



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	ARTS, COMMERCE AND SCIENCE COLLEGE, PALUS
Name of the head of the Institution	Dr. R. S. Salunkhe
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02346-226226
Mobile no.	9860196990
Registered Email	acscollegepalus@gmail.com
Alternate Email	salunkhers@yahoo.co.in
Address	Palus-Karad Road, Vidyanagar, Tal- Palus. Dist-Sangli Pin-41630
City/Town	Palus
State/UT	Maharashtra
Pincode	416310

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. P. M. Patil			
Phone no/Alternate Phone no.		02346226226			
Mobile no.		9860844131			
Registered Email		popat.patil@ymail.com			
Alternate Email		drpmpatil1970@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.acscpalus.edu.in/wp-content/uploads/2020/03/AQAR-2018-19-FINAL-ACS-PALUS.pdf">http://www.acscpalus.edu.in/wp-content/uploads/2020/03/AQAR-2018-19-FINAL-ACS-PALUS.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://www.acscpalus.edu.in/wp-content/uploads/2021/01/ACADEMIC-CALENDAR-2019-20.pdf">http://www.acscpalus.edu.in/wp-content/uploads/2021/01/ACADEMIC-CALENDAR-2019-20.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	69.25	2004	16-Feb-2004	29-Nov-2011
2	B	2.04	2011	30-Nov-2011	01-Nov-2018
3	B+	2.67	2018	02-Nov-2018	01-Nov-2023
<b>6. Date of Establishment of IQAC</b>			02-Feb-2005		
<b>7. Internal Quality Assurance System</b>					

**Quality initiatives by IQAC during the year for promoting quality culture**

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
State Level Workshop on 'Intellectual Property Rights'	22-Jan-2020 01	103
One Day Workshop on Soft Skill Development	21-Jan-2020 01	56
Workshop on 'Women Rights'	18-Jan-2020 01	24
Career Guidance Counseling	14-Jan-2020 01	58
Inter-collegiate sports	01-Jan-2020 02	351
Inculcation of Research Culture among the Students	22-Dec-2019 01	17
Pool Campus Drive	19-Dec-2019 01	128
Faculty Development Programs on' Teaching Methodology' and ' How to Write Research Paper'	16-Sep-2019 02	35
Workshop on 'Modern LifeStyle and Women's Health	28-Sep-2019 01	286
Physical Fitness Camp for Players	24-Jul-2019 02	107
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 00	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Organization of activities like Faculty Development Program, Personal Counseling regarding skills, Personality Development and Job opportunities.

- To motivate faculty and students towards Research activities.

- To send proposals for PG courses and Research grants.

- Organization of State Level workshop 'Intellectual Property Rights; workshops and conferences.

- To organize Pool Campus Drive.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Make proposals for new divisions and courses and send to University for sanction.	Proposals for PG courses and additional divisions are sent to University. Besides, For grants, RUSA and Star College Proposal are also sent.
To provide LCD, computers, printers, internet facility to Library/office/departments, and motivate faculty to make optimum use of ICT.	Provided as per need and requirement. LCD are fitted in the class rooms, internet speed facility provided to Library and departments.
To motivate students towards Career Oriented Courses.	Total 250 students are motivated to 07 career Oriented Courses.
To encourage students to involve in NSS, NCC, Sports, other social activities and University Youth festival.	NSS Activities: Tobacco Free Youth (11/7/2019, 210), Swatch Bharat Swasth Bharat (1/8/2019, 253)Fit India Movement (23/8/2019, 620), Organ Donation Awareness Program (4/8/2019, 11), Women Health Camp (28/9/2019, 297), Plastic Free Camp (2/10/2019, 147), NSS Special Residential Camp at

	Adopted village, Andali (11/1/2020, 114), NCC: Yoga Training (15/6/2019 to 20/6/2019, 52), Camps: ATC (27), TSC (2), Pre RDC (2), acc (2), NIC (1), RDC (1), Youth Festival organized by University ( District, 33, Central, 12 participated). Youth Festival Training workshop (05), Inter Collegiate Sport Competitions (1/1/2019, 351 participated)
To conduct workshops and guest lectures for students and faculty.	Physical Fitness Camp for students (24/7/2019 to 1/8/2019, 107) , Workshop on Modern Lifestyle and Women's Health 28/9/2019, 297), Pool Campus Drive (19/12/2019, 128) Inculcation of Research Culture (22/12/ 2019, 17), Workshop on Skill Development (21/1/2019, 56), Career Counseling ( 14/1/2020, 58), Workshop on Information and Research on Local Historical Places ( 18/1/2020, 54), Workshop on ` Women's Right (18/1/2020, 24), Profession Premier League (25/1/2020, 269), Faculty Development Program (19/9/2019, 17/2/2020). Besides, various guest lectures are conducted for students and faculty.
Organization of various competitions for students.	Rangoli, Essay, Mehendi Competitions are conducted for students.
To encourage faculty members to research activities and writing books, submit research projects, to attend International, National, state level seminars and conferences.	More than 50 Research papers are published and 03 books written by Faculty. Besides, many faculty attended International and national conferences and seminar and presented their research papers.
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>College Development Committee</td> <td>30-Dec-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Development Committee	30-Dec-2020
Name of Statutory Body	Meeting Date				
College Development Committee	30-Dec-2020				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2020				

Date of Submission	30-Jan-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Admission process, Examination process, Library record and all financial activities are carried out by using 'Biyani Software' more than 120 computers 02 Laptops, WiFi and Gio connectivity are available in the institution. Internet connectivity is provided to administrative and academic departments. A technician for maintenance and connectivity is appointed. WhatsApp groups are made by the college and Management for communication. The college uses BilkSMS portal to send information to students. Telegram links are also used.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college, affiliated to Shivaji University, Kolhapur, follows the curriculum prescribed by the university. The under graduate (U.G.) and post graduate (P.G.) curricula are revised after every three years by the university. The process of revision is initiated with the help of syllabus designing committee of Board of Studies of university. The members of such committees prepare a draft of revised syllabus and it is kept before BOS of university. Then, it is discussed in detail with all faculty members by organizing syllabus workshops, and suggestions are taken into considerations. The College has a considerable range of Program options which include B.Sc. in four subjects, B.A. in seven subjects, M.A in one subject, B.Com.in two specializations, B.C.S, B.C.A, B.B.A are professional courses. The affiliating University has introduced compulsory certificate courses - Democracy, Election and Good Governance and Personality Development for first year degree classes. College ensures academic flexibility of elective options at U.G. and specializations at P.G. level. The entire process of curriculum is monitored by the Heads of the departments, through meetings and feedback. Effective implementation of curriculum is achieved through the help of:

