

Palus Shikshan Prasarak Mandal's
ARTS, COMMERCE AND SCIENCE COLLEGE, PALUS
Tal- Palus, Dist-Sangli, 416310 (Maha)



Annual Quality Assurance Report

(AQAR)
OF
IQAC
Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

P.O. BOX NO. 1075, 214

DR. RAJKUMAR ROAD, RAJAJINAGAR,

BANGALORE-560010 (INDIA)

2017-2018

The Annual Quality Assurance Report (AQAR) of the IQAC 2017-2018

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution	Arts, Commerce and Science College,
1.2 Address Line 1	Tasgaon-Karad Road, Palus
Address Line 2	Vidyanagar, Palus
City/Town	Palus, Tal-Palus, Dist-Sangli
State	MAHARASHTRA
Pin Code	416310
Institution e-mail address	acscollegepalus@gmail.com
Contact Nos.	02346-226226
Name of the Head of the Institution:	Dr. Baburao Nivruti Pawar

Tel. No. with STD Code:

02346-226226

Mobile:

9890962683, 7875552222

Name of the IQAC Co-ordinator:

Dr. Popat Mahadev Patil

Mobile:

9860844131

IQAC e-mail address:

acscollegepalus@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN10776

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/57/RAR/39, dated 30/11/2011

1.5 Website address:

www.acspalus.edu.in

Web-link of the AQAR:

www.acspalus.edu.in/AQAR

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	69.75	2004	2004-2009
2	2 nd Cycle	B	2.04	2011	2011-2016
3	3 rd Cycle	--	--	--	--
4	4 th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

02/02/2005 revised on 19/06/2014

1.8 AQAR for the year (for example 2010-11)

2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR_2011-2012_submitted to NAAC on **03/04/2013**
- ii. AQAR_2012-2013_ submitted to NAAC on **09/12/2013**
- iii. AQAR_2013-2014_ submitted to NAAC on **02/09/2015**
- iv. AQAR- 2014-2015- submitted to NAAC on **14/07/2016**
- v. AQAR- 2015-2016- submitted to NAAC on **14/07/2016**
- vi. AQAR-2016-2017-submitted to NAAC on **12/10/2017**

1.10 Institutional Status

University State Central Deemed Private Affiliated College Yes No Constituent College Yes No Autonomous college of UGC Yes No Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women Urban Rural Tribal Financial Status Grant-in-aid UGC 2(f) UGC 12B Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu) TEI (Edu) Engineering Health Science Management Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Shivaji University, Kolhapur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="x"/>		
University with Potential for Excellence	<input type="text" value="x"/>	UGC-CPE	<input type="text" value="x"/>
DST Star Scheme	<input type="text" value="x"/>	UGC-CE	<input type="text" value="x"/>
UGC-Special Assistance Programme	<input type="text" value="x"/>	DST-FIST	<input type="text" value="x"/>
UGC-Innovative PG programmes	<input type="text" value="x"/>	Any other (<i>Specify</i>)	<input type="text" value="x"/>
UGC-COP Programmes	<input type="text" value="x"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="09"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="x"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="x"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held	03

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Research Sensitization
2. Impact of Mobile Radiation on Human Health
3. New Technology in Grapes Cultivation

2.14 Significant Activities and contributions made by IQAC

1. Celebration of birth and death anniversaries of great personalities and other activities.
2. Infrastructural Development or physical facilities for the college.
3. Various activities for Environment awareness programmes:
4. To organize students support activities
5. Organization of workshops
6. Development of Indoor facility centre
7. Availability ICT class-room
8. Participation in extension activities launched by Govt. Of India.
9. Purchase of new books and renewal of journal and magazines
10. To update of College Website
11. To felicitate students and staff for their achievements
12. Use of various methods for evaluation methods for students assessment.
13. Meet with Stakeholders

