-Fi facility. Students can access free available e-journals, e-books by using this.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

152

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.19 lakh

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical: The requirement of infrastructure is monitored by CDC and approval is executed. At initial level, based on the needs, quotations are received from various sectors. Specification of the required material is checked and a comparison is made before placing orders. Once the approval is received by management, and orders are placed.

Academic: The academic activities are monitored by the Principal by conducting periodic meetings.

Support Facilities:

Laboratory: Departments have separate Laboratories. Equipments of laboratories are cleaned and kept hygienic and sterilized by the teaching faculty and lab assistants.

Library: The librarian prepares a budget based on the need of the department as per demand of books by faculty, and books are purchased. The librarian maintains all relevant records;books are preserved and cleaned with vacuum cleaner monthly.

Sports Complex: The sports complex facilities are dealt with a Stadium with a playground and indoor stadium.

Computers: A computer technician is appointed for the maintenance of computers.

For maintenance of cleanliness, sanitation, security, and garden management have appointed special staff.

Ladies hostel: The College has a women hostel with a lady residential rector for the security of girl students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

587

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

602

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://www.acscpalus.edu.in/wp-content/uploads/2022/04/5.1.3.-Relevant-Links.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

B. Any 3 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

04

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

159

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

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File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the wake of Covid-19, the government had announced the complete lockdown of the academic institutions as a part of prevention. Only online teaching-learning was conducted during this period. Hence, the government also suspended the election program of the Student Council. As per the administrative decision of the institute, the previous system of appointing the meritorious student as a representative was continued. As per the decision, the students were appointed as representatives and notified them to give suggestions in the conduction of online teaching-learning. Initially, the lectures one-hour length were broadcasted on the individual channels of the respective teachers, but after the suggestions from the student representatives, a separate group of classes on the Telegram App was created and the links of YouTube videos were shared. The length of the lectures was also reduced in consideration of the data required to view the videos. As per the suggestions of the representative, separate feedback forms were generated on the Google Forms platform to ensure the effective delivery of the e-content. The organization of teaching sessions on the e-platform and the awareness regarding different apps among the students were created by the student representatives. The student representatives also helped in conducting the online examinations as in many cases they worked as the nodal officers of the institute. In the absence of the Student Council, the meritorious student representation proved very helpful in keeping the academic and administrative decisions more student-oriented.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

40

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registration process of Alumni Association is still in progress and in current situation of pandemic is hampered and delayed for uncertain time. However, the association has worked very effectively during this assessment period. The association played a very crucial role in the social extension activity of the institute. They worked with the staff in the Covid-19 awareness campaign in the Palus taluka. The meetings of the association are suspended due to the pandemic situation.

File Description	Documents
Paste link for additional information	[Nil](Nil)
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

- **To start educational institution and make available academic, vocational, agricultural, technical, management, chemical and petrochemical education.**
- **To start ITI courses, diploma, graduate and postgraduate courses in all faculties.**
- **To start research centre, library courses, Physical education courses by starting necessary training centre.**
- **To establish Gymnasium, sport complex and such other facilities**
- **To start training centre for competitive examination and scholarships**

Mission:

- **To impart higher education in various disciplines in order to take students, and through them emerging society towards greater enlightenment with the Motto "Tamasoma Ma Jyotirgamaya".**
- **To spread education to every village and hamlet and in order to enhance character building, strengthening of mind and physique and to expand the intellect by which one can become self-reliant. Since last 25 years, the college has been imparting education to the rural,**

economically and socially backward students deprived of education.

The college has introduced many professional Courses with outdoor and indoor sports facilities with Gymnasium. The policies regarding higher education are decided by the Managing Council and CDC, IQAC. The Principal periodically organizes meetings for implementing policies and plans. The college gets feedback from stakeholders. The feedback is collected by the Principal and suggestions are given for the proper implementation of the plans.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College practices decentralization and participative management to achieve excellence by involving faculty, staff and students in all activities at various levels. The college has well designed organizational structure with different bodies and committees. The cultural committee includes the Principal and committee members from staff. The college organizes various guest lectures, cultural activities, and other student-oriented programs under the guidance of institute management and principal.