- Preparation of teaching plan by every member of faculty.
- Preparation of departmental academic planning in accordance with university examination schedule through discussions in departmental meetings.
- Preparation of college academic calendar for the academic year by IQAC.
- Actual curriculum delivery using multiple teaching methods and teaching aids as well as practical sessions as per time table.
- Library resources with recent reference books, periodicals, journals and e-resources have also been used.
- Record of curriculum is maintained through teachers academic planning and syllabus completion report submitted to the Head of the department. Curriculum Documentation: Time-table committee prepares a time table. Heads of the department allot workload as per the norms in consultation with the faculty and distribute the syllabus. Departmental meetings are held to review the completed

syllabus. Principal conducts the meeting of review progress and future plans. We organize workshops and seminars to update the knowledge and to interact with experts in different fields. Faculties are encouraged to attend the orientation, workshops and seminars to update the knowledge in respective subject. Efforts are taken to inculcate the subject knowledge through lectures, guest lectures, lead college lectures, field projects and question banks. For effective transmission of curriculum, all departments integrate classroom teaching with various learning methodologies like study tour and seminars. Internet and other facilities are provided to the faculties and students. The college has installed three LCD in classrooms, seminar halls for effective curriculum delivery. Teachers teach the curriculum effectively to the students. Models and graphs are used to teach the curriculum to support the teaching. Faculty use evaluation methods such as surprise test, internal tests and group discussions, seminars etc.. Achievements of the objectives of the curriculum are measured in terms of the students' performance in the final examination at U.G .and P.G. Feedback for effective implementation of the curriculum is taken from student, teacher, alumni, and parents.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Sericulture	00	05/08/2019	90	employability	Technical Skill
Plant Protection	00	05/08/2019	90	consultancy and entrepreneurship	Business skill
Electric Maintenance of Domestic Appliances of	00	05/08/2019	90	technical Skill and employability	technical skill
Functional English	00	05/08/2019	90	employability	communication skill
Tax Procedure	00	05/08/2019	90	employability	technical and business skill
Computer Hardware and Maintenance	00	05/08/2019	90	employability and entrepreneurship	technical and business skill

#### 1.2 – Academic Flexibility

##### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL (No any new course started this year)	13/06/2019
BCom	Nil	13/06/2019
BSc	Nil	13/06/2019
BBA	Nil	13/06/2019
BCA	Nil	13/06/2019
MA	Nil	13/06/2019

MSc	Nil	13/06/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Second year: English, Hindi, Marathi, History, Political Science, Economics and Geography	13/06/2019
BCom	Second year: Accountancy and Banking	13/06/2019
BSc	Second year:: Physics, Chemistry, Mathematics, statistics, Botany, Zoology, Computer Science	13/06/2019
BBA	First Year: All courses	13/06/2019
BCA	First Year: All courses	13/06/2019
MA	Second Year: English Entire	13/06/2019
MSc	First Year: Computer Science	13/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	250	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga and Meditation	05/08/2019	32
Talley	05/08/2019	40
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Computer Science	12
MSc	Computer Science	9
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes



Parents	Yes
---------	-----

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

Feedback of Students, Parents, Alumni and Teachers taken on curriculum:

i) Procedure of Obtaining Feedback: The College has a structured feedback mechanism in online form. It is obtained from stakeholders every year. In 2019-20, Feedback is taken from all the students through provided feedback link. Feedback forms consist of questions on Relevance of the syllabus, on Teaching learning process, Teacher's knowledge and approach, and on Academic support Services, Co curricular and Extra-curricular activities, Teaching and Non-teaching Staff, Discipline and overall impression. ii) Analysis of students feedback: In case of design and review of syllabus, total 148 responses were received. Out of them, 77 students meet their expectations which say that teachers use multiple teaching method, 72.3 students strongly agreed with contents and teaching methods used by faculty. 75.7 Students are satisfied with academic support facilities. More than 66.2 students strongly agreed with significant role of syllabus in development of personality and it is suitable for developing global competency and ICT proficiency. 70.3 students strongly agreed with focus of syllabi over the cross cutting issues. 67 feel that syllabus is covered within academic time, 70.9 students strongly agreed with the syllabus which caters employment and independent entrepreneurship opportunities. 66 strongly agreed with the fact that the syllabi are based on needs of the society. iii) Feedback from Alumni: We have received 89 online responses from alumni out of them 58 to 64 alumni strongly agreed with the understanding level of the student, individual, social, cultural and global values, ICT equipment and support tools, career opportunities are relevant to achieve through syllabus. More than 70.8 students strongly agreed with physical amenities, teachers activeness to clear concepts and entire academic progression of the students. 62.9 alumni strongly agreed with focus of syllabus over cross cutting issues. iv) Feedback from parents: Total 108 online responses are received from parents and majority of the parents strongly satisfied with progression of the students along with library, sports and other infrastructural facilities. They strongly agreed with coordination of syllabus with challenges in 21st century. They agreed with the teaching aids and ICT resources used by the faculty. Besides, they agreed with teaching learning process, Conduct of examinations, Academic Support and physical facilities, extracurricular activities, discipline and overall quality. v) Feedback from Teachers: Total 16 online responses are received from teachers and they are agree with mechanism and planning of syllabus as well as difficulty level of syllabus. about 60 teachers strongly agreed with involvement in design and review of syllabus and e-resources etc. 87.5 teachers agreed with academic flexibility and 62.5 teachers agreed with relevance of syllabus to develop global competency. vi) The Action Taken: The online feedback received from stakeholders are analyzed by the committee and the report is submitted to the Principal. Necessary action like improvement in facilities, suggestions on syllabus is taken into account and finally, the report is communicated to higher authorities for information through principal.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
-----------------------	--------------------------	---------------------------	--------------------------------	-------------------

BA	Marathi, Hindi, English, Economics, History, Political Science, Geography.	240	235	235
BCom	Advanced Accountancy, Advanced Banking	168	158	158
BSc	Physics, chemistry, Zoology, Computer Science	168	137	137
BBA	Business administration (Entire)	60	58	58
BCA	Computer Applications (Entire)	60	36	36
BSc	Computer Science (Entire)	60	44	44
PGDCA	Computer Applications	60	14	14
MA	English (Entire)	40	14	14
MSc	Computer Science (Entire)	40	6	6
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1600	60	48	Nil	5

