SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

ARTS, COMMERECE AND SCIENCE COLLEGE, PALUS

VIDYANAGAR, TASGAON-KARAD ROAD, PALUS. DIST-SANGLI
416310
www.acscpalus.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The great glorious land flourished by the blessings of Saint Dhondiraj Maharaj and the great Indian Maestro Pandit Vishnu Digamber Paluskar, where Arts, Commerce and Science College Palus, affiliated to Shivaji University, Kolhapur (Maha), was established in 1992 by Palus Shikshan Prasarak Mandal, aims at removing general backwardness of the area, providing opportunity of higher education especially for the women, enabling the students to accept new challenges and inculcating moral values. Since its establishment, the college has been a reputed and socially responsible institution in academic, sport, and cultural fields under Shivaji University jurisdiction. Under the guidance and motivation of management and stakeholders, the college has been moulding with changing needs of the society to attain excellence in higher education. Every component of the institution feels the need to overcome the weakness for the quality improvement.

The college is located in the rural area having pleasant and healthy eco-friendly atmosphere. It has become a centre of innovation in the field of education in Palus and its surrounding area. It is continuously striving for the excellence in higher education and encouraging students for outstanding performance. The college fulfills its mission under the guidance of President and Management, Principal, Teaching and non-teaching staff and with proper representation of students in various committees and activities. The college is recognized as a best college in rural area not only for academic performance but for cultural, sports and extension activities.

Vision

- To start educational institution and make available academic vocational, Agricultural, Technical and Management, Chemical and petrochemical education.
- To start ITI courses, Diploma, Graduate and post graduate courses in all faculties.
- To start research centre, library courses, physical education courses by starting necessary training centre.
- To establish Gymnasium, sport complex and such other facilities.
- To start training centre for competitive Examination and Scholarships.

Mission

- To impart higher education in various disciplines in order to take students and through them emerging society towards greater enlightenment with the Motto *Tamaso Ma Jyotirgamaya* (Ignorance to Knowledge).
- To spread higher education to every village and hamlet and in order to enhance character building, strengthening of mind and physique and to expand the intellect by which one can become self reliant.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The institution has 25 acres land out of which 12 acres is allotted to college.
- A Stadium with 400 metres running track with 8 lanes, well equipped indoor Stadium and 02 Women's Hostels.
- Well equipped indoor Stadium with Gym, Basket Ball Court, Volley Ball, and Badminton Court (2).
- Eco-friendly green and clean campus.
- Organization and participation of strong cultural, sport, research and other extension activities.
- Repository of Question Papers and supply of Question Bank.
- Best research culture among faculties and students.
- Good number of cultural, sports and extension activities.
- Excellent results and award winning performance in different fields.
- Good reputation and goodwill among the student fraternity
- Large number of downtrodden and economically backward students.
- National VISAKA Award under NSS
- Large number of female students due to discipline and good culture in campus.
- Increase in students strength
- Career Oriented Courses
- Rich student support and progression activities

Institutional Weakness

- Temporary faculty due to government ban on recruitment
- No international Seminars/Conferences
- No revenue generated through consultancy
- Constraints of University-prescribed curriculum.
- Inadequate space in the library and reading room.

Institutional Opportunity

- To start number of skill-development and vocational courses.
- To create/ avail Funds for research projects
- Organization of International seminar and conferences
- To develop College-industry-community collaboration and MoU.
- To undertake interdisciplinary research and social relevance.
- To undertake more Minor/Major Research Projects
- To start skill development programmes
- To start Research Centre

Institutional Challenge

- Competition from both upcoming and established institutions.
- High cost of maintenance of infrastructure.
- To seek autonomy to the college.
- To improve communication skill of the rural students.
- To bridge the gap between the industrial demand and curriculum.
- To create more opportunities for placements in Civil and other services.

- To augment the resources as the State Govt, Block Grant support is inadequate.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college offers a wide range of conventional programme options in B. A., B.Com. B. Sc. along with the self-supported professional courses like BBA, BCA, BCS with one diploma course like PGDCA. During the last five years, new programmes like M. A. (English) and M. Sc. (Computer Science) and new subject like Physical Education (Theory) including three Career Oriented Courses have been introduced. The curriculum is enriched and strengthened by 07 Career Oriented Courses by the respective departments.

During the last five years, our faculty members worked as BOS members, Senate, Academic Council member, members of sub-committees**,** have played an important role in framing/reconstructing/revising curricula. Faculty participation and involvement in Orientation/refresher courses, workshops, seminars and conferences of international, national, state and university level, have resulted in sufficient exposure to recent advances and changes of the curriculum innovative initiatives. Besides, the faculty members have worked as editor, co-editor and co-author for syllabus text books. The college has also organized workshops on the revised syllabi and others in collaboration with university under the lead college activities for students and teachers. To ensure the need-based development, the college provides options, flexibility and choice for students.

During the academic year, the feedback is taken on syllabus by parents in the meeting organized by PTA in the presence of Institution representatives, Principal, Faculty members, and discussion is made on the given suggestions and taken into consideration. Student's feedback is taken on the curriculum and teachers; and analyzed to understand their response.

Teaching-learning and Evaluation

The college gives publicity regarding admission through prospectus, digital posters, cable network, handbills; electronic media etc. Admission process is done transparently according to the rules and regulations provided by the Govt., University and Institution. Teaching, learning and evaluation schedules are prepared following the academic calendar of the university and the college. For fresh entrants, 'Welcome Function' is conducted in which information is given about college activities and discipline, the exam systems, evaluation methods and support services available in the college. In order to maintain quality in teaching and learning, college plans teaching, learning and evaluation schedules through academic calendar, and monitors the process through HOD and monthly Staff meetings.

The college organizes co-curricular activities like training workshops, guest lectures and seminars, experimental learning, industrial and field visits, study tours, group discussion. They are encouraged and guided to take part in various curricular activities inside and off campus. The faculty members develop e-resources and use in the classroom and laboratory teaching. They maintain the academic Diaries and teaching plans. The college provides facilities like study room, well equipped laboratories, internet, computers and other ICT tools. The student's knowledge/skill base is assessed through interaction during lectures, remedial classes, personal interaction, exams like mid-term, unit tests, Home assignments and project work etc. The competitive Exam Centre of the college runs coaching classes for civil service examinations. Students who are at risk of drop out are taken care of by the respective guardian teacher under the 'Students' Adoption Scheme'.

Research, Innovations and Extension

The college encourages faculty and facilitates, promotes and monitors the research activities through the research committee. There are 06 teachers recognized as Research guides under whom 11 research scholars have completed their Ph.D and 19 doing Ph.D. under their guidance. During the last five years, 06 teachers completed their Ph.D work and 07 doing it. 08 faculty members received Rs. 1650300 funds for their MRPs funded by UGC. The faculty members got 05 national and international awards published 137 research papers in national and international reputed journals, 07 book and chapters published in edited volumes and proceedings of seminars and conferences. Being resource persons and participants, they delivered lectures and presented papers in workshops, conferences and seminars. The college publishes its own multidisciplinary publications like *Dnyandeep*, Students' annual magazine, a bulletin *New Letters*, and displays wall paper entitled *Pratibha*. It has also published 01 research volume.

The faculty provides informal consultancy through employment information, Competitive Examination and guidance Centre and placement cell, personal counseling etc. The extension activities are conducted regularly in association with NSS, NCC, cultural Dept. and in collaboration with GO and NGOs. Blood Donation, Health Checkup camps, cleaning and leveling graveyard, and awareness programmes on health and hygiene, right to vote, Registration of voters, Save Baby campaign, Women Sensitization, environment awareness etc. During last five years, 3584 students participated in various activities, and volunteers and program Officers are honored. The college is honored as *Best College* for Extension activities by University and Govt. of Maharashtra.

Infrastructure and Learning Resources

The college has developed adequate physical infrastructure to run academic programmes efficiently in the area of 12.41 with 3478.76 sq.mts area. The college spent 3629075 for the construction and renovation of laboratories, office, class rooms, and Rs. 11026024 for indoor stadium for which the institute has received Rs. 7000000 from the UGC XI plan. In, Indoor Stadium facilities like gym, badminton & basket ball court, Volley ball, wrestling mat are made available.