2.15 Plan of Action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Celebration of birth and death anniversaries of great personalities and other activities.	1. Celebration of birth and death anniversaries and other activities: Chhatrapati Shahu Maharaj Mahatma Gandhi, Dr. A. P. J. Abdul Kalam, Mahatma and Savitri Phule, Swami Vivekananda, Dr. Babasaheb Ambedkar, and other activities like Independence Day, Republic Day, World Population Day, Vansarvardhan Day, Kranti Din, Celebration of Silver Jubilee College Establishment Day, Sadhbhavana Din, Teachers Day, Hindi Din, NSS Day, Marathi Rajbhasha Din and others.
2. Social Extension Responsibilities/Activities	2. Swachatta Abhiyan, Participation in Swacha Bharat Swastha Bharat, Raksha Bandhan for blind and deprived students and people, awareness for Organ Donation, blood donation camp, Note books and clothes donation for economically students, Yoga training etc.
3. Student Support Activities/Achievements:	3. Followed activities for students: COC Cources, Remedial coaching, Competitive exam guidance and coaching, Avishkar activity, Students' Magazine, Poster and paper presentation, Quiz, Add-Mad-show, Prize Distribution and cultural activities, Field, Industrial visits and study tours, Wall Papers, guest and expert lectures, training for dance and dramatization, skill development programmes etc. Students participated in following activities and got achievements: Avishkar, poster presentation, Quiz, Elocution, interclass sports, Essay competition, Youth festival, NSS, NCC, Group discussion etc.
4. Research Environment:	4. Published research Papers:24 Chapters in edited Books: 02 Presented research papers:
5. Infrastructure/Physical facilities	5. ICT facilities are made available for faculty. Website updated. Increase in books and journals and equipments etc.
6. Minimizing Environmental degradation	6. Decreased use of papers. Optimization of existing infrastructure. Tree Plantation. Projects on environment given to students etc.
7. Development Programmes	7. Workshop conducted for faculty and students. Participation in workshops, conferences, seminars and various programmes by faculty and students. Use of ICT facilities.
8. Evaluation Methods	8. Diagnostic tests, topic tests, Home assignments, seminars, projects, and orals etc.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	02	--	02	--
UG	07	--	04	--
PG Diploma	01	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	07
Others	--	--	--	--
Total	10	--	06	07
Interdisciplinary	--	--	--	04
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **Elective option**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	09= 7+2 (UG+PG)
Trimester	--
Annual	01(PGDCA) 07(COC)

1.3 Feedback from stakeholders*Alumni

(On all aspects)

Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others(Prin.)
	32	28	04	--	01

2.2 No. of permanent faculty with Ph.D.

14

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
28	--	04	--	--	--	17	--	49	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

--

--

29

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	26	20
Presented papers	03	16	05
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Healthy interaction between students and faculty which goes beyond the classrooms; Learning beyond curriculum
- Well-equipped Internet Resource Centre and computer lab.
- Presentations/animations/videos are being used apart from regular conventional black board teaching.
- Group discussions, Case studies, and problem based learning practices.
- Films related to the syllabi are shown to the students of Language and Literature.
- Sharing of experience of experts in the form of guest lectures and practical demonstrations as well as visiting faculty's exposure is a part of teaching-learning activity.
- The modern teaching methods like Power-point presentation, web-resources, internet prints, demonstration and teacher-student interaction methods are followed to make teaching, learning and evaluation effective. For this, the college has provided LCD projector and Internet facility to the departments to facilitate direct access to innovative concerns.

2017-2018

2.7 Total No. of actual teaching days

during this academic year

251

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Photocopy (First year Students)
- Various examinations/evaluations undertaken: topic test, surprise tests and home assignment are taken.
- Routine tests are conducted Paper presentations and seminars are also encouraged.
- Continuous evaluation is carried out throughout the semester through regular tests, objective tests, projects, presentations, Home Assignments etc.

2.9 No. of faculty members involved in curriculum

restructuring/revision/syllabus development
as member of Board of Study/Faculty/
Curriculum Development workshop

--	03	--
----	----	----

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage: (2017-2018)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A-III	100	(05)5.00	(22)22	(34)34	(09)9	70
B.Com -III	82	(07)11.71	(29)35.36	(41)50	(01)1.25	95.12
B.Sc.-III	124	(33)26.61	(26)20.96	(23)18.54	--	66.12
B.B.A-III	18	(03)16.66	(13)72.22	(02)11.12	--	100
B.C.A-III	14	(03)21.42	(05)35.71	(02)14.29	--	71.42
B.C.S-III	27	(09)33.33	(17)62.96	(01)3.7	--	100
M.A.-II	10	00	(02)20	(03)30	--	50
M.Sc.-II	--	--	--	--	--	--
P.G.D.C.A	09	(02)28.22	(04)44.44	--	--	66.66