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
48	16	2	7	1	8

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student Mentoring System (SMS) has been introduced to establish a better and effective learning environment, to build healthy student-teacher relationship and guide the students in Academic matters as well as personal problems which create hurdles in their studies. The guidelines for the implementation of the scheme are chalked out as given below: • After the end of admission process, students admitted in the college are allocated to the mentors. • All teachers work as Mentors to the students allotted to them. • Students will have to go and meet their Mentor at-least once in a month for guidance. • The students are informed to express their academic problems and queries with any hesitation to their mentors. • The students will have to meet the Mentors when they are called for. • The students (mentee) should take the prior permission of the Mentor before they absent themselves from classes. They have to submit a leave note for the absence for a period / day / days to the Mentor. • The Mentor will note the performance of the students in tests and examinations and also the behaviour of their mentees. • Mentors should submit their activity report to the SMS co-ordinator. After the evaluation of the report, SMS co-ordinator present the report to the Principal for further action. • Mentors should act on various issues regarding concession in fees, scholarships, book lending, cultural activities, sports participation and academic problems. This system has helped in bridging the gap between the teachers and students and created better environment in college, where students can approach teachers, for both educational and personal guidance. The enhancement of knowledge base for both mentors and mentees has been achieved due to two-way communication. Final year students are motivated for the higher studies. The awareness about various entrance examination and competitive examinations created through the communication. As an output of this scheme, we have noticed that students become more confident and also become aware about the future options along with completion of their graduate studies.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1660	48	1 : 35

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	32	10	Nil	14

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Assistant Professor	Nil

[View File](#)

### 2.5 – Evaluation Process and Reforms

#### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
PGDCA	799	2	04/11/2020	05/11/2020
MSc	205	4	28/01/2020	10/11/2020

MA	371	4	03/11/2020	15/11/2020
BSc	2325	6	05/11/2020	10/11/2020
BCA	717	6	03/11/2020	10/11/2020
BBA	7804	6	05/11/2020	18/11/2020
BSc	2324	6	04/11/2020	18/11/2020
BCom	7801	6	05/11/2020	26/11/2020
BA	3129	6	05/11/2020	03/12/2020

[View File](#)

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our college has internal examinations and evaluation committee which is assigned with the duties related to the conduct of examinations and evaluation. In the current academic year, committee introduced various structural as well as procedural reforms (changes) in the conduct of college internal examinations. Apart from university examinations, committee has recommended the scheme of examination for continuous evaluation of students before appearing to university examinations. Continuous Internal Evaluation (CIE-Term-work)- Shivaji University has reserved 10 marks of every subject/paper for internal evaluation of students. The score obtained by students in term-work are counted in the final merit of course. Students for term-work are assessed minor projects, subject related seminars and oral examination. Committee has recommended and according implemented this scheme uniformly for all last year courses. Home Assignment: The main objective of home assignment is to evaluate whether the subject matter is understood by the students. Teachers are asked to give at least two assignments on specific unit of the syllabus for every course of first and second year. Teachers assess the writing skills, cognitive understanding level and presentation skills of the students through home assignments. Unit test: It is a verbal kind of assessment tool. Teachers are asked to conduct unit test at the end of unit of the syllabus. They have liberty to combine two or more units to conduct test examination. Committee has recommended conducting at least two unit tests per paper per subject. Laboratory Journals: The courses in the subjects of science stream such as physics, chemistry, etc. contain experiments which are to be performed in their respective laboratories. Scientific concepts are demonstrated to the students with help of carefully designed experiments. Laboratory experiments are used as learning tool. Teachers assess students by evaluating their laboratory journals. Thus, tools used for assessment of students are: • Home Assignments • Unit Tests • Seminars • Minor projects • Laboratory Journals

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar of the examinations to be conducted during the academic year is prepared and incorporated in the Academic planner of the college and uploaded on the college web-site. University Examinations: Our institution is an affiliated college to Shivaji University, Kolhapur. Examinations are conducted at the end of each semester by the affiliating University. Affiliating university prepares examination programme for all courses, dividing into different sessions. University publishes and displays the schedule of examinations on its web-site. College informs students about the university notices and circulars related to the examinations from time to time through: • Student Notice Board, • Departmental Notice Boards, • College website and • Verbally by the faculty members of the department. College Internal Examinations: College Internal Examination Committee prepares the academic calendar of examinations, evaluation and examination related events at the

beginning of the academic year. Committee displays the calendar of events on student's notice board, common faculty room and Principal's Cabin. All departments conduct internal assessment of students. Students are well informed about these internal examinations well in advance by the department. Utmost care is taken by the college administration and internal examinations committee to implement academic calendar. In exceptional situations, certain flexibility is adopted in the conduct of events.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://www.acscpalus.edu.in/wp-content/uploads/2021/01/CO\\_PO\\_PSO\\_2019-20.pdf](http://www.acscpalus.edu.in/wp-content/uploads/2021/01/CO_PO_PSO_2019-20.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
799	PGDCA	Computer Applications	4	4	100
205	MSc	Computer Science (Entire)	9	9	100
371	MA	English (Entire)	17	12	70.59
2325	BSc	Computer Science (Entire)	24	24	100
717	BCA	Computer Applications (Entire)	22	22	100
7804	BBA	Business Administration (Entire)	26	26	100
2324	BSc	Physics, chemistry, Zoology, Computer Science	140	140	100
7801	BCom	Advanced Accountancy, Advanced Banking	108	108	100
3129	BA	Marathi, Hindi, English, Economics, History, Political Science, Geography.	94	89	94.68

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://www.acscpalus.edu.in/wp-content/uploads/2021/01/SSS\\_Report\\_19\\_20.pdf](http://www.acscpalus.edu.in/wp-content/uploads/2021/01/SSS_Report_19_20.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	01	Sanctioned by Shivaji University, under lead college activity	10000	10000
International Projects	00	Nil	0	0
Students Research Projects (Other than compulsory by the University)	00	Nil	0	0
Projects sponsored by the University	365	Shivaji University, Kolhapur	10000	10000
Industry sponsored Projects	00	Nil	0	0
Interdisciplinary Projects	00	Nil	0	0
Minor Projects	365	UGC, WRO Pune	175000	147000
Minor Projects	365	UGC, WRO Pune	325000	275000

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day State Level Workshop on Intellectual Property Right	IQAC	22/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Avishkar:	Miss. Dalvai	State Govt.	08/01/2020	Student

Research Project	Akshtat Ramchandra	and Shivaji University Kolhapur,	
<a href="#">View File</a>			

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	13/06/2019
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
English	1