The cultural committee has organized various programs in the academic year 2020-2021. Most of the programs were run online mode due to pandemics. Following programs were organized;

1. Lecture series on social subjects - 1st June to 29 August 2020.

2. Celebration of Independence and Republic Day

3. Teacher Day (5th Sept., 2020) - guest lecture- Dr. Sarang Bhola

4. Organized 'Vachan Prerna din' on Birth anniversary of Dr. APJ Abdul Kalam

5. Elocution competition - subject 'My College' -August 2020.

6. Celebration of Savitribai Fule, Swami Vivekanand, and Jijau birth anniversary (Jan, 2021)

7. Guest lecture of Dr. Santosh Babare On the occasion of 'Azadi ka Amrut Mohostav'

9. Participated in online Shivaji University District level Youth festival held in July 2021- 1. Miss Neha Koli (3rd in Classical song), 2. Sushant Sandge (3rd in Classical music)

File Description	Documents
Paste link for additional information	http://www.acscpalus.edu.in/wp-content/uploads/2022/04/IQAC-REPORT-SCANNED-2020-21-LINK.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college organizes various programs as per perspective plan. Following is one activity successfully implemented based on strategic plan.

One Week Online Faculty Development Program (FDP)

FDP aims at enhancing the academic and intellectual environment in the college by providing faculty with enough opportunities to pursue current knowledge and information. . As a part and parcel of this activity, College has organized a one-week online faculty development program on 'Standard Operation Procedure(SOP)'. The introductory part and criterion-wise lecture series were organized in a week. Dr. P. M. Patil delivered online lectures and gave detailed information regarding the preparation and presentation of AQAR, and SSR.

Day 1st -Discussion on assessment and accreditation process for affiliated colleges,

Day 2nd – How to prepare AQAR?

Day 3rd – SOP – 1: Curricular aspects and criterion 2: Teaching-

Learning and Evaluation

Day 4th – SOP- 3: Research Innovation and extensions and Criterion 4: Infrastructure and Learning Resources

Day 5th – SOP – 5: Student Support and Progression and Criterion 6: Governance, Ladership and Management

Day 6th – SOP – 7: Institutional Value and Best Practices, SOP for DVV, SSS,and Peer Team Visit,were discussed.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	http://www.acscpalus.edu.in/wp-content/uploads/2022/05/6.2.1-naac-fdp-links.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The various bodies which govern the functions of the institution. These are:

1. Palus Shikshan Prasarak Mandal is the apex management body of the college. It consists of Managing Council, Governing Body, and Board of Life Members. The Policy decisions pertaining to academics and administration are taken by this body.

2. College Development Committee (CDC): It is the highest governing body at the college level. It delegates its authority to the Principal to form various committees and assign the responsibilities.

3. Principal: Forms the statuary and non-statutory committees for the smooth, transparent and effective administration of the college.

4. IQAC: It monitors the functioning of all committees. It prepares a perspective plan for sustainable development of the institution. It collects feedback from the stakeholders and made analysis. It prepares Annual Quality Assurance Report

(AQAR) and forwards it to NAAC.

5. Service Rules, Recruitment and Promotional Policies: The recruitment of teaching and non-teaching staff as per the UGC, Gov. of Maharashtra, University act 1994 and 2016. The recruitment of Non-teaching staff is made by management as per pattern approved by Deputy Director Office, State Govt. Maharashtra. The selection of the candidate is made by local expert committee. These appointments are generally made for one year.

Promotional Policies: For teaching staff promotions are given as per CAS policy of UGC, and Promotion of non-teaching staff is made as per service rule of Maharashtra state.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.acscpalus.edu.in/wp-content/uploads/2022/04/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**C. Any 2 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has provided the following support services under the welfare scheme:

- **Teaching and non-teaching staff are the Members of Shikshan Sevak Society, it avails various kinds of loans and other economic facilities.**
- **Teachers Benevolent Fund (TBF) welfare scheme is launched by the teacher organization, wherein, after the death of the employee, relatives get death benefits of Rs. 50000/-.**
- **The Staff Welfare Committee of the college felicitates the member of the staff on certain occasions and ceremonies for their achievements.**
- **Awards are given to employees by the management for their outstanding performance.**
- **Canteen facility,**
- **Dress Code to non-teaching staff for safety and good health, are made available.**
- **Restroom for faculty and staff is provided.**
- **The guidance and coaching of Yoga and the facility to practice, and the same is made available through COC Yoga Day is celebration 21st June every year.**
- **Emergency Medical Kit is made available to teaching and non-teaching staff to meet any First Aid treatment on the campus.**
- **Group Insurance, Casual leave, Medical leave, etc.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

45

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System for teaching staff:

The college follows the Annual Self-Appraisal Report (ASAR) provided by UGC. Annual self-assessment for the performance-based appraisal system was introduced by Shivaji University, Kolhapur as per 7th Pay UGC Regulation on 18th July 2018 and Govt. of Maharashtra Resolution 8th March 2019. At the end of the academic year, every teacher submits his/her duly filled ASAR (Annual Self Appraisal Report) along with supporting documents to the Principal. It is useful for Career Advancement Scheme (CAS).