The college has 16 classrooms, 07 LCD based, 01 well equipped seminars hall with lecture recording system, 10 Laboratories including computer labs, 01 Language Laboratory, 01 furnished administrative office, 04 lane running track with big play ground, etc. The college has learning resources like 149 computers with facility, 07 LCDs, 01 OHP, 07 printers with scanners, 03 digital cameras, Wi-Fi and CCTV facility, and own website www.acspalus.edu.in. The budget allocation has adequately been utilized for maintenance and repair of infrastructure, and laboratory equipments.

The library has a good collection of 9486 textbooks and 7043 reference books, 26 journals and periodicals, 222 CDs. The library is computerized with soft ware. There are also other facilities like INFLIBNT, Question Paper Repository, Press Clipping, Computers with internet. The additional facilities like Canteen, Rest Room, separate rooms for IQAC, NSS, NCC, Sports, Cultural, Competitive Examination and Guidance Centre; Reading room, Ramps, Lift, Parking, Water Purifiers, 01 Tube-well, municipal water supply, Security guard, Night Watchman are avail in the campus. The clean and green campus is the precious asset of the college.

Student Support and Progression

The student profile of the college represents all sectors of the society. The passing percentage of students is higher than the university. The personal prizes, different Government and University merit scholarships are given every year. Our students are covered under the Students' Insurance Scheme of Shivaji University, Kolhapur.

Every department tries to enhance skills among students by organizing various workshops/lectures/modules/activities. The guidance for PG and the professional counseling and support is given by Competitive Examination Guidance Centre and Placement Cell. For needy students, the financial help is given by institution, and 'Earn and Learn Scheme' is also avail. Ramps and lift is available for students with physical disabilities. The additional support is extended to the students of SC/ST/OBC category through students' Welfare Scheme and Grievances redressal Cell. The college is free from the incidents like ragging, sexual harassment and other student unrest activities.

The NSS, NCC and Cultural units have been strengthened by organizing activities and competitions for students: essays, elocution, poster and paper presentations, Market Day, fancy dress, dancing, singing, recipe, hair-style, Rangoli, bouquet, dramatization are conducted throughout the year. The NSS acquired a number of awards at district, university, state and national level. The students are encouraged to participate in AVISHKAR, the platform to compete innovative and scientific thinking, and to contribute their literature to a wall paper namely *Pratibha* and *Dnyandeep* the annual students' magazine. There is provision of kits, diet money, financial assistance to the students participating in activities, and felicitation to achievers in them.

Governance, Leadership and Management

The management works for students to fulfill the mission and vision. The executive members of the management, the principal and the faculty have a role and active participation in LMC/CDC, IQAC, Purchase Committee, and UGC planning board. The college authority provides autonomy under the supervision of the principal to the heads of departments in planning and implementing the teaching-learning plans, research, extension work and student related academic and extracurricular activities. Quality policy is formulated by the management and IQAC, and is executed by the principal after pervasive consultations with faculty, support staff, students, parents and other stakeholders. The college inspires the students for grooming leadership through NSS, NCC and other cultural and extensive activities. The annual draft budget of the college is prepared. The main source of income is self-financed courses, fees, Grants received from UGC under various schemes, Government grant-in-aid for salary to aided staff members, donations and funds from management.

The management provides freedom to individuals for academic development appreciates and motivates their innovations through various programs. The group health insurance, financial support to staff and faculty by the Shikshan Sevak Cooperative Society, felicitation for their good performance are some welfare initiatives adopted by the college. The institution ensures transparent use of Performance of Self Appraisal Reports submitted by the faculty members to facilitate their timely placements and promotions. The institution reviews its teaching-learning processes, structure, methodology of operations and outcomes at periodical intervals through the meetings and recommendations of its statutory bodies, students' suggestions through the feedback.

Institutional Values and Best Practices

The college has adopted a number of innovative practices for multifaceted development of students. In addition to the regular classes, extra time is given by the faculty to promote knowledge and skills in the students.

Interdisciplinary study is a major trend in teaching and research. It includes career oriented courses offered by the various departments. To realize the vision and mission of the institution, the college has formulated the various self-finance professional courses. In order to fulfill social responsibility of the institution and foster that spirit in students, a variety of community development programmes are conducted through NSS, NCC, cultural and extension activities. The college is highly conscious as its responsibility to the student community, the society, the nation and environment. World Women Day, NSS Day, Celebration of birth and death anniversaries of great personalities, Women sensibility programmes, Blood donation, common reading of autobiographies of significant personalities, Student Adoption Scheme, Plastic and Tobacco Free campus, Identity card and Dress code for students, Awareness for Organ and Eye donation etc are the best practices conducted in the college.

Unique and innovative ways of teaching, learning and research are adapted by the college directed towards all round development of students. The college is quite particular in sustaining its social commitment. A variety of outreach programmes, awareness programmes, campaigns, Rallies, Celebration of Days, Village-Adoption are carried out to address social issues. Along with these, we also ensure students' participation in cross-cutting issues such as Gender, environment and Human Right etc.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ARTS, COMMERECE AND SCIENCE COLLEGE, PALUS
Address	Vidyanagar, Tasgaon-Karad Road, Palus. Dist-Sangli
City	Palus
State	Maharashtra
Pin	416310
Website	www.acscpalus.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	B. N. Pawar	02346-226226	7875552222	02346-226061	acscollegepalus@gmail.com
IQAC Coordinator	P. M. Patil	02346-228383	9860844131	02346-228485	popat.patil@ymail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	21-08-1992

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Maharashtra	Shivaji University	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	31-03-2004	[View Document](#)
12B of UGC	31-03-2004	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Vidyanagar, Tasgaon-Karad Road, Palus. Dist-Sangli	Rural	12.41	5446.51

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Marathi	36	H S C	Marathi	720	227
UG	BA,Hindi	36	H S C	Hindi	720	95
UG	BA,English	36	H S C	English	720	83
UG	BA,History	36	H S C	Marathi	720	277
UG	BA,Geography	36	H S C	Marathi	720	236
UG	BA,Political Science	36	H S C	Marathi	720	240
UG	BA,Economics	36	H S C	Marathi	720	216
UG	BCom,Advance Accountancy	36	H S C	Marathi	360	336
UG	BCom,Advance Banking	36	H S C	Marathi	360	278
UG	BSc,Physics	36	H S C	English	360	249
UG	BSc,Chemistry	36	H S C	English	360	360
UG	BSc,Zoology	36	H S C	English	360	239
UG	BSc,Computer Science	36	H S C	English	360	113
UG	BBA,Business Administr	36	H S C	English	180	77

	ation						
UG	BCA,Computer Application	36	HS C	English	180	73
PG	MA,English	24	B A	English	80	19
PG	MSc,Computer Science	24	B SC	English	40	16
PG Diploma recognised by statutory authority including university	PG Diploma, Computer Application	12	GRADUATION	English	60	9

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				4				37
Recruited	1	0	0	1	4	0	0	4	21	6	0	27
Yet to Recruit				0				0				10
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				20
Recruited	0	0	0	0	0	0	0	0	6	11	0	17
Yet to Recruit				0				0				3

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				22
Recruited	15	1	0	16
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	4	0	0	4
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	1	0	0	0	0	0	1	0	0	2
Ph.D.	0	0	0	1	0	0	9	1	0	11
M.Phil.	0	0	0	0	0	0	2	2	0	4
PG	0	0	0	3	0	0	9	3	0	15

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	6	11	0	17

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	7	19	0	26

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	5	0	0	5

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG Diploma recognised by statutory authority including university	Male	4	0	0	0	4
	Female	5	0	0	0	5
	Others	0	0	0	0	0
Certificate	Male	375	0	0	0	375
	Female	307	0	0	0	307
	Others	0	0	0	0	0
UG	Male	787	1	0	0	788
	Female	817	0	0	0	817
	Others	0	0	0	0	0
PG	Male	6	0	0	0	6
	Female	29	0	0	0	29
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	62	50	49	34
	Female	55	54	59	40
	Others	0	0	0	0
ST	Male	0	3	1	1
	Female	0	1	2	2
	Others	0	0	0	0
OBC	Male	82	66	65	55
	Female	109	102	79	53
	Others	0	0	0	0
General	Male	481	425	380	296
	Female	495	484	503	399
	Others	0	0	0	0
Others	Male	100	84	80	52
	Female	95	94	86	60
	Others	0	0	0	0
Total		1479	1363	1304	992