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Marathi	1	3.19
International	Hindi	1	6.39
International	English	7	12.79
International	History	3	9.44
International	Economics	4	9.71
International	Political Science	1	6.39
International	Geography	2	4.26
International	Commerce	10	2.91
International	Physics	2	4.26
International	Chemistry	2	2.13
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	1
English	1
History	1
Commerce	5
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
--------------	---------	------------------	---------	----------------	---------------	-----------

Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	Nil
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	Nil	Nil	00
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	12	27	32	61
Presented papers	6	12	1	Nil
Resource persons	1	Nil	Nil	12
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness Program at Bus Stand, Palus	MSRTC and NSS	9	106
Cleanliness Program at Cemetery Centre	Palus Nagar Parishad and NSS	8	116
Voter Awareness Rally	Tasil Office Palus and NSS	11	203
Aware Program on LPG Gas	Bharat Gas Pvt. Ltd. Palus and NSS	10	103
Workshop on Womans Health	Harit Vishwa Sena and NSS	15	266
Tree Plantation	Palus Nagar Parishad and NSS	12	203
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
----------------------	-------------------	-----------------	------------------------------



Avishkar (State)	Award (1st)	State Govt.	1
Youth Festival: Elocuation (Marathi)	Award:Consolation (1) (Central level)	Shivaji University, Kolhapur	1
Youth Festival: (Group Song)	Award (2nd)	Shivaji University, Kolhapur	6
Youth Festival: Elocuation (Marathi)	Award (3rd) District	Youth Festival: Elocuation (Marathi)	1
State Level Essay Writing	Award (2nd)	Arts, Commerce and Science College, Lanza Dist: Ratnagiri	1
State Level Story Writing (Marathi)	Award (Consolation Prize)	Shivaji University Marathi Shikshak Sang and PDVP Tasgaon	1
Zonal (Sport) Base Ball (Men)	Award (2nd)	Shivaji University, Kolhapur	16
Zonal (Sport) Base Ball (women)	Award (2nd)	Shivaji University, Kolhapur	16
Zonal (Sport) Hand Ball (Men)	Award (3rd)	Shivaji University, Kolhapur	12
Soft Ball	Award (3rd)	State Govt.	16
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Aid Awareness Program	Primary Health Centre Palus and NSS	Aids Awareness Rally	11	203
Swachha Bharat Abhiyan	Palus Nagar Parishd and NSS	Cleanliness program at College Campus	9	147
Swachha Bharat Abhiyan	Dept. of Zoology, ACS college, Palus	Health Check up Camp	7	266
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	00

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	13/06/2019	13/06/2019	00

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Smt.Kusumtai Rajarambapu patil Kanya Mahavidhyalay Islampur	08/07/2019	Exchange student and Faculty	Nil
Microtech computer	29/07/2019	Talley Centre	Nil
ICSI Institute Kolhapur	25/11/2019	Study Center	50
JSPM Pune	06/01/2020	Exchange student and Faculty	Nil
RIT Islampur	18/02/2020	Workshop	Nil

[View File](#)

#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1565000	1408295

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing

Class rooms	Newly Added
Campus Area	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Biyani Technologies	Partially	LIBRARY SYSTEM VER.3	2019

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	10790	840227	857	73154	11647
Reference Books	7506	2038123	66	27331	7572	2065454
e-Books	3135000	3000	Nill	Nill	3135000	3000
Journals	30	26901	22	17206	52	44107
e-Journals	6000	2900	Nill	Nill	6000	2900
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	222	Nill	Nill	Nill	222	Nill
Library Automation	Nill	Nill	Nill	Nill	Nill	Nill
Weeding (hard & soft)	8148	657242	Nill	Nill	8148	657242
Others(s pecify)	1121	177409	72	19034	1193	196443
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	13/06/2019
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others
------	-----------------	--------------	----------	------------------	------------------	--------	-------------	----------------------------	--------

								GBPS)	
Existing	154	4	90	5	0	6	5	0	0
Added	5	0	10	0	0	0	0	100	0
Total	159	4	100	5	0	6	5	100	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
----------------

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
--	Null

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
162350	300018	770000	306677

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical: The requirement of the institution is monitored by CDC ( College Development Committee) and approval is executed after appropriate checking. It includes the infrastructure maintenance, classroom maintenance, furniture requirements and maintenance of all other physical requirements. At an initial level, a need analysis of the institution is done. Based on the needs, quotations are received from various sectors. The specification of the required material is checked and a comparison study is made before placing orders. After submitting the quotation with the management, approval is obtained to proceed further. Once the approval is received, orders are placed accordingly.

Maintenance of the products purchased, the terms and conditions of the products, the purchase order and the invoice, warranty of the material are all checked before the usage. Academic: The academic activities are monitored by the Principal by conducting periodically meetings. Meetings with the Head of the departments are constantly conducted to review the progress of the institution in both curricular and cocurricular events. During the meeting discussions like handling slow learners, advanced learners, meticulous plan of the curriculum, upgrading the standard of the academic inputs are all discussed. Support Facilities: Laboratory: As per the requirement of the syllabus, the department has a separate infrastructure for Laboratory. The Computer and other laboratories are optimally used. Equipments of science laboratories are cleaned and kept hygienic and sterilized. Repairing of the equipment are done periodically. The laboratory equipment and instruments are calibrated by the teaching faculty and lab assistants. Library: The librarian prepares a budget based on the need of the department and the department prepares the booklist as per the demand of syllabus. Financial support is obtained from Management. The concerned department places the order with its related publishers or distributors. After the purchase of the books, the librarian maintains all relevant records, and books are preserved properly. Books and racks are cleaned with vacuum cleaner monthly. Sports Complex: The sport complex facilities are dealt with a Stadium with a playground and indoor

stadium. They are used for multi purposes. The indoor stadium has facilities like Volley ball, Basket ball, Badminton and wrestling mat. The sport complex used by the college as well as the sister unit and local clubs. Computers: Based on the need analysis of the institution and the utilization of the computers, the orders are placed accordingly. The problems in the computers are trouble shooted by the institutional lab technician and if the problems still persist, a technician from BIYANI TECHNOLOGY with whom an AMC is signed attend and solves the problems. Classrooms: The classrooms are furnished with proper lighting facilities and are appropriately ventilated with effective windows and fans. The daily cleanliness of the class rooms is done by the support staff.