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

It is done through Academic Calendar, Teaching Plan, Maintaining academic diary, Syllabus completion reports, Feedback from the students on the performance of teacher, frequent meetings with HODs and faculty etc. Learning process is evaluated by topic test and mid-term with result analysis.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	01
Others/short Term Courses	--

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	--	--	03
Technical Staff	01	--	--	01

Criterion – III**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Research committee motivates faculty to undertake research activities. University & UGC sponsored minor, major research projects.
- Students are motivated to participate in the research activities like ‘Avishkar’ and Poster Presentation.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	03	--	--
Outlay in Rs. Lakhs	--	800000	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	05	22
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	03	UGC & ICSSR	800000	
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	03		800000	

2017-2018

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No. Edited Book: 00

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

07
00

3.19 No. of Ph.D. awarded by faculty from the Institution

03

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	00	SRF	00	Project Fellows	00	Any other	00
-----	----	-----	----	-----------------	----	-----------	----

3.21 No. of students Participated in NSS events:

University level	05	State level	04
National level	01	International level	00

3.22 No. of students participated in NCC events:

University level	32	State level	04
National level	00	International level	00

3.23 No. of Awards won in NSS:

University level	01	State level	01
National level	00	International level	00

3.24 No. of Awards won in NCC:

University level	00	State level	00
National level	00	International level	00

3.25 No. of Extension activities organized

University forum	--	College forum	--
NCC		NSS	33
		Any other	00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Cleanliness Awareness Programme and Organized blood donation camp.
- Tree plantation programme
- Teachers Day celebration.
- International Yoga Day celebrated on 21st June.
- Cultural and Social Development Activities through N.S.S, NCC and Cultural Department.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25acres (Total)	--	--	25acres (Total)
Class rooms	19	--	--	--
Laboratories	12	--	--	--
Seminar Halls	02	02 shifted from old to new	Management	12
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library:

- The administration process is computerized and major administrative work is done with the help of computers.
- The UGC proposals, correspondence, admission forms, enrolment list, eligibility, examination forms, mark lists, results and accounting are computerized.
- INFLIBNET for Library and Biyani software for office administration is used.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9752	759757.75	105	11850	9857	771607.75
Reference Books	7096	1898199.05	369	129523	7465	2027722.65
e-Books	INFLIBNET AVAILABLE					
Journals	--	--	43(RENEWED)	69205	43	69205
e-Journals	e-journal are available on INFLIBNET					
Digital Database	--	--	--	--	--	--
CD & Video	222(with books)	--	--	--	--	--
Others (specify)	1046	166353.75	41	5136	1087	171487

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	149	95(03Labs)	All	All	--	15	40	--
Added	01	00	--	--	--	--	--	--
Total	150	95(03Labs)	All	All	--	15	40	--

4.5 Computer, Internet access, training to teachers and students and any other programme for Technology up gradation (Networking, e-Governance etc.)

- College has taken the initiative for Digitization and implementation of a paperless office. Training for which was given to all stakeholders.

4.6 Amount spent on maintenance in lakhs :

i) ICT	38429.00
ii) Campus Infrastructure and facilities	77262.00
iii) Equipments	248452.00
iv) Others	315984.00
Total :	680127.00

Criterion – V**5. Student Support and Progression:**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Updates on notice boards and college website to ensure active participation by students in various activities.
- Announcements during morning assembly.
- E-filing System to promote paperless organization.

5.2 Efforts made by the institution for tracking the progression

Through: Poster Presentation, Wall Paper, Dnyandeep Magazine, various competition, Home assignment, seminars, Projects, mid-term exam, sudden tests, oral test, analyzing results of university, remedial coaching, literary programmes, etc.,

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1604	44	--	--

(b) No. of students outside the state

00

(c) No. of international students

00

Men	No	%	Women	No	%
	797	48.36		851	51.63

Last Year (2016-17)						This Year(2017-2018)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
976	91	00	412	00	1479	1141	126	00	381	00	1648

Demand ratio: 1648 /1648

Dropout % 00

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Competitive Examinations Guidance Centre
- Expert Lectures
- Avishkar, Essay, Elocution Competitions
- Creative writing
- Various tests

No. of students beneficiaries

00

5.5 No. of students qualified in these examinations

NET

00

SET/SLET

00

GATE

00

CAT

00

IAS/IPS etc

00

State PSC

00

UPSC

00

Others

00

5.6 Details of student counselling and career guidance

- Competitive Examinations Guidance Centre
- Career Oriented Courses
- Mock interviews, informal personal Counselling, organization guest lecturers etc.
- CV workshop was conducted to help students write their CVs to improve their chances of getting recruited.