Performance Appraisal System for Non-Teaching staff:

The service rules and regulations of State Government of Maharashtra are applicable to the non-teaching staff. As per the directives of the Education and Employment Department, a confidential Report (CR) is used to appraise the performance of the non-teaching staff. The performance is assessed with considering the C.R which consists of personal information, educational qualification, duties and ability, and character of the staff. The filled C.R. is assessed and verified by the office superintendent or by HOD which is reviewed and signed by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college prepares the annual budget in advance considering the requirements of different heads such as equipment, computers, consumables, library resources, sports, infrastructure and furniture, etc. Internal audit is not conducted by the institution. However, a process equivalent to an internal audit is conducted by Institution. Initially, the budget is finalized and the requirement of all departments and the concerned committee is submitted to Principal office and sanctioned by College Development Committee. Then, the quotations are checked and verified by College purchase committee. After completion of the order, the bill is paid. At the end of every month, it is verified and checked according to budget by Principal office. Finally, it is audited by a chartered accountant. The institution conducts financial audit regularly. The external audit is conducted by an authorized Government Auditor. In the audit process, the collected quotations, purchase of material according to lowest quotation statement, bill paid, etc, are verified and checked by Government Auditor. The last government audit was conducted on 7th to 10th November 2017. The objections or quires and recommendations suggested by the Auditor are discussed in the meeting of Local Management Committee / College Development Committee, Governing Council, and compliances are made.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds:

1. Fees: As per Shivaji university and government norms, fees (admission, Sports, Exam and others) are charged to students for various granted and self-financed courses.

2. DBT grants: Under the Star college scheme college receives grants from DBT.

3. UGC grants: Under 2F and 12B of UGC Act, the college receives grants under different heads.

4. Salary grants: The College receives salary grants from the State Government. This grant includes the salaries of the Full-Time Permanent teachers, non-teaching staff, part-time teachers, and CHB teachers.

Resource mobilization policy and procedures:

1. As per University norms, collected fees are utilized for the admission process, examination, books, and journal purchase, and for laboratory purposes.

2. College has set up an internal UGC-college committee as per the directions of the UGC. The committee in close coordination with the CDC and the IQAC monitors UGC fund utilization.

3. The DBT grants received to Physics and Zoology Department.

These departments procure instruments/equipment and books, etc.

4. The College Development Committee takes reviews of the mobilization of funds and the utilization of these sources periodically in their meetings.

7. To ensure the optimum utilization of resources, the Institute management, Principal, and IQAC issues directions.

File Description	Documents
Paste link for additional information	http://acscpalus.edu.in/pdf/prospectus_20_21.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC was established in 2005. Since its establishment, IQAC has been taken efforts to enhance research activities and leading in organization of seminars, workshops and conferences

1. Research activities: The IQAC strives to maintain a good research culture in the college. Our college research laboratories are recognized by University. Seven faculties are working as guides. The faculties are doing research in the concerned field. Many faculties have published research articles in national and international journals with good impact factors and some have presented research papers in conferences and seminars. Students of our college actively participate in research activities. A workshop on Avishkar research activity was organized by the Zoology department. The last year students of Zoology and Physics have undertaken minor research projects.

2. The IQAC led efforts in the organization of seminars, conferences, guest lectures, outreach activities, and workshops in the college for faculties and students for dissemination of knowledge, sharing thoughts, and current progress in research and their impact on the society. Following activities were organized in the college;

1. Seminar series organized by Zoology- offline mode

2. Outreach activity- Lecture series on Intellectual property rights, and COVID-19 awareness.

File Description	Documents
Paste link for additional information	http://www.acscpalus.edu.in/wp-content/uploads/2022/05/6.5.1-Guide-name-listResearch-Paper.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Based on feedback, and University examination result analysis, the institution reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC. The improvements based on student's feedback on curriculum, parents' feedback on syllabus, and teachers' feedback on curriculum.

Based on staff meeting, Principal and IQAC reviewed its teaching and learning process. For effective teaching learning process, lecture method, and ICT-based method is adopted. Incremental improvement is as follows:

Cycle 1: Grade: C++

Cycle 2: Grade: B :Online feedback process- teachers, students, and parents on curriculum

Cycle 3: Grade: B+ :Separate specious and well-equipped laboratories and library.

File Description	Documents
Paste link for additional information	http://www.acscpalus.edu.in/wp-content/uploads/2022/05/Annual-ReportFeedback-Report.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the	B. Any 3 of the above

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	http://www.acscpalus.edu.in/wp-content/uploads/2022/04/Annual-Report-ACSC-2020-21-link.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has more female students compared to male students. Due to more number of female students, safety measures are adopted for them, e.g. Guard is appointed for their safety. He does not allow any stranger or outsider without permission of the head of the institution. Well-equipped restrooms and cleaned toilets are provided to female students. Sanitary pads are made available for all female students.