<http://www.acscpalus.edu.in/wp-content/uploads/2021/01/4.4.2-Infrastructure-Maintenance.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1)Institution Merit Scholarship 2)Sports Incentive 3)Earn learn Scheme 4)Avishkar Incentives	17	13667
Financial Support from Other Sources			
a) National	1)Rajarshi Chatrapati Shahu Maharaj Shikshan Shulk Shishyavrutti Scheme 2)Government of India scholarship(SC) 3) Scholarship to OBC Student 4) scholarship to VJNT Student 5) scholarship to SBC Student	657	1030618
b)International	Nil	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill ( Market Day)	24/01/2020	84	Institution
Remedial Coaching	22/08/2019	275	Institution
Language Lab	01/08/2019	50	Dept. of English
Yoga and Meditation	21/06/2019	32	Institution
Personal Counseling and	18/07/2019	234	Institution

Mentoring (Welcome Function)			
Personal Counseling ( One day workshop)	14/01/2020	56	Institution
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Institution	Nil	56	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	1: Fallon Software, Pune, 2. Core Co Technologies, Pune, 3. R. S., Lab, Pune	73	3
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	18	B. A.	See the attachment	See the Attachment	Attachment
2020	26	B. Com	See the attachment	See the attachment	Attachment
2020	37	B. Sc	See the attachment	See the attachment	Attachment

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	Nil

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Birth Anniversary Lokmanya Tilak	Institution	46
Bhavgeet Bhaktigeet Programme on Ashadi Ekadashi	Institution	34
Birth Anniversary of Chh.Rajashri Shahu Maharaj	Institution	42
Gurupornima	Institution	65
Welcome Function of First Year students	Institution	234
Independence Day	Institution	139

[View File](#)

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	00	National	Nil	Nil	00	00
2019	00	International	Nil	Nil	00	00

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In the wake of Covid-19, the government had announced the complete lockdown of

the academic institutions as a part of prevention. Only the online teaching-learning was conducted during this period. Hence, the government also suspended the election programme of the Student Council. As per the administrative decision of the institute, the previous system of appointing the meritorious student as a representative was continued. As per the decision, the students were appointed as Representative and notified them to give the suggestions in the conduction of online teaching learning. Initially the lectures of one hour length were broadcasted on the individual channels of the respective teachers, but after the suggestions from the student representatives a separate group of classes on Telegram App was created and the links of YouTube videos were shared. The length of the lectures was also reduced in consideration of the data required to view the videos. As per the suggestions of the representative, a separate feedback form was generated on the Google Forms platform to ensure the effective delivery of the e-content. The organization of teaching sessions on e-platform and the awareness regarding different Apps among the students were created by the student representatives. The student representatives also helped in conducting the online examinations as in many cases they worked as the nodal officers of the institute. In the absence of the Student Council, the meritorious student representation proved very helpful in keeping the academic and administrative decisions more student oriented.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

443

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The registration process of Alumni Association is still in progress and in current situation of pandemic is hampered and delayed for uncertain time. However, the association has worked very effectively during this assessment period. The association played a very crucial role in the social extension activity of the institute. They worked with the staff in the Covid-19 awareness campaign in the Palus taluka. The meetings of the association are suspended due to the pandemic situation.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college promotes a culture of decentralization and participative management through its various bodies and committees such as CDC, IQAC, Principal, HOD of various Departments, Coordinators of committees and Student Council. The policy decisions related to academic administration, purchase and development of infrastructure etc. are taken by these committees. The two examples of the decentralization and participative management are: 1) Avishakar Research Committee. 2. Mahila Kalyan Committee. 1) Avishakar Research Committee: Former Governor of Maharashtra Shri. S.M. Krishna. Initiated an activity 'Avishakar'. In order to enhance research attitude among the students. This activity is interestingly practiced in the colleges. To achieve the intention of the higher



authority, the college has constituted 'Avishakar Committee'. The Committee members of the academic year- 1) Dr. R.S.Salunkhe.-Principal 2) Dr. S.M.Kumbar-Coordinator 3) Dr. S.S.Lendave-Member 4) Shri. U.P.Patil-Member 5) Shri. Sachin Jadhav-Member 6) Miss. Nazare-Member 7) Miss. Asawari Mane-Member 8) Dr. U.M. Malkar-Member. The members of the committee point out research attitude students and pays social attention to develop research quality among the student. In the academic year the college has organized one day workshop for the students on 22/12/2019. In the workshop, research competition was organized accordingly to the rules and regulations of the Shivaji University, Kolhapur. Ten students participated in District Level Avishakar Research Competition. In Six different disciplines. Miss. Dalvai Akshata Ramchandra. got First Prize in Engineering and Technology Discipline. In District Level Competition, Second in University Level and First in State Level Competition. 2. Mahila Kalyan Committee: The College has constituted 'Mahila Kalyan Committee' to enhance few personalities of female students. The member of the committee are: 1) Dr. R.S.Salunkhe.-Principal 2) Sou. Swati.S.Patil-Coordinator 3) Sou. N.S.Patil -Member 4) Dr. Sou. S.V.Patil -Member 5) Dr. Sou. S.P.Wagh.-Member The committee has conducted meetings for organizing various programs on 03/08/2019. Wallpaper was published on Folklore (Lok Gite), Rangoli and Mehendi Competition was organized on 04/10/2019. 'Maha Hadaga' and Dandiya program was organized on 06/10/2019, Gas-Suraksha workshop and Jagtik Mahila Din was organized on 04/01/2020 and 08/03/2020 respectively.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is affiliated to Shivaji University, Kolhapur, MS, India. It is bound to follow the curriculum developed and prescribed by the University. The approved syllabus is implemented through the teaching plan, schedule and methodologies by each subject faculty. Various activities like field visits, industrial visits, seminars, Group discussion and quiz are executed to enrich the syllabus. Some faculty members have been on the Board of Studies. Some faculty members attend the workshops on revised syllabus organized by the University. Besides, the syllabus of the Career Oriented Courses is designed by the faculty of the college.
Teaching and Learning	The college runs classroom teaching and learning methodologies that show a clear path for reaching student community. It is a process in which teacher disseminates subject and other relevant field knowledge and information to the students. The teachers use the blackboards, white boards and smart boards, LCD

projectors, computers, laptops and different methods for teaching etc. The teaching is supplemented by the presentations, group discussions, PPT, quiz competition, lab work and various academic activities. The students are facilitated through online lecture notes, teacher-notes and the previous examination question papers. At the beginning of the each semester, the timetable and teaching plan is prepared and given to the students at class. There is also provision of at least two home assignments and two tests in each semester for each subject.