No. of students benefitted

00

5.7 Details of campus placement:

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	02

5.8 Details of gender sensitization programmes

The institution has made diverse efforts to sensitize the society by way of minimizing gender disparity concerns by admitting girl students for higher education. Besides, infrastructure facilities and learning resources are being extended equally to both boys and girls. The institution also organizes street plays and NSS activities for sensitizing gender related issues.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level
 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support:

	Number of students	Amount
Financial support from institution	College Merit:03 Sport Merit :04 Earn & Earn :02	-2512 -5000 -51620
Financial support from government	EBC:251 BC :109	-852520 -595250
Financial support from other sources(Uni)	University Merit:05 Research Scholarship:01	-25000 -250
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No

Criterion – VI 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

- To start educational institution and make available academic vocational, Agricultural, Technical and Management, Chemical and petrochemical education.
- To start ITI courses, Diploma, Graduate and post graduate courses in all faculties.
- To start research centre, library courses, physical education courses by starting necessary training centres.
- To establish Gymnasium, sport complex and such other facilities.
- To start training centre for competitive Examination and Scholarships.

Mission:

- To impart higher education in various disciplines in order to take students and through them emerging society towards greater enlightenment with the Motto *Tamaso Ma Jyotirgamaya*. (Ignorance to Knowledge).
- To spread higher education to every village and hamlet and in order to enhance character building, strengthening of mind and physique and to expand the intellect by which one can become self-reliant.

6.2 Does the Institution has a management Information System

Yes, the college has an academic management system which takes care of various activities like admissions, attendance and internal assessment, office management, student dealing, accounts and student grievance redressal.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Several faculty members are involved in course restructuring and revision committees constituted by Shivaji University, Kolhapur.
- Work load distribution as per specialization of faculty members.
- Examination committee ensures smooth conduct of examinations.
- Several faculty members are active members of University appointed examination committee to frame questions papers and evaluate examination scripts.

6.3.2 Teaching and Learning

- Healthy interaction between students and faculty which goes beyond the classrooms.
- Learning beyond curriculum.
- Innovative methods are adopted for teaching and learning process.
- Regular feedback from students to improve teaching and learning methods.

6.3.3 Examination and Evaluation

- Continuous evaluation through different methods like internal assessment test, assignments, presentations, projects etc.
- Transparency is maintained in evaluation process.
- Examination committee to ensure smooth conduct of examinations.
- The end semester examination question paper is set by University
- The practical examination is conducted with internal and external examiners appointed by the superintendent of examination.

6.3.4 Research and Development

- Research projects funded by UGC.
- College provides all support for research and development like sanctioning duty leaves, encouraging faculty to interact with faculty from other institutions.
- More participation of students in *Avishkar* competition.
- Faculty motivated to research activities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Faculty and Staff are encouraged to participate self-development programmes.
- Administration supports faculty, staff and students with necessary and relevant

6.3.6 Human Resource Management

- Library with automation facilities.
- Full-fledged Computer Labs
- Classrooms with projectors.
- Wi-Fi Facility

6.3.7 Faculty and Staff recruitment

- As per UGC, State Government and University guidelines

6.3.8 Industry Interaction / Collaboration

- Industrial visits, lectures by industry experts and domain experts are regularly conducted.

6.3.9. Admission of Students:

- Students are admitted on the basis of terms and conditions of the University and State Govt.
- Reservation rules and regulations are followed as per the State Govt. norms and guidelines.

6.4. Welfare schemes for:

Teaching	Group Insurance, Provident Fund, Medical reimbursement , Felicitation of Employee, Staff Credit co-operative Society etc.
Non teaching	Group Insurance, Provident Fund, Medical reimbursement , Felicitation of Employee ,Staff Credit co-operative Society etc.
Students	Earn and learn scheme, Fee concession for economically poor, Student Welfare Scheme, Students' Insurance etc.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	--	NO	--
Administrative	YES	--	NO	NO

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- As a part of internal assessment, assignments and projects are given/ tests are conducted for 10 marks for UG last year and 20 marks for PG (Seminars and Home assignments) respectively.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Alumni in its Association meeting give information about various academic changes.