The arrangement is also made for the proper disposal of the used sanitary pads. Women Welfare Committee, Internal Complain Committee, and Cultural Committee organize various activities /programs. Besides, lectures are organized on various topics e.g. 'Importance of equality', Healthy relation between girls and boys, etc., Under the Internal complaint committee, a

lecture of the senior advocateis organized for girls and boys on the topic of female protection laws. Under the cultural committee, cultural programs along with the Annual prize distribution ceremony, and cultural programs like singing, drama, dance, and music are conducted for both. In sports, NSS and NCC male and female students both equally participate. Both are motivated to participate in research competitions like Avishkar and Youth Festival organized.

File Description	Documents
Annual gender sensitization action plan	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/7.1.1-Annual-gender-sensitization-action-plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/7.1.1-Specific-facilities-provided-for-women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

The solid waste is collected from all the departments of the college by the lab attendant of the respective departments to dispose of safely and appropriately. This solid waste is further lifted by the Municipal Corporation of Palus city and

is finally disposed off.

Liquid waste management:

The liquid waste is collected in separate dustbin boxes. Human excreta and urine from various toilet rooms are collected in the underground safety tanks. Then it is informed to Municipal Corporation of the palus city, for the further process of collection and disposal.

Bio-waste management:

TheCollege has a big campus with eco-friendly green plants. Dry and unwanted leaves, and branch cuttings, are collected by the gardener. The collected bio-waste material is dumped in the underground pit for the process of manure. Later on, compost manure is supplied to all the tree species for their proper growth and development.

E-waste management:

All departments of the college use computers, E-waste is collected from the departments and is given back to the dealer who has sold it to us, for the appropriate disposal and recycling processes.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In India, people from different castes, religions, cultures, and other sectors live together harmoniously;and it is a good sign of communal harmony. However, today communal harmony, as well as integration of the country, is disturbing due to

communal and other incidents with different intentions. Considering the situation, the following activities are taken for the sake of an inclusive environment.

- Birth anniversary Rajrashri Shahu Maharaj (26th June) to give a message of national integration.
- Krantidin (9th Aug) Krantisinh Nana Patil to show his respect for National freedom.
- Programs like15th August, 26th January, independent Day, and Republic Day are celebrated to show communal harmony.
- Birth anniversary of Mahatma Gandhi (2nd Oct) to inculcate principles like truth, cooperation, and non-violence.
- The birth anniversary of Sardar Vallabhai Patel (31st Oct) is celebrated as National Integration Day.
- Birth Anniversary of Dr. Babasaheb Ambedkar (14th April) to reflect the message of communal and socio-economic equality among the people.
- The birth anniversary of Savitribai Phule (3rd January) is celebrated as Women Empowerment day.
- Swami Vivekananda Jayanti (12 th January) is celebrated as National Youth Day.
- Cultural, Sports, NSS, NCC, and Traditional day for National Integration. Hindi Din (14th Sept), Marathi Bhasha conservation Day (27th Feb) for linguistic Harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To inculcate values for being responsible citizens as reflected in the constitution of India, the college organizes various activities and programs. The college starts with the national Anthem every day. It has also displayed the preamble of the constitution of India at the entrance, which reflects rights and duties of citizens; they are easily noticed by the

stakeholders.

The constitution of India provides the right to equality, liberty, justice, freedom of linguistics, religion, education of culture, and so on. The citizens should follow the responsibilities like brotherhood, peace, Integration, law, order of society, and principles of democracy. To imbibe these values, the college celebrates many activities and programs like constitution day (26th Nov), National voters day regarding the rights of students, Values of their votes, and the importance of impartial voting. The college provides facilities for voter registration. Independence and republic days (15th Aug, 26th Jan) are celebrated to enhance love and respect for the National flag and Anthem. Birth Anniversaries of Mahatma Gandhi, are celebrated to imbibe the values like truth, love, respect, cooperation, Non-violence, and brotherhood and to develop the feelings of National integration.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/7.1.9-DETAILS-OF-ACTIVITY.pdf
Any other relevant information	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/7.1.9-ANY-OTHER-RELEVANT-INFORMATION.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college plans and celebrates, National, International, and Commemorative days, events, and festivals as per the guidelines of the central and state Govt. of Maharashtra. It also makes its own plan for them. The following activities are conducted and celebrated to inculcate the significance of the national importance among the students.