Examination and Evaluation

Being affiliated to Shivaji University, Kolhapur, the college conducts examinations and evaluation process as per the guidelines of University. The University has developed some systems of partial decentralization of examination and evaluation of the students. The college has a systematic way of conduction examination in two patterns: Continuous Internal Evaluation (CIE) and End Semester University Examination. The students are subjected to assignments and seminars. The evaluation of the internal examination is done by the faculty and the evaluation is recorded and shared with parents in the Parent-Teacher Meet. University has assigned 1st year degree course examination and evaluation to colleges. The college runs evaluation of 1st year degree course students in the college campus. The examinations and evaluation of 2nd and 3rd year as well as PG course are conducted by University. The evaluation of the university examination is done by the Board of Examiners who are appointed by the University. Central assessment process (CAP) is conducted at various college centres affiliated to university.

Research and Development

The college has maintained excellent research atmosphere. The teaching faculty is motivated to write and publish their research articles in National and international peer-reviewed journals, to present their research papers in national and international conferences and seminars, and to send the proposals for minor and major research projects. Many faculties have presented their research papers in

national, international conferences and seminars, and published in reputed journals. Besides, students are also motivated to participate in research competition AVISHKAR organized by University. Miss Dalvi Akshata Ramchandra stood 1st (Engg. and Technology discipline) at District level, 2nd in University level and 1st in State level. College was participated in six categories of Avashikar competition at District level in which 10 students were participated. In addition, Smt. S. P. Wagh and Prof. S. Y. Sheshbhare awarded Ph. D degree by University. In this academic year, our college has organized International conference on Human values. The students are also encouraged to take up academic level research projects as a part of the curriculum.

Library, ICT and Physical Infrastructure / Instrumentation

In this academic year, required references and text books based on change in curriculum have been procured in the library. Classrooms have equipped with LCDs. The college library has provided the sufficient infrastructure in terms of quality and quantity. The infrastructure consists of ground plus two floors. The college has class rooms, computer labs, science labs, English Language Lab, principal cabin, administrative office, staff room, ICT room, NSS and NSS rooms, indoor and outdoor stadium with 400 meter running track and ladies hostels with conference hall. The library provides text and reference books, subscribed journals, magazines and newspapers to the readers. The library has OPAC and INFLIBENT facility. It also provides internet facility and clippings.

Human Resource Management

The Human Resource management system is well implemented in the college. The teaching and non-teaching staff recruitment is done as per the institution policy by the management and principal. The data base of staff is maintained. The teaching and non-teaching staffs have separate HR policy. The student's admission process is employed as per the State Govt. and University norms. The teaching faculty is encouraged to attend short term courses, FDP, orientation/refresher courses and workshops for the knowledge

upgradation, and to undertake quality research work in their respective field. The special training sessions are organized for teaching and nonteaching staff to enhance their skills, knowledge and application of ICT tools. Under HRM, the teaching faculty is executed as per requirement as in-charge of faculty, Head of Department and coordinators of various committees. Under the Office Superintendent, subsections like accounting, audit, examination, scholarships, affiliation and e-governance are working efficiently.

Industry Interaction / Collaboration

The industrial visits are organized by college for the students. The students are exposed to industry by making them visit the respective industries as 'Industry Visit'. Some departments organize 'study tours' and 'Organization visit' which helps to create awareness of industrial and organizational behaviour among the students. All tours and visits are supervised by concerned faculty and organized seeking prior permission of Organization head, Principal and Management.

Admission of Students

The prospectus of our college reflects overall admission process, courses/ programs, faculty information, State Govt. schemes and rules and other important information. It is provided to every student. It is mandatory to fill up the admission form provided with prospectus. The filled application form needs to be duly signed by Admission committee. Admission of fresh students and higher classes are carried out as per the policies and procedures given by the affiliating University. The reservation policies of the Govt. for SC/ST/OBC and other such classes are strictly followed. The admission committee is set up to provide information regarding how to fill up and upload the forms. The college has admission software where students fill up their information, subject area and other relevant information and can submit it. The print of the automatically generated form along with other documents should be submitted to office for further verification.

E-governance area	Details
<p>Planning and Development</p>	<p>College has setup a SMS dissemination system for sending information regarding co-curricular and extracurricular activities, exam and other to the students. Many developmental activities are planned of mooted by college IQAC. The various departments of the college prepare their semester wise annual plans of activities. The departments take approval of the principal for their planned activities. The institution has perspective plan made by IQAC for next five years, and as per priority annual plan has been implemented.</p>
<p>Administration</p>	<p>The college administration is governed by institute management, principal and faculty. The admission process, supervision of academic affairs, maintenance of academic records, audit, maintenance and construction, public affairs, research administration, student services and other activities are supervised by the administrative bodies. A number of activities have been brought under the scope of e-governance. The process is still continued. The computer student's record is electronically stored and retrieved. All the correspondence with university and state government is made through e-mail and university portals. The record keeping of attendance of the staff is also digital is processed electronically (biometric system for maintain daily staff attendance). Most of the data regarding accounts and administration work are stored and retrieved electronically. An urgent message is flashed through bulk SMS.</p>
<p>Finance and Accounts</p>	<p>The college has adapted e-governance by providing essential software to college office for financial activities. The record regarding finance accounts is kept in electronic form. All the payments receipts, salary processing, etc. are proceed and recorded in the computer software. The fee of the students is directly deposited in the bank. The details of records can be accessed by the authority. Online salary transaction completed through HTE portal. The college organizes financial audit every year internal audit process.</p>

<p>Student Admission and Support</p>	<p>The college has developed a software program for admission process. The student's admission is carried out through software. Student fills up online admission form. After online submission of completed form, student gets auto generated hard copy of the form. Along with required documents the form (hard copy) is accepted by office and recorded. The university related data of student is filled online through software produced by Shivaji University, Kolhapur. There is also a system of sending mass messages through SMS to Students.</p>
<p>Examination</p>	<p>The Shivaji University examinations are supervised by University appointed external and internal supervisors and principal. University assigned 1st year (BA/BCom/BSc/professional) examination to colleges. The college appoints supervisors, coordinator and other staff. The University conducts the semester end examinations. The details of the students are sent to university online. The university issues admit card, exam notice, exam results online. It also provides online question papers through SRPD before one hour of examination. Besides, the internal evaluation marks, practical examination marks are uploaded to the university portal directly by the college. The result mark sheet is also available online.</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. S. S. Patil	Lodging (Course)	Nil	1050
2019	Dr. P. M. Patil	National conference on English Literature at KBP Islampur	Nil	1000
2019	Dr, R. S. Salunkhe	Seminar at SGM College, Karad, National conference of Maharashtra State Commerce	Nil	5600