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response : 07

Number of self-financed Programs offered by college

Response : 06

Number of new programmes introduced in the college during the last five years

Response : 03

3.2 Students

Number of students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1479	1363	1304	992	1128

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1080	1080	1070	1040	1020

Number of outgoing / final year students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
413	317	352	257	361

Total number of outgoing / final year students

Response : 1700

3.3 Teachers

Number of teachers year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
70	74	69	62	60

Number of full time teachers year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
33	33	33	33	33

Number of sanctioned posts year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
42	39	39	39	39

Total experience of full-time teachers

Response : 742

Number of teachers recognized as guides during the last five years

Response : 06

Number of full time teachers worked in the institution during the last 5 years

Response : 33

3.4 Institution

Total number of classrooms and seminar halls

Response : 19

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
26.16415	20.12366	22.49861	20.51879	17.97966

Number of computers

Response : 150

Unit cost of education including the salary component(INR in Lakhs)

Response : 0.31321

Unit cost of education excluding the salary component(INR in Lakhs)

Response : 0.001769

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

At the beginning of every semester, the Principal organizes staff meeting and conveys to all the heads of departments and staff members about the planning of teaching, learning and evaluation as per the curriculum designed by the Board of Studies. Teachers prepare teaching plan of syllabus allotted them and submit to the HOD's and Principal. It is monitored by HOD at the end of every month. Syllabus completion reports are submitted to the principal through the HOD's at the end of term. Mid-term corrections are done for the missed lectures due to casual, duty and sick leaves. The principal organizes month-end meeting with all the faculties to take review of the progress of academic activities and syllabus completed.

The curriculum is effectively implemented by the following methods:

- At the first meeting, annual planning of syllabus and time table is prepared and it is displayed on notice board for students.
- Month-wise teaching plan is prepared and strictly implemented by all the staff members.
- Every teacher maintains the academic diary for effective management of classroom teaching and other activities. It is regularly verified by the Principal
- Student seminars, Group discussions are frequently conducted to develop the presentation skills of the students.
- Tests are conducted and home assignments are given for continuous evaluation of students
- Teaching aid and ICT resources are used for effective teaching.
- Departmental staff meetings are conducted from time to time to discuss various issues related to curricular aspects.
- Lectures of subject experts are arranged for students.
- Co-curricular activities are organized effectively
- The teachers are encouraged to participate in orientation and refresher courses organized by UGC-ASC of various Universities.
- Teachers are encouraged to participate in the revised syllabus workshops organized by the University and/or other Colleges.
- The facility of Remedial coaching is made available for students.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 3

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	03

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 21.21

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	02	01	01	01

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 14.29

1.2.1.1 How many new courses are introduced within the last five years

Response: 01

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document
Any additional information	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 72.22

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 13

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 31.58

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
398	389	493	424	247

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Institution provides equal opportunities for all students, irrespective of their gender, by imparting co-education in the periphery of Palus taluka.

The environmental Science is a mandatory subject introduced in the curriculum by the university as per the directives of the Hon. High Court. Institution organizes programs to create awareness about human rights and professional ethics among students. Various programs organized in the college for students and staff during last five academic years are as follows:

Gender Equality :-

- Involvement of girls in NSS and NCC.

- Yoga training provided to girl and boys
- A lecture series on 'Mahila Arrogya' was organized in order to create awareness about health & hygiene in girl students.

- Workshop on 'women empowerment' about women safety & security.
- "My Mother in my College" and " Mahila Melava" were organized in college.
- Celebration of "International Women Day" on 8th march in the college every year.
- Ladies welfare committee guides the girls students about Health, Nutrition & Laws for women by inviting experts.
- "Lek Ladaki Abhiyan" is organized by NSS Unit to save baby child by Volunteers.
- Organization of competition Hair Style, Mehedi, Recipe, Rangoli etc.

Climate change & Environmental education:-

- Environmental pollution awareness is brought among the students by conducting experts lectures in campus.
- NSS & NCC students create awareness in society during the special camps.
- No vehicle day like activities are organized in the college.
- Our institution plays vital role in tree plantation on campus and outside the campus in association with GO's & NGO's.
- Awareness programs are arranged on pollution free festivals through NSS Students.

Besides, all students have to study and pass a compulsory paper Environmental Studies at. B.A./ B.Com./ B. Sc./ BCA/BCS-II level as part of the University curriculum.

Human Rights :

- Department of economics organized a National level seminar on "Human Rights".
- Constitutional day, Hindi day, market day is celebrated in college.
- The university curriculum also incorporates various topics on human rights in syllabus.

- The institution organizes various activities with support from local NGO's though out the year which imparts ethical & moral values in students.
- College foundation Day, Essay & Elocution competition helps to create awareness about moral Values.
- The institution provided proper infrastructure is in all fields so as to ensures holistic development in students.
- NSS organizes special camps in adopted village to create awareness about "Swaccha Bharat Abhiyan", Health & Hygiene Education, Woman Empowerment, Voters awareness, Road Safety Abhiyan etc.
- Art circle, Commerce association, Science Association, Pratibha wall paper like activities motivates students to participate in community oriented programs.
- We have MOU with Bahai's Academy Pachgani (MS) & Organized certificate course in Universal human values education for students.

File Description	Document
Any Additional Information	View Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 40

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 40

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 44.76

1.3.3.1 Number of students undertaking field projects or internships

Response: 662

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

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Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.04

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	02	00

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 59.1

2.1.2.1 Number of students admitted year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1479	1363	1304	992	1128

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2160	2160	2140	2080	2040

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 38.24

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
503	454	421	297	354

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The college has designed well planned system to assess the learning levels of the students. During the admission process, the committee does face to face interaction with students and counsel them in the selection of appropriate subject groups. The information regarding the student knowledge and his socio-economic status is sought at the beginning of the year by the faculty during the classroom interaction. The faculty takes initiative to collect the academic and co-curricular background information from students in their classes. The college has a defined policy for assessment of entry-level competency, skill base and the willingness to learn, during their entry to the first year UG programme.

To find out the slow and advanced learners, the various activities are conducted by faculty like question-answer session, the quiz on general knowledge, topic test, role playing activity, home assignments etc. The academic performance in the previous academic year is a good indicator to identify the slow and advanced learners. The strategies adopted by the college for the slow learners are as follows:

- Remedial coaching is offered to slow learners and academically weak students.
- English Language lab is established through UGC assistance to improve students communication skills
- Students weak in language /communication skills are asked to join Functional English Course.
- Organization of Topic tests, surprise tests, mid-term exam help to improve slow learners to certain levels.

To identify the advanced learners, various methods of evaluation such as question-answer, seminars, group

discussion, interaction in the classroom etc. are also applied. The college responds to educational and learning needs of such students through following ways:

- Encouragement is given for advanced learners to independently prepare lecture notes, seminar papers, assignments, and student research projects.
- Orientation is given to make use of subject-related periodicals, reference books, research journals, various links provided through INFLIBNET.
- Departments take active interest in promoting field study, case study and industrial visit.