- **Birth Anniversary of Rajrashri Chhatrapati Shahu Maharaj (26th June 2020). Shahu Maharaj followed the principles of equality, brotherhood, and fraternity irrespective of caste and religion. It is celebrated as Social Justice Day.**
- **The functions of Independence Day, Republic Day, Constitution Day, and International Women's Day are conducted and celebrated to inculcate the significance of national importance among the students.**
- **The celebrations of Birth Anniversary Day of Dr. Sarvapalli Radhakrishnan is celebrated as 'Teachers' day', for the respect of the teacher (5th Sept 2020).**
- **The birth anniversaries of Mahatma Jyotiba Phule, Savitribai Phule, Mahatma Gandhi, Swami Vivekananda, Chhatrapati Shivaji Maharaj, Rajmata Jijamata, A. P. J Abdul Kalam, Dr. Babasaheb Ambedkar, are celebrated with lectures and activities to create awareness of their work, motto, thoughts, and national importance among the students.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title: Covid 19 Awareness Program.

Objectives:

1. To create awareness regarding Covid 19 virus.

The context:

The Covid 19 pandemic has changed the course of our life. Everyone becomes fearful and stunned. This situation brought the vision to organize Covid-19 awareness programs.

The practice:

Activities of yoga, meditation, online lectures, and a Blood donation camp are organized. Masks and sanitizer were distributed. The ladies' hostel building is provided for Covid Hospital. The college faculty went to nearby villages to make people aware of the covid pandemic.

Evidence of success:

1. Sanitizers were provided to Palus Police Station. 2. Masks distributed to labours in Industrial Estate, Palus. 3. The Issue entitled Covid-19 Awareness has been published. 4. Blood donation Camp organized.

Problems encountered and resources required:

Due to restrictions of lockdown, the Publication of Covid-19 awareness special edition magazine is delayed.

2. Title: Organization of Online Lecture Series.

Objectives:

1. To share the knowledge of various faculty members.

2. To provide opportunities for faculty from various disciplines.

The context:

During the lockdown due to pandemic Covid-19, faculty could not engage offline lectures and meet stakeholders.

The practice:

A schedule was prepared before the implementation of the lecture series and conducted online mode on different subjects.

Evidence of Success:

Many students, faculty, and society viewed online lectures.

Problems Encountered: Internet connectivity.

File Description	Documents
Best practices in the Institutional website	http://www.acscpalus.edu.in/wp-content/uploads/2022/03/7.2.1-Best-Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinctive area of the institute is "Upliftment of female students through Quality education" The College was established to educate students of farmers and workers of Palus Tehsil, especially of Palus and surrounding villages. The students come

from 25 km. It has made a commendable contribution in shaping the careers of students. Female students in particular from socio-economic backgrounds have benefited from the quality education provided by the college and attained top positions in academic, social, political, cultural, sports etc. The various competitions are organized for the development of female students.

To support the area of distinctiveness, there is a significant enrollment of girl students for UG and PG. Besides, more than 70% of female students participate in extension activities, carried out under NCC, NSS, Arts circle, Vivek Vahini, elocution competitions, youth festivals, and cultural committees. A number of female students participates in the research competition "Avishkar" Youth festival and various activities conducted by the college and other institutions. Various competitions are organized and facilities are provided to students, especially girls. Hostel and other facilities are also provided. The result is seen as the strength is increased more than male students. Female students are seen in good positions in various places.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To recruit CHB faculty as per workload and requirement.
- To celebrate the Birth and Death anniversaries of eminent personalities.
- To conduct/ organize seminars, conferences, workshops, guest lectures, training, gender sensitization, and career counseling programs etc.
- To take initiative for curricular and extra-curricular activities.
- To publish college Magazine 'Dnyandeep' displaying Wallpapers and poster presentations on various curricular and extra-curricular subject matters.
- To felicitate faculty, staff, and students for their achievements.
- To motivate students in Youth festivals, Avishkar competitions, cultural activities, and workshops organized by Universities and other institutions.

- To start PG courses.
- To conduct Academic and Administrative Audits.
- To undertake activities by NSS and NCC with GOs and NGOs.
- Separate Laboratory Botany department.
- To utilize DBT grants as per given norms and conduct various activities and programs under it.
- To arrange vaccination camp for students, faculty, and society; NSS special camp in the adopted village.
- To motivate and take initiative to organize visits to various institutions, Banks, historical places, and Nature.
- To conduct university and internal exams smoothly.
- Incentives to faculty and students for research; financial assistance to students whose parents lost due to Corona.
- To take initiative for functional MoU and linkages for faculty and students exchange, field trips/visits, and other activities and programs.