		Association at Pratap College, Amalner, One Day Interdisciplinary National Seminar, at KBP College, Islampur, International Conference at Poona College		
2019	Bhat D. V.	Seminar (2) Marathi Language	Nil	1200
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	1 Day FDP on Computer Literacy	1 Day FDP on Computer Literacy	16/09/2019	16/09/2019	42	14
2019	Lecture on How to write research Project	--	17/02/2020	17/02/2020	11	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	06/03/2020	19/03/2020	14
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
32	49	16	21

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students



Group Insurance, Provident Fund, Medical reimbursement, Felicitation of Employee, Staff Credit cooperative Society etc.	Group Insurance, Provident Fund, Medical reimbursement, Felicitation of Employee, Staff Credit cooperative Society, dress code etc.	Earn and learn scheme, Fee concession for economically poor, Student Welfare Scheme, Students' Insurance, Hostel Facility, Indoor Stadium etc.
---	---	--

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution prepares the annual budget in advance considering the requirements of different heads such as types of equipment, computers, consumables, library resources, sports, infrastructure, and furniture, etc. Internal audit is not conducted by the institution. However, process equivalent to internal audit is conducted by Institution. Initially, budget is finalized and requirement of all departments and concerned committee's is submitted to Principal office and sanctioned by College Development Committee. Then, the quotations are checked and verified by Collage purchase committee. The order is placed on the basis of cost effective and quality material suppliers. After completion of order, the bill is paid and all record including vouchers, pay bills, quotations and payment receipt is maintained by Office. At the end of every month, it is verified and checked according to budget by Principal. Finally, it is audited by a chartered accountant. Institution conducts financial audit regularly. The external audit is conducted by authorized Government Auditor. In the audit process, the collected quotations, purchase of material according to lowest quotation statement, bill paid etc. are verified and checked by Government Auditor. The last government audit was conducted on 7th to 10th November, 2017. The objections or quires and recommendations suggested by the Auditor are discussed in the meeting of Local Management Committee / College Development Committee, Governing Council and compliances are made.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Palus shikshan Prasarak Mandal, Palus	458850	College Development
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

00
----

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	No	Null
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The meetings of Parent Teacher Association are conducted on the college campus. Separate Parent meetings of Arts, Commerce, Science and Professional



departments' students were conducted. Discussion is made on syllabus completion, college activities, student participation in various programs as well as the expectation from the students by the college, Parents raised some questions and answers were given by authorities satisfactorily. Dates of the meetings with parents are - Arts- 01/10/2019 Total Parents40 Commerce- 01/10/2019 Total Parents99 Science-27/09/2019 Total parents45 Professional Department Total Parents132 (BBA,BCA,BCS)-25/09/2019

6.5.3 – Development programmes for support staff (at least three)

1. Computer Literacy Program for Administrative and support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Organization of International Conference on Human Values 2. New Classrooms for Departments 2. Workshop on Intellectual Property Rights

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Nil
d)NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Physical Fitness Camp for Players	24/07/2019	24/07/2019	01/08/2019	107
2019	Workshop on Modern Lifestyle and Womens Health	28/09/2019	28/09/2019	28/09/2019	286
2019	Pool Campus Drive	19/12/2019	19/12/2019	19/12/2019	128
2019	Inculcation of Reseach Culture among Students	22/12/2019	22/12/2019	22/12/2019	17
2020	Inter-Collegiate Sport Competitions	01/01/2020	01/01/2020	02/01/2020	351
2020	Carrer Guidance Counseling	14/01/2020	14/01/2020	14/01/2020	58
2020	One Day Workshop on Soft Skill Development	21/01/2020	21/01/2020	21/01/2020	56
2020	Workshop	22/01/2020	22/01/2020	22/01/2020	103

on  
Intellectual  
Property  
Right

[View File](#)

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Welcome Function First Year Students	18/07/2019	18/07/2019	215	19
Reading Day	15/10/2019	15/10/2019	64	12
Marathi Bhasha Pandrawada	01/01/2020	15/01/2020	87	49
Birth Anniversary of Savitribai Phule	03/01/2020	03/01/2020	14	66
Market Day	24/01/2020	24/01/2020	25	59

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
00

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	Yes	4
Ramp/Rails	Yes	4
Braille Software/facilities	No	Nil
Rest Rooms	Yes	4
Scribes for examination	Yes	4
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating
------	--------------------------	-----------------------	------	----------	--------------------	------------------	-------------------------

	address locational advantages and disadvantages	taken to engage with and contribute to local community					students and staff
2019	1	1	29/08/2019	01	Participation in Fit India Movement	Health Awareness	500
2019	1	1	16/09/2019	01	Computer Training Program	Computer Literacy	56
2019	1	1	28/09/2019	01	One Day Workshop on Modern Lifestyle and Womens Health	Women Health Awareness	266
2019	1	1	10/12/2019	01	Awareness regarding Consumer Right	Consumer Awareness	55
2019	1	1	19/12/2019	01	Pool Drive Camp	Students Placement	128
2020	1	1	22/01/2020	01	Workshop on Intellectual Property Right	How to get Patent, trademarks	103

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Ethics and conduct for the Principal	20/06/2019	1. The principal should conduct himself/herself with transparency, fairness, honesty, high degree of ethics and decision making that is the best interest of the college. 2. He/she should promote the collaborative, shared and constructive work culture in the college paving ways for innovative thinking and ideas. 3. He/she should endeavour to promote a work culture

		<p>and ethics that brings about quality, professionalism, satisfaction and service to the nation and society. 4. He/she participate in extension, co-curricular and extra-curricular activities, including the community service. 5. He/she should not refrain from allowing consideration of caste, creed, religion, race, gender or sex in their professional Endeavour.</p>
Code of Ethics and conduct for the Support staff	20/06/2019	<p>1. The support staff should be regular and punctual. 2. They should not neglect their duties knowingly or willingly. 3. They should not remain absent from the college without sanction of leave or without permission of the head of the college. 4. They should make efforts to enhance administrative efficiency. 5. They should remain familiar with and adhere to college policies relevant to responsibilities. 6. They should be cooperative with students, faculty, and other staff and provide them the information, tools and assistance which they require to perform effectively.</p>
Code of Ethics and conduct for the Students	20/06/2019	<p>1. Students shall abide by the rules and regulations of the college. 2. They should maintain the discipline and dignified manner of behaviour in the campus. 3. They should come in approved uniform to the college. 4. They should wear their identity card, well displayed. 5. They should keep their mobile in silent mode. 6. They should not indulge in any</p>

act of discrimination and sexual harassment. 7. No students shall enter or leave the class room when the lecture is on without the permission of the teacher concerned. 8. Smoking or using chewing gum, panmasala etc. are strictly prohibited in the campus. 9. Students are not permitted to arrange any unauthorized celebration in the campus without permission of the college.