- Recommendation of journals and periodicals, reference books
- Motivation to participate in co-curricular and extra-curricular activities like elocution, quiz, debating, essay etc.
- Motivation to participate in *AVISHKAR*, the platform to compete in innovative and scientific thinking, organized by university.
- Guest Lectures from eminent scholars arranged on various subjects are followed up by interactive sessions which prove highly beneficial for advanced learners.
- Organization of workshops to enhance the knowledge of advance learners
- Personal attention through periodic interactions with teacher guidance.
- Merit scholarships, endowment prizes and proficiency prizes are given to encourage the advanced learners and to promote and inspire other students as well.
- Rank holders in each academic year are felicitated during the Prize Distribution Day.
- To solve the model question papers
- The College annual magazine *Dnyandeep* places on record the achievements of meritorious students with the inclusion of rank holders and special achievers.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.2.2 Student - Full time teacher ratio

Response: 44.82

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.07

2.2.3.1 Number of differently abled students on rolls

Response: 01

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Experimental learning is the process of learning through 'experience'. It contains reflection, critical analysis and synthesis. It is an opportunity for students to take initiative, to make decisions and be accountable for learning results. Student Adoption Scheme is one of the best practices of the college. It helps the guardian teacher to identify their needs, abilities and interests through periodic interactions. Accordingly, teacher adopts various teaching strategies to make learning student centric. Mostly science subjects have practical oriented curriculum. Teacher demonstrates practical work and performs it in the laboratory in regular teaching-learning process. Students are allowed to use practical hand books and manuals. Experimental learning creates laboratory awareness, handing of instruments, glassware and chemicals. There are many methods of experimental learning as follows:

- Departments of Social sciences and professional organize study tours and industry visits to experience and develop the concern knowledge.
- Commerce and Economics departments arrange bank visits to get acquainted the particular knowledge of banking.
- Market day is arranged by the professional department to enhance marketing skill
- Project work is assigned to students.
- Role playing and games are conducted in classroom.
- Study tours and cultural programs
- Celebration of *Teachers Day* in college also develops experimental skills. On that particular day, students participate in teaching process, select topic and try to teach students. It is very excellent activity in the college through which the students can get not only experience of learning teaching but presentation skills on platform also.

The college conducts many activities and takes some initiatives for participative learning. They are as follows:

- Preparation of posters, models, charts, group projects

- Encouragement to students to ask questions and share their thought in the class.
- Motivation and financial support to students to participate in various competitions such as quiz, elocution, debating, essay writing etc.
- Organization of expert lectures in which students raise their doubts and get it clear.
- Organization of activity based learning: case study, Drama, Skit etc.

Problem solving method presupposes that students can take on some responsibilities for their own learning and can take personal action to solve problems, resolve conflicts, discuss alternative and discuss on thinking. It deals with students' critical thinking, creativity and scientific temper, and the college takes some initiatives for them.

- Organization of inter-collegiate events such as debates, elocution, research completion like *Avishkar*
- Publication of creative writing in different literary forms like the story, poetry, one-act play, scientific and though provoking articles.
- Event management programmes
- Computer related skill programmes like page and web designing.
- Soft skill training programs

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 236.36

2.3.2.1 Number of teachers using ICT

Response: 78

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)
Any additional information	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 51

2.3.3.1 Number of mentors

Response: 29

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	**View Document**
Any additional information	**View Document**

2.3.4 Innovation and creativity in teaching-learning

Response:

The college strives to bring in innovative methods into the pedagogy which makes the traditional teaching methods vibrant, relevant, updated, and interactive. The college motivates the faculty to adapt teaching methods which they learn in Orientation Programmes, Faculty Development Programmes, Refresher Courses, study camps, seminars, workshops, and provide technological support. The college encourages study exchange programmes and invites experts for interactions and subject expert lectures. By considering the increasing student strength and technological needs, the college upgrades the infrastructural facilities. The college has developed ICT infrastructure required to keep space with changing scenario of higher education. It has provided internet facility, LCDs, e-books/journals, language laboratory and modern equipments. Besides, the college organizes training programme by computer department on the use of ICT in teaching and learning, also encourages the faculty to attend training programs and workshops. Some of the methods inculcated by the faculty are as follows:

·   Organization of seminars, group discussion, subject expert lectures etc.

·   The use of OHP, LCD, and syllabus-oriented film shows and appreciation ensure audio-visual and interactive teaching-learning.

·   Language lab and Media Centre provide a platform to students a practical experience of language learning.

·   To provide the students with hands-on experience of the industrial and corporate sector, the students are taken on industrial/ field visits / research laboratories.

·   The faculty of the PG departments encourage its students in innovative methods like Research Projects, Field Study, paper presentations, Case presentation etc.,

·   Organization of Film festival in which academic movies and documentaries are shown.

·   Teaching grammar and pronunciation through digital language software.

These teaching methods help to enhance the self-learning abilities and knowledge level of students; to acquire useful soft skills and become techno savvy. The library acts as an important teaching and learning resources for faculty and students. To make teaching-learning more effective, some provisions are made.

·   In the beginning of the academic year, the library provides Orientation programme for all the first year students about the effective use of the library.

·   The college has established a Free Browsing Centre for access to staff and students.

·   The library has a MoU with other colleges.

·   The library has 244 CDs and DVDs.

·   The library has kept aside a New Arrivals Display Rack of books and journals.

·   The library puts in special efforts to bring special arrivals as recommended by the departments.

·   The Library Browsing Centre provides INFLIBNET facility.

·   Old question papers of the University semester examinations are made available for reference in the library.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 83.41

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 3.03

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	1	2	2	0

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document](#)
Any additional information	[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 22.48

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	[View Document](#)
Any additional information	[View Document](#)

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 21.21

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	1	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 2.53

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	01	01	01

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)
Any additional information	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The college has been following a transparent method of evaluation and award of Internal Assessment Marks. The examination schedule is published in the College calendar and on the college notice boards. The Shivaji University, Kolhapur has introduced semester pattern instead of annual examination from June 2010. The College has a separate examination committee through which internal evaluation is continuously practiced in the college. In the academic year, two midterms are conducted; one in each semester. The examination is conducted on 50% syllabus of that the semester. The structure of the question paper is same as like the university examination. As a result, the learners get acquainted with the pattern of question paper. It is very useful to both slow and advance learners. The result is analyzed and discussed in the staff meeting. The answer sheets are returned to the students which help them to understand their mistakes they have committed. The faculty informs the students the synoptic answer models of short notes and broad questions. After teaching, to check the knowledge of the students, topic test is conducted on every topic. The faculty also organizes surprise test to analyze the received knowledge by the students through lectures. It also helps them to develop their writing skills. Slow learners are advised to improve their writing skill. Home Assignments are also made compulsory for the students. Group discussion is organized almost in all the classes to encourage and increase the confidence among the students. Besides, the seminars are given by the students which help to develop stage daring. Students get acquainted with project writing skill. The faculty informs the points to be considered while writing project and delivering seminar. Study tour and bank visits are organized by various departments which help students to take comprehensive knowledge in limited time.

The information of the various internal exams is communicated to the students by circulating notices in the classroom is displayed on the notice board. After the evaluation, their performance is discussed with the students .The performance and attendance (lecture) is put before the parents in teacher-parents meeting. From the academic year 2017-18, the college has brought reforming assessment system. Instead of conducting midterm exam, bench mark tests are conducted every month. Diagnostic test is conducted for the first year degree courses in the month of July. Home assignments are made compulsion for every month. This reformation has been accepted on the experimental base to achieve the best results. Due to all these practices of internal evaluation, the students have given good performance in the university examination and received merit scholarships, and the college is felicitated by the university giving Best Rural College in June 2007.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The college conducts internal assessment of the students following the directives of the university. The college Examination committee follows rule, regulations, pattern and procedure of the university. At the beginning of the academic year, information is given to the students in the Orientation to the Fresher. After the commencement of the academic year, the exam committee gives information about the examination pattern, and evaluation of subject papers. Faculty members are also oriented to provide the relevant information to the students in the classroom and in the departments on the pattern of evaluation, the basis of computation of marks and other examination related matters. The college has been following a transparent method of evaluation and award of Internal Assessment Marks. The examination schedule is published in the College calendar and on the college notice boards. The Internal Marks are displayed on the notice board of all the Departments for verification and correction. The teaching and the administrative staff take efforts in maintaining the old question papers and question banks in the central library to be provided to the students. Informal evaluation carried out through academic mentorship has helped in raising the quality of the student performance.