6.12 Activities and support from the Parent – Teacher Association

- A meeting of the Parent-Teacher Association is conducted on the College campus to discuss the issues raised by the students. The quality of education is being appreciated by the most of the parents. However, they raised a few problems like, Bus transportation, particularly of girls and rural students. In response to the difficulties, discussions are made with particular official and problems are solved.

6.13 Development programmes for support staff

- Incentives to participate in the conferences, seminars and workshops.
- Participatory contribution in various committees on academic enhancement and socio-cultural activities.
- Motivation to participate in various training programmes organized by other agencies.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation on the campus and off the campus.
- Regular cleanliness by students and staff makes the campus clean.
- The campus is made polythene free.
- Mobile phone is strictly prohibited on the campus for students
- Online Fee payment.

Criterion – VII.7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the

- ICT based classrooms.
- Installation of LCD Projectors.
- Free Internet access for students and Teachers.
- A few visiting faculty and guest faculty delivered lectures.
- Film display.
- Students' participation in Avishkar Research Festival.
- Publication of research articles.
- Free access to INFLIBNET
- Indoor-outdoor Sports facilities.
- CCTV Cameras in College building.
- There are 150 Computers in the Institute.
- Blood donation camp.
- Involvement of students in campus cleaning under NSS.
- Scholarships.
- Biometric attendance for staff.
- Student Adoption Scheme
- Malpractice free examinations
- Research culture on the campus
- Appreciation and felicitation of students and faculty for their achievements

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Celebrated of birth and death anniversaries of great personalities and other activities like Independence and Republic days.
2. Provided physical facilities for the college.
3. Various activities conducted for Environment awareness programmes:
4. Organized students support activities and workshops.
5. Indoor facility centre made avail with facilities.
6. ICT class-room made available.
7. Extension activities launched by Govt. Of India conducted and participated.
8. Purchased new books and renewed the journal and magazines.
9. College Website updated.
10. Felicitated students and faculty and staff for their achievements in Annual Gathering and other programmes.
11. Used various methods for evaluation of students.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Student Adoption Scheme
- Malpractice free examinations
- Research culture on the campus
- Appreciation and felicitation of students and faculty for their achievements
- Formation of Students Council on Merit basis
- Academic discipline on the campus
- Encouragement to students to participate in various activities

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Environment awareness is generated through plantation and activities (trekking) organized under NSS and NCC units on the Campus and off the campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- STRENGTH:**
- College results are above the average results of the University
 - Discipline on Campus
 - Faculty represent on Academic bodies of University, like BOS
 - Good research of faculty
- WEAKNESSES:**
- No revenue is generated through consultancy.
- OPPORTUNITIES:**
- To raise funds for research.
 - To use of optimum use of ICT
 - To organize more extension activities.
- THREATS:**
- To retain the faculty in non-granted courses.
 - To expand the network and collaboration with GOs and NGOs on National and International level.

8. Plans of institution for next year (Perspective plan :2018-2019)

- To organize National conferences
- To avail new infrastructure
- To develop eco-friendly campus
- Motivation for faculty and students for research activities

ARTS, COMMERCE AND SCIENCE COLLEGE, PALUS

ACTION/PERSPECTIVE PLAN FOR THE ACADEMIC YEAR 2018-2019

In the meeting of IQAC held on 25th June, 2018, the perspective/action plan for the academic year 2018-19 was chalked out. Consequently, the action was finalized unanimously. All heads of various departments are directed to take note of this and execute this plan from this year.

1. To make preparation to face NAAC, Peer Team Committee, the 3rd cycle accreditation.
2. To organize workshops on new syllabus in collaboration with Shivaji University, Kolhapur.
3. To motivate faculty to make optimum use of ICT.
4. To organize national level seminars and workshops.
5. To motivate faculty to participate in international and national conferences, seminars and workshops.
6. To provide networking to all the laboratories to provide latest information in research facilities.
7. To motivate students and faculty to research (Presentation, Publication, Avishkar)
8. To avail physical facilities.
9. To shift central library and study room in new building.
10. To adopt a village to implement extension activities.
11. To colour the college main building.
12. To create awareness among students about environmental issues.
13. To organize workshops and activities for student support and progression.
14. To arrange programmes for community/human values.
15. To set and develop botanical garden.
16. To evaluate the performance of the faculty by the way of PBAS

Place: Palus

Date: 25/06/2018

Sd/-
Principal

Copy to: All the Heads of the Department, this College