Code of Ethics and conduct for the teachers

20/06/2019

1. The teachers shall always regular and punctual. 2. They should not discriminate against any student on the grounds of caste, creed, language and social and cultural background. 3. They should not indulge in, encourage, any form of mal practice connected with examination or any other college activity. 4. They should perform their duties in the form of teaching, practical, with dedication. 5. They should abide by the Act, Statute and Ordinance of the University and to respect its ideals, vision, mission, cultural practices and tradition. 6. They should co-operate and assist in carrying out the functions relating to the educational responsibilities of the college and the University.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Bhavgeet and Bhaktigeet Program on Occasion of Akashi Ekadashi	12/07/2019	12/07/2019	34
Birth Anniversary of Annabhau Sthe	26/09/2019	26/09/2019	106

Organization of Traditional Day and Market Day	24/01/2020	24/01/2020	84
Celebration of Death Anniversary of Mahatma Gandhi	30/01/2020	30/01/2020	40
Chhatrapati Shivaji Maharaj Jayanti	19/02/2020	19/02/2020	78
International Womens Day	08/03/2020	08/04/2020	182
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- The various activities are organized and conducted by the Institution to make Campus eco-friendly and green. Activities are as follows: 1. Various plants are planted under the scheme of state Govt. target of 33 crore plantation. 2) Cement benches provided to students. 3) Rain water harvesting plant is made. 4) Campus is maintained plastic free by students and staff. 5) No vehicle day is obeyed once in month. 6) Students are motivated to use bicycle while attending college .7) Organization of Rallies and Lectures regarding eco-friendly campus.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

Best Practice I: 1) Title of the Practice: Use of ICT in Teaching -Learning Process. 2) Goal: • To encourage faculty to use ICT tools for teaching and learning. • To complete syllabus in stipulated time using ICT. • To provide e-study material to students. 3) The Context: The syllabus in some cases is hurriedly covered at the end of the semester. So, it is decided that to make proper planning to complete the syllabus using ICT tools. Besides, it is essential to provide e-study material to students in changing scenario. 4) The Practice: Teaching plan is submitted to Principal through teaching learning committee. The teaching learning committee of the college continuously monitor the pace of coverage of the syllabus and the use of ICT for teaching. Along with, feedback from the students is obtained regarding various aspects of teaching- learning. The members of the Teaching Learning Committee and subject teachers took frequent informal meeting and workout the problems faced in this process. Assignments, tests, tutorials, Seminars and projects are conducted frequently to improve the performance in university Examinations. Five ICT classrooms are made. All necessary tools and facilities are provided for classroom teaching with the help of ICT. Faculties of Computer Science Department train the teachers in the use of Power Point Presentation (PPT), browsing the Internet for useful resources, uploading content on the college website. 5) Evidence of Success: • Many faculties are using ICT tools for teaching and learning. • The syllabus completed in time. • E-study material provided to students. 6) Problems encountered and resources required: • Lack of more ICT tool and classrooms. • Requirement of technical experts. • Lack of knowledge of using tools for some faculty. Best Practice II. 1) Title of the Practice: Enhancement of Research Environment 2) Goals: To motivate the faculty to do research. • To enhance and achieve consistency in research activity. • To motivate the faculty to write, publish and present research paper. • To motivate the faculty to apply for various funding projects (UGC etc.) • To undertake research oriented publications (journal, Monograph, Proceeding etc.) • To organize research based seminars and conferences, workshops etc. 3) The Context: The faculty of the college has been participating and engaging in

research activities to develop research environment, but it's not enough. So, it is decided and planned to motivate all faculty and students towards research activities. Therefore, the college conducted research activities like conferences, workshops and motivated more students to Avishkar activity conducted by University. 4) The Practice: To enhance the research environment, the college has organized International Multi-disciplinary Conference on 'Reflection of Human Values through Humanities Commerce, Science and Technology'. Faculties are motivated to write and present their research papers in the said conference. The workshop is conducted on 'How to write Research Papers' for the faculty. Many faculties have actively participated. Besides, Avishkar Committee motivated students to take active part in Avishkar competition conducted by University. The groups are made as the discipline and sent to University. 5) Evidence of Success: • More than 50 research papers published by faculty. • Dr. R. S. Salunkhe and Dr. P. M. Patil have written 03 books are written. • Many faculty attended conferences, seminars and workshops and presented their research papers at various colleges. • Miss. Akshata Dalwai, student stood first in the State level Avishkar competition. 6) Problems encountered and Resources required : • Scarcity of funds to organize conferences and to provide seed money for the faculty. • Lack of reference books and journals, shortage of research instruments especially for science faculty.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.acscpalus.edu.in/wp-content/uploads/2021/03/BEST-PRACTICES-LINK-REVISED.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

With the motto Tamaso Ma Jyotirgamaya , the institution aims at removing general backwardness of the area and enabling students to accept the new challenges. The institution ensures the quality culture through various Career Oriented Courses with a wide range of conventional program options. Besides, the Central and State governments are continuously working to solve the problems of unemployment of youth. The Prime Minister Hon. Narendra Modi introduced a program known as Pradhan Mantri Kaushalya Yojana. The college has already taken initiatives towards skill based education. It has started and continued 07 Career Oriented Courses entitled as: 1. Electric Maintenance of Domestic Appliances 2. Sericulture 3. Plant Protection 4. Computer Hardware and Maintenance 5. Certificate Course in Functional English 6. Tally 7. Yoga and Meditation The evaluation of students is done through theory and practical. After completing the courses, the certificates are provided to students who actively participated in them and faced measures given by particular departments. These courses help students for jobs and self employment. The knowledge and experience received through courses make students confident and determined to face future. With these courses, workshops on soft skills and personality development are conducted by the college. The institution is continuously striving for the excellence in higher education and encouraging students for outstanding performance.

Provide the weblink of the institution

<http://www.acscpalus.edu.in/wp-content/uploads/2021/03/7.3-Institutional-distinctiveness.pdf>

### 8.Future Plans of Actions for Next Academic Year

• To organize training programs for administrative and non-teaching staff. • To promote e-learning facility and e-study material. • To organize seminars, conferences and workshops. • Initiative for grants. • To impart employability skills to students. • To increase Extension and outreach activities. • To improve research output. • To start Distance Education centres. • To send proposals for PG centres. • To conduct extra-curricular activities. • To send proposals for research grants to different funding agencies. • To initiate MOU and linkages with, research institutes, different industrial and small scale units. • To conduct Academic and Administrative Audit. • To develop communication and soft skills among the students.