The students are assessed assigning them the tasks such as projects, Home assignments, seminars, oral tests, practical Examinations. In order to maintain transparency, answer sheet are given to students and their doubts are cleared if any. The students with poor performance are informed for the improvement, and he is advised to join remedial coaching. The assessment of the students is done by the following strategies or ways:

·   Communication skill

·   Competency

·   Use of content

·   Style and manner of presentation

·   Confidence level

·   Interactive ability

·   Subject and practical knowledge

·   Exploration ability

·   Independent learning

· Attendance in theory and practical classes

· Behavour in the class and campus.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The teaching-learning, assessment process in the college is a transparent and student friendly one. The Internal College Internal Examination committee looks after the grievances in respect of evaluation at UG Part-I whereas for the Part-II, III, and grievances in PG evaluation are forwarded to the university. The grievances at the college level are addressed as per the university rules. First year examination of all the degree courses is conducted by the college through Internal Exam Committee. The Answer papers are assessed in the college. The principal appoints director of CAP for every semester according to the chronological order of faculty members. The CAP director prepares the schedule of assessment according to schedule of university exam. The assessment orders are given to the concern faculty members. Faculty adhere the dates provided to them. It is mandatory to all faculties to check the answer sheet in CAP room only. Faculty is not allowed to go outside the CAP room with answer sheets. The CAP Director performs his duty sincerely with staff, and sends the results to university in time. The university declares the result. Grievances related the first year are solved by internal exam committee. The committee displays the dates for the photocopy and revaluation on notice board. Accordingly, the students apply for their grievances. The committee calls meeting and discusses on the applications of grievances. If the Photo copy of the answer sheet is demanded, the same is provided immediately. If the answer sheet is essential to revaluate, the committee invites concern subject professor from nearby colleges and get assessed the paper. If there is any change in marks, the same is conveyed to the university. But fortunately, not a single result is changed as the faculty members check it seriously and sincerely. Grievance Redressal cell of the University examination is in accordance to the University regulations. Discrepancies in the university Examination marks will be rectified by the University through the Principal.

To avoid grievances, the college circulates and display notice regarding registration of exam form, hall ticket, dates of exams etc in classroom and notice board respectively. All the faculty members also inform students in their classroom. The university sends exam schedule to the college and the same is brought to the notice of the students. All the dates of class results are displayed on the notice board. If the students do not receive hall ticket, the concern clerk goes to university and solves the problem. If the result of student is kept reserved by the university, the exam committee immediately informs the concern clerk. The clerk contacts the University and find out the reason, which help to remove confusion of the concern student. Answer sheet of internal exams are given to the students thus the way to deal with examination related grievances is transparent. It is done in time-bond.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The college conducts Continuous Internal Evaluation in very methodic way by following the academic calendar which is made by the College Internal Examination Committee. The committee makes well plan for CIE and lays down some guidelines for its implementation. They are:

- To make academic calendar of CIE
- To make orientation of students regarding various tests and University examination.
- To take diagnostic test for the first year student of UG.
- Set question papers in advance for the examination to be arranged by Examination Committee.
- To take unit tests, Surprise test, home assignment at least one in month.
- To solve old University question papers in the class and provide to the students.
- Every student has to undergo the college and university assessment
- Marks obtained in CIE should be communicated to students and university in time.
- The schedule for University and Internal examination and evaluation should be brought to the notice of students and faculty well in advance.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The programme outcomes, Programme Specific outcomes and Course outcomes for all programmes offered by the college are stated and displayed on website, and also communicated to teachers and students. They are also reflected in the mission and vision of the college. The students and teachers are made aware of these through the prospectus and annual magazine *Dnyandeep* etc. In the profile of each department, the objective, scope, and career opportunities for a particular course/programme and its related fields are clearly spelt out, which enable students to visualize the importance of that subject expected outcome of the programme that he/she is going to study. Besides, they are addressed through various activities by the principal and faculty. The POs, PSOs and COs are reflected through the following

attributes developed among the students.

- Capabilities of communication skills
- Social and cultural awareness
- Adaptability with socio-cultural conditions
- Professional skills
- Team work skill
- Event management strategies and leadership specialties
- ICT and Technology base
- Self-motivating and self-supporting potentials
- Application skills
- Scientific attitude and Research culture
- Brotherhood, Patriotism and Peace
- Love for Health and Environment
- Critical thinking
- Gender equality and women Empowerment
- Cultural skills

There are various activities like academic, environmental, women sensibilities students' support, extension activities through which POs, PSOs and COs are reflected and communicated with students, faculty and stakeholder. They are:

Environment related activities:

- Green campus concept
- Tree plantation
- Harit Dongar and Save Nature Campaign
- Harbal tree conservation
- Forest Conservation Day celebration
- Garden cultivation
- Pollution free Diwali
- Pinching and repair Vanrai Bandaras

Academic Student Support Activities:

- Career Oriented Courses
- Remedial Coaching
- Dnyandeep-Magazine
- Research Activity: Avishkar
- Guidance and Coaching for Competitive Examinations
- Coaching for slow learners and Advanced learners
- Motivation and Inspiration activities
- Various competitions like Essay, elocution, Recipe, hair style,
- Cultural and Sport Activities
- Wall papers
- Guest and Expert lectures
- Training programmes: Interview, personality, Dance, dramatization, One-act-play, Skit, Street Play etc.

- Skill Development programs
- Poster presentation
- Paper presentation
- Quiz Competition
- 'C' Programming
- Ad-Mad Show
- Market Day
- Physical Fitness Camps
- Communication Development Programs
- Visits: Field, Industrial,
- Study tours
- Involvement and participation in various camps, workshops, seminars and conferences at local, university, state and national level
- Internal examinations, topic tests, unit tests, Home assignments etc.

Activities for Women Sensibility:

- Celebration of Birth and death anniversaries of great Women
- Rallies and lectures against violence on women
- Health and Hygiene camps for girls
- Various competition for girls
- My Mother at My College
- Vehicle Training
- Security Training

Social Extension Activities:

- Blood donation
- Awareness for Organ and Eye donation
- Yoga Training
- Rallies for Aids Awareness and precautions
- Plus Polio Campaign
- Raksha Bandhan Activity for dumb, deaf, blind students and other deprived Class
- Workshop on Cashless Transaction and training to students trainer

File Description	Document
COs for all courses (exemplars from Glossary)	[View Document](#)
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The college has been very particular about teaching and learning process to achieve the desired outcomes. For the desired outcomes, the college first organizes various activities to get outcomes and then does its evaluation by various ways. The organized activities are:

· Career Oriented Courses

· Organization of expert lectures

· Continuous evaluation of the students through unit tests, Home Assignment, unit test, surprise tests, project work, seminars etc.

· Participation in research events like *Avishkar* competition.

· Organization of youth festival and other cultural activities.

· Organization of skill development activities

· Career guidance, personal counseling and placement cell to provide guidance for competitive examinations.

· Celebration of birth and death anniversaries of great personalities for inculcation of values like patriotism, social and gender equality.

· Deputing students for participating in all round development programmes organized by university and other colleges.

· Value education and morality based programmes

· Development of reading culture

· Personality development workshops

· Woman empowerment programmes

Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by various ways. They are:

· Students' performance in internal and university evaluation

· Students' participation and performance in co-curricular, extra-curricular and extension activities.

· Communication and professional skills

· Innovation and research attitude among the students-

· Response and behavioral aspects in classroom

· Through their writing in magazine and critical thinking in presentation

·   Involvement of students in research activities like Avishkar, projects, paper presentation and group discussion etc.

·   Students placements

·   The progression to UG to PG

·   Acquisition of soft skill and life skills

File Description	Document
Any additional information	[View Document]
Link for Additional Information	[View Document]

2.6.3 Average pass percentage of Students

Response: 80.84

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 1359

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1681

File Description	Document
Institutional data in prescribed format	[View Document]

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.7	
File Description	**Document**
Database of all currently enrolled students	[View Document]
Any additional information	[View Document]

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 16.5

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
4.225	0.0	8.30	2.050	1.925

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 18.18

3.1.2.1 Number of teachers recognised as research guides

Response: 06

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 1.21

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 08

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)
Funding agency website URL	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

At present, there is no incubation center in the college. However, to promote research and motivate researchers, the college has taken concrete steps for creation and transfer of knowledge. The college organizes state / notational level seminars / workshops / conferences, assists faculty member and students to participate, and present their research articles in various national / international conferences / workshops and seminars. Physics and zoology laboratories have recognition for research. The faculty of Department of English has been fully involved in research. Under their guidance, many students have achieved Ph.D. degree. Besides, the faculty of zoology also guided student for M. Phil. work. To nurture entrepreneurship, the Department of Commerce organizes bank visit regularly and various banks in area permit student to work and to have experience of bank transaction and other banking activities. The various departments in the college organize field and industrial visits to learn and adapt organizational information and knowledge.

The ICT infrastructure in the college helps students to access knowledge about applications of information communication technology in the development of industry /banking sector/ organizations. For promotion of research culture, the college has developed physical infrastructure which includes ICT laboratory with internet connections WI-FY system, smart board, physics/zoology/chemistry laboratories with required equipments and other facilities.

For business incubation activities, the college has started Career Oriented Courses such as *Plant Protection, sericulture, Electric Maintenance of Domestic Appliances, computer Hardware and Maintenance, Functional English, Yoga and Meditation, and Tax Procedure* which cater the diverse need of student community and help to transfer knowledge. For technical knowledge, the college organizes various guest lectures, seminar and conferences. The local business and technical advisors guide our students about business establishment and development, and students get knowledge about industrial setup, marketing and development of industries. The technical advisor informs student about technical knowledge and its implication in modern world. The research oriented faculty implements the innovative ideas for development of traditional methodology and improvements in them. The funds obtained from UGC have been utilized by faculty. The college provides research laboratories, library, internet facility, water supply, electric power supply, specious workplace to the project holders. It helps to transfer knowledge, inculcate new ideas among students.

Although the college has no any incubation center, it strives for the best technical support and provide physical infrastructure to the faculty and students. The college has provided free internet facility,

INFLIBNET, books, journals and others study material to researcher. There are also shared administrative services, well equipped laboratories and library with required books. The establishment of incubation center is need of the present age and the college will establish incubation center soon. The financial and technical supports which will be borne by the institution and the local industries. It will help to promote research atmosphere and transfer knowledge to the students from economically backward and local area.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 9

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	02	03	01	01

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during the last 5 years	[View Document](#)
Any additional information	[View Document](#)

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
List of Awardees and Award details	[View Document](#)
e- copies of the letters of awards	[View Document](#)

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 1.83

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 11

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
Any additional information	[View Document](#)

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.73

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
12	10	13	12	10

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)
Any additional information	[View Document](#)

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.82

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
07	05	06	04	05

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)
Any additional information	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The college conducts regular extension activities and services so that the education and research benefit the society at large. It has built healthy network with neighbourhood community through NSS and NCC with various departments. With the motto *NOT ME BUT YOU*, the NSS underlines the belief that the welfare of an individual is ultimately dependent on the welfare of the society, so the volunteers shall strive for the well-being of the society. The main objective of NSS is to understand the community in which they work, to understand themselves in relation to their community, to identify the needs and problems of the community and involve them in problem-solving and to develop among themselves a sense of social and civic responsibility. The activities conducted by NSS help to develop their personality, attachment with society. The NSS unit has conducted many extension activities for sensitizing students to social issues and their development. They are:

- Cleanliness Drive (Swachhata Abhiyan)
- Shramdan
- Blood Donation Camps
- Water and Tree Conservation Programme
- Tree Plantation
- Health Check up Camp
- Voter Awareness Programme
- Rallies on various social issues
- Save Baby Campaign
- Celebration of: Independence Day, Republic Day, Constitution Day, Women's Day, Yoga Day, No Vehicle Day etc.
- Anniversaries of great personalities.
- Safety Road Abhiyan
- Cashless activities/ digital India.
- Special Camp (for one week) in adopted village

Besides, the NSS organizes guest lectures, seminars, workshops on various social issues; it has arranged

training programmes for Bheem App and cashless activities. It has also provided financial assistance to poor and needy students, cloths and other material to drought affected area, donation of booksto Bhillar village (Dist: Satara).Due to the organized community oriented programs in the excellent manner, the college got the State Level first prize (2015-2016), and the college was nominated for Indira Gandhi National prize.

With the motto Unity and Discipline, the NCC unit develops the character, comradeship, discipline, a secular outlook, the spirit of adventure and ideals of selfless service amongst young citizens. Further, it aims to create trained and motivated youth with leadership qualities in all walks of life. At present, the NCC has 53 cadets. In the last five years NCC has organized and participated in many activities. They are:

- Tree plantation,
- Rallies on various social issues
- Yoga Training Program
- Celebration of Independence Day & Republic Day
- Help for National security

Besides, the NCC cadets participated in various camps such as Annual Training Camp, National Integration Camp, Republic Day Camp, Thal Sena Camp, Army Attachment Camps etc. Due to activities by NSS and NCC, the students get an opportunity to sharpen their understanding of the deeply rooted ill of the society. Their first-hand exposure to the places, worst affected by the problems make them sensitive to the complexity of the problem and this experience will prepare them to be better human being and citizen.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 14

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
05	07	02	00	00

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 20

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	5	5	4	3

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 53.53

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
959	524	543	840	429

File Description	Document
Report of the event	
Average percentage of students participating in extension activities with Govt. or NGO etc.	
Any additional information	

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 2

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	
Copies of collaboration	

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 3

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2016-17	2015-16	2014-15	2013-14	2012-13
02	01	00	00	00

31-07-2018 02:17:23

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	[View Document](#)
Details of functional MoUs with institutions of national, international importance,other universities etc. during the last five years	[View Document](#)
Any additional information	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The infrastructure of the college plays a leading role in creating conducive atmosphere for academic growth. Therefore, the college attempts to provide adequate infrastructure and other learning facilities that facilitate effective learning and teaching. Palus Shikshan Prasarak Mandal (PSPM) has the campus of 25 acres, out of which 12.41 acres which is allotted to the college, its built up area is 5446.51 sq. Mtr. The college has three buildings including annex and hostel.

Teaching Facilities:

The process of teaching is carried out by using class rooms, laboratories and seminar halls.

Class Rooms:

The college has 17 total class rooms, 10 class rooms in main building and 7 class rooms are in annex building. The details of these class rooms are as:

Class Room Size (in Sq. Mtr.)	No. of Class Rooms
More than 80	02
60-80	04
30-60	04
Below 30	07
Total	17

Laboratories:

There are 12 laboratories which include laboratories of Physics, chemistry, Zoology, Botany, Computer science, Geography and mathematics and Statistics and small research laboratories for Departments of Physics, Chemistry and zoology, and three spacious laboratories of computer science. All laboratories are well equipped with essential equipments as per the requirements. Languages laboratory used for improvement of pronunciation, grammar and language communication skills.

Seminar Halls:

We have two seminar halls; one is auditorium-cum-seminar hall used as multi-purpose of size around 240 Sq. Mtr. The popular lectures or guest lecturers for students and faculties are arranged there. The second one, specially designed and equipped with audio-visual ICT equipments, is of size around 60 Sq. Mtr. It is used by faculty for power-point presentation of their lectures and for student's seminar. It is also used for all types of audio-video presentations.

Computing Equipments:

The college has two spacious computer laboratories equipped with 30 and 42 computers, connected through LAN and all provided with internet connectivity. They are also supported by special back-up system to avoid power interruptions and made available to the faculties and students as per their demand and requirement of curriculum. Besides, there are two additional computer laboratories, however small in size, specially designed for Carrier Oriented Courses run by the college for Computer Hardware Networking and Tax Procedures. These two laboratories are equipped with 36 computers together. In addition to it, the language laboratory has 13 computers, connected through N-computing system. All laboratories are provided with computer with internet connectivity, Laptop and Printers with scanners.

Learning Facilities:

The library acts as an important learning resource for the faculty and students. As a major source of learning, the college has central library for all students and faculties. The library is housed in the annex building of size around 160 Sq. Mtr. It is well equipped with sufficient book, journals, magazines and other learning materials like CDs, DVDs, the question paper repository, press-cuttings. With reading room facility, computers are made available for the students and other users with facility of internet. They can browse learning material by using internet browser like Google.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The College has adequate facilities to carry out the activities of sports, games and cultural committee.

Open Stadium:

The campus has open stadium of size 16100 Sq. Mtr., located in the campus. The stadium is established with help of grant-in-aid funds from the central government from sports quota. It is is shared by all sister institutes as well as GOs and NGOs. The stadium has 400 meter athletics track with playgrounds for the sports such as Kabaddi, Kho-Kho, Volley ball and other athletics events such shot put, long jump, high jump, tug-of-war, etc.

Indoor Stadium:

The indoor stadium is constructed through the grants received from University Grants Commission in 2014. Its size is 24 x 36 Sq. Mtr. The indoor stadium has facilities of play fields of volley ball, Basket ball, Badminton and wrestling mat. The recreational games like Chess, Carom and Table Tennis are provided to the students in the indoor stadium. It is also equipped with gymnasium. It is used by the sportsmen of the college as well as sportsmen from sister units and local clubs.

Yoga Center:

The College runs Carrier Orientated Course entitled *Yoga and Meditation* through the funds received from UGC and Management of PSPM. The common auditorium is used for performing yoga and Yogic exercises.

Cultural Activities:

Though we do not have any separate space for the cultural activities, the college has provided some facilities and a small room of size 14 sq. Mtr. as its office to the cultural committee for their administrative work. Whenever the space for the practice is needed for cultural events such as Youth Festival and other competitions, the auditorium cum seminar hall is made available.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 36.84

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 07

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document
Link for additional information which is optional	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 9.74

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
1.24413	2.37585	1.99711	3.99181	0.68187

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The Library of the college is housed in a separate building near annex building. It has a full-time librarian along with staff working as library assistants. The library has advisory committee helps for planning and smooth functioning of the library by guiding the librarian and his staff. The Advisory Committee has following members:

Sr. No	Names	Designation
1	Prin. Dr. B. N. Pawar	Chairman

2	Shri. S. D. Mane	Librarian
3	Dr. A. S. Patil	Member
4	Dr. H. B. Patil	Member
5	Shri. D. T. Kumbhar	Member
6	Smt. V. P. Chougale	Member

The Library committee has many roles. It oversees:

- Preparation of a perspective plan.
- Identification of needs of the faculty and students, users of the library.
- Allocation of funds from grants received from the UGC and the Management.
- Get demand list from faculty
- To procure books in accordance to changing syllabi and need of department.
- Subscription and purchase of e-resources.
- Stock verification from time to time.

The college library has collection of 17872 books up to date. The library is subscribed with 26 journals and also audio-video learning materials. There are also other facilities like INFLIBNT, Question Paper Repository, Press Clipping, Computers with internet. The activities of library are automated by installing the software manufactured by local developer. However, a few activities are automated. The database of the library is maintained using the software installed. i. e, library activities are partially automated.

The details of software are as follows:

- Name of the ILMS software :**Library System** (Developed by Biyani Technologies, Kolhapur)
- Nature of automation :**Partially automated**
- Version: **3.0**

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Though there are no manuscripts, we have some rare books. Besides, there are other knowledge resources facilities available for library enrichment. They are as follows:

- The library has a separate Reference section.
- MoU has been made with University and other Institutions. It allows us to expand our library facilities. Whenever the need arises, books are exchanged from/to other library.
- Library rules and regulations are displayed on the Library notice board and they are also given on borrowers' card. All the required details about Book-issuing facility, vacation-reading facility, and borrowers' card issue facility are also displayed on the notice board.
- Students are given permission to download articles and other study material with prior permission of the librarian.
- Printing facility is made available in the library for student and staff.
- In-house/remote access to e-resources is possible to search through catalogue/online; the user ID is given to staff of the college.
- User orientation and awareness: At the beginning of the academic year, a library user orientation programme is conducted. The following information is given to students.

1. How to maintain discipline in the library.
2. Book borrowing system using Borrowing card
3. Free Access Internet facility
4. Vacation reading facility
5. New Arrivals
6. Journals and Magazines
7. E-books and e-journals
8. E-materials
9. Reference books
10. Text book service
11. Competitive examination books
12. Library rules and regulations
13. Library book issue system
14. How to keep the books in right place without damaging the books after use.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.2.3 Does the institution have the following:

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.6

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.88348	1.56265	2.70107	1.92153	0.94899

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 13.62

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 206

File Description	Document
Details of library usage by teachers and students	[View Document](#)
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

List of various IT facilities:

Computer Software:

- MS-Office 10, Windows 10, Tally, ERP 9.0, "Digital Language Lab" software developed by Biyani Technology, Visual Studio 2008, SQL 2008, "Office Automation" software for office developed by Biyani Technology.

Internet connection:

- Three internet connections through telephone numbers (02346)226226, 226061, 228383 Speed- 4 MBPS through wire and wireless modems.

  Wi-Fi facility:

- The internet connections are connected through wired as well wireless modems, the circular range of 100-300 meters. The utilization and billing is on monthly basis.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.3.2 Student - Computer ratio

Response: 9.86

File Description	Document
Student - Computer ratio	View Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document
Any additional information	View Document
Link to photographs	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 38.64

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
12.93691	6.30153	8.86021	5.92607	7.94220

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts.	[View Document](#)
Any additional information	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college plans and ensures that the available infrastructure is in line with its academic growth and is optimally utilized. The utilization of the physical infrastructure is decided by the college administration, headed by the Principal of the college. As per the need and requirement of various departments and courses, respective departments/faculty is allowed to utilize the facility. The permission is granted to utilize the facility according to the availability the facility. For the optimum use of infrastructure, the college is run in two shifts.

Class-rooms:

- Academic activities are conducted in two sessions: Morning and Evening

    Morning (7.45a.m to 12.50):

- Classes of Arts, Commerce, Science practicals

    Evening (10.26 a.m. to 6.02 p.m.)

- Classes of Science, BBA, BCA, BCS, PGDCA, M.A (Eng), M.Sc.(Comp.Sci)

Computer and Other Laboratories:

The Computer and other laboratories are optimally used. The practical batches with adequate number of students are formed and optimum use of laboratories is made from morning to evening. There are three computer laboratories; one is specially used for M.Sc., Computer Science. Besides, the Computer laboratories are also used by the students of BBA BCA, BCS, PGDCA, and other with permission of principal and HoD of the particular department. The English Language Laboratory is used by Department of English as well as other departments also.

Library:

The library is used by students, faculty, high school and junior teachers, members of the institute and the students of competitive examination and citizens.

Sports Complex:

- The sport complex facilities, used for multipurpose, are dealt with a Stadium with playground and Indoor stadium. They are used for multi purposes. They are used for: co-curricular and extra-curricular activities of College, University GO and NGO, also used for Agriculture Exhibitions, Theatre show, Yoga Camp, RTO camp etc.

Maintenance Facilities:

- The college has its own mechanism for maintenance and upkeep of the infrastructure, facilities and equipments.
- The HoDs submit their requirements to the Principal, and the Principal, in the meetings with the HoDs and LMC, finalizes the necessary steps to be taken in this regard.
- The college provides masons, plumbers, carpenters, and other required human resources, and thus the minor maintenance is done at the department level.
- In-campus lighting, path ways, electrical supply, water supply, sewage, LPG, teaching aids of the departments are maintained with the help of the college staff.
- The major maintenance and repairs are outsourced through external agencies through AMCs.
- The laboratory equipment and instruments are calibrated by the teaching and non-teaching staff.
- The computers of different departments are maintained through a full time technician appointed for overall maintenance of the computers. The technician is assisted by two laboratory assistants of the Department of Computer Science.
- A civil contractor has been engaged to undertake construction and maintenance work as when required.
- The daily cleanliness of the class rooms is done by the support staff. The gardener and watchman are appointed for gardening and security.
- Besides, attendant-cum-carpenter, peon-cum-painter and peon-cum-sweeper are appointed for the particular works.

File Description	Document
Any additional information	[View Document]
Link for Additional Information	[View Document]

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 61.01

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
512	900	774	716	822

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.7

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
8	2	7	12	12

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	[View Document](#)
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**
8. **Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 56.73

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
819	647	749	619	688

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	
Any additional information	

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 8.82

5.1.5.1 Number of students attending VET year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
115	111	174	121	30

File Description	Document
Details of the students benifitted by VET	
Any additional information	

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	
Details of student grievances including sexual harassment and ragging cases	

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 5.33

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
62	16	4	9	7

File Description	Document
Self attested list of students placed	[View Document](#)
Details of student placement during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 24.21

5.2.2.1 Number of outgoing students progressing to higher education

Response: 100

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education	[View Document](#)
Any additional information	[View Document](#)

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 100

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	5	1	11	3

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	5	1	11	3

File Description	Document
Upload supporting data for the same	<u>View Document</u>
Number of students qualifying in state/ national/ international level examinations during the last five years	<u>View Document</u>
Any additional information	<u>View Document</u>

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 4

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	00	01	01

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<u>View Document</u>
e-copies of award letters and certificates	<u>View Document</u>

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

As per statutory provision of Maharashtra University Act 1994 and guidelines, the Students' Council is constituted in the college every year. The term of the office of the nominated students' members begins with effect from the date of nomination and extended up to the last day of the academic year.

Constitution:

- The Principal   : Chairman
- Principal nominated faculty   : Member
- The Coordinator, NSS   : Member
- The Programme Officer, NSS   : Member
- Director of Sports   : Member
- One student is nominated by the principal from each class having outstanding academic merit at the examination held in the preceding year and who is engaged in full-time studies in the college.
- One student from each of the following activities who has shown outstanding performance nominated by the principal:

1. Sport
2. National Service Scheme and Adult Education
3. National Cadet Corps
4. Cultural Activities
5. Two Girl students nominated by the principal

Activities:

The members of the student's council are supposed to look after the welfare of the students and to co-ordinate and promote the extra-curricular activities. Accordingly, biannual meeting presided over by the Principal, are held. The suggestions of the students' council are considered while taking the various academic and administrative decisions and are implemented accordingly. Besides, the Students' Council members are also incorporated in the various committees.

Suggestions by Students' Council:

- Mid-term Examination should be taken in the last week of the February.
- Water Purifier for drinking water
- More Fans be fitted in the classrooms
- To avail facility of Study room.
- To appoint watchman for safety purpose.

Major Activities of Student Council:

- Planning and managing academic, cultural and sports activities.
- Assistance in collection and analysis of feedback
- Help in maintaining discipline the health atmosphere on the college campus.

The following are the academic and administrative bodies having student representation:

- Admission Committee
- Anti-Ragging Committee
- Sexual Harassment Prevention Committee
- Discipline Committee
- Gymkhana Committee

- NSS Committee
- Grievance Redressal Cell
- Cultural Activities Committee
- Student Welfare Committee
- Students? Council
- All organizing committees for seminars, conferences and workshops conducted in the college

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 30.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
31	29	33	29	30

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural activities / competitions organised per year	[View Document](#)
Any additional information	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The college has maintained good relations with Alumni Association. Though it is not formally registered, the college organizes meeting with associations to provide them platform and to share their experiences. The alumni are working in various fields of different places, come together with the sense of commitment

to the college; resolve to do something constructive and productive for the college. The Alumni Association Council is revised in 2017-18 and the application is sent for the registration. The revised Alumni Association Council is as follows:

Sr. No.	Names of Members of Association	Designation
1	Shri. Mahesh Lakshman Patil	President
2	Shri. Gajanan Bajarang Patil	Vice-President
3	Shri. Dhondiram Pratap Shinde	Secretary
4	Shri. Jayantrao Jaysingrao Kadam	Treasurer
5	Prin. Dr. B. N. Pawar	Principal
6	Shri. Maruti Keshav Chavan	Member
7	Shri. Vijay Ashok Kadam	Member
8	Shri. Uday Pratap Lad	Member
9	Smt. Gouri Rahulkumar Patil	Member
10	Shri. Sachinkumar Dattatraya Sawant	Member
11	Prof. Dr. Sagar Tanaji Sankpal	Member
12	Shri. Dr. Vijay Sampatrao Phalake	Member
13	Prof. Rohini Dhondiram Waghmare	Member
14	Shri. Niwas Kondiba Shinde	Member (OS)
15	Shri. Krishna Lakshman Pawar	Member

Alumni Association has some functions:

- To maintain the update and current information of Alumni.
- To encourage and foster close relations among the Alumni.
- To promote a sustained sense of belonging to the college among the Alumni.
- To assist and support the efforts of the college in obtaining funds for development.
- To encourage the present students by organizing or delivering lectures.

The college ensures the participation and involvement of Alumni. The college collects feedback from them about various aspects of the college and their suggestions are accepted for the further development. In a meeting of the association, Alumni suggested to start PG Courses and Competitive Examination Centre.As per their suggestion, the college has started PG centers like M.A (English) and M.Sc (Computer Science), and also started Competitive Examination Centre in which guidance regarding MPSC, UPSC and other information regarding recruitments are given. The alumni are invited to deliver motivational lectures for the present students.On certain occasions like College Establishment Day, Independence Day, Republic Day, Prize Distribution Day, Alumni are also invited and felicitated and honoured by the college. The present Secretary of the institution is Shri. Dhondiram Shinde and other some members like Shri. J. J. Kadam, Shri. Vikram Patil, Shri. Ajit Patil is Alumni of the college. Dr. Umesh Patil is taken on IQAC of the college. The institution has also given the opportunities to more than 25 Alumni to work in institution as teachers, clerks and support staff. It indicates the strength of the alumni and the support given by the institution. Some alumni have taken initiative to organize state level Hand Ball competition and such activity has given inspiration to the present students. During the year 2017-18, the amount Rs.134470.00 is obtained as Alumni fund.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document
Any additional information	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision:

- To start educational institution and make available academic, vocational, agricultural, technical, management, chemical and petrochemical education

- To start ITI courses, diploma, graduate and post graduate courses in all faculties.

- To start research centre, library courses, Physical education courses by starting necessary training centre

.To establish Gymnasium, sport complex and such other facilities

- To start training centre for competitive examination and scholarships

Mission:

- To impart higher education in various disciplines in order to take students and through them emerging society towards greater enlightenment with the Motto "Tamasoma Ma Jyotirgmaya".

- To spread education to every village and hamlet and in order to enhance character building, strengthening of mind and physique and to expand the intellect by which one can become self reliant.

Since last 25 years, the college has been imparting education to the rural, economically and socially backward students deprived of education. To fulfil the social needs, with traditional courses, the College has introduced professional Courses such as BSc in Computer Science, BBA, BCA, and BCS, PG programmes, PG diploma, Career Oriented Courses, Physical education in different disciplines through which aspirants can become self reliant. It has made available outdoor and indoor sport facilities with Gymnasium. The co-curricular and extra-curricular activities are planned with intent to improve the overall personality of the students and make them globally competent.

The management plays a very important role in the governance. The policies regarding higher education are decided by the Managing Council and the Local Management Committee (LMC) of the college. The LMC and IQAC of the college develop the strategy for the effective implementation of the plan and policies. The top management, LMC, IQAC, the principal and teaching and administrative staff jointly commit and contribute for effective governance.

At the beginning of the academic year, IQAC prepares the academic calendar for the activities to be implemented throughout the year; the various committees are formed and responsibilities are assigned

accordingly. The department heads, co-ordinators of various committees conduct meetings and rigorously implement the activities and programmes as per the calendar. The Principal periodically organizes meetings and discusses with HoDs and the faculty about policies and plan. Institution gets feedback from stakeholders in relation to academic and non-academic aspects. The Principal forms various committees at the beginning of the year to carry out the activities throughout the year. All the HoDs and the faculty members make academic planning and forward it to the IQAC Co-ordinator. The principal and IQAC co-ordinator monitor the activities of the committees. The feedback is collected by the Principal and suggestions are given for the proper implemented of the plans.

The top management allows the faculty members to represent its various bodies as LMC, Purchase committee, Building, IQAC, Planning Board for UGC, Campus development committee and so on. The Management also provides leadership to faculty through giving them roles of convenors, organizing secretary, co-ordinators and the members of the organizing committees of various academic events.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.1.2 The institution practices decentralization and participative management

Response:

The College promotes a culture of decentralization and participative management through LMC/CDC, Faculty-in-charge, HODs of Departments, Co-ordinators of committees, IQAC and Students' Council. The policy decisions related academic administration, purchasing and development of infrastructure etc. are taken by these committees. A Case Study decentralization and participative management is as follows:

The college is recognized by UGC and included under section 2(f) and is eligible to receive central assistance under section 12B of the UGC Act, 1956. As per guidelines of UGC, a Planning Board was formulated in which Principal, Coordinator of IQAC, Senior teachers, Librarian, Physical Director and a clerk were included. Initially, Planning Board was involved in making of plan for effective utilization of grants. The grant was distributed as per UGC norms for purchase of Books and Journal, equipments, instrument maintenance, renovation of building, competence building initiatives, study tours, career and counselling cell. After finalization and official sanction of the plan, it was reported to purchase committee. The Purchase committee informed it to concerned departments and asked for submission of requirements. Grant allocation and requirement of concerned departments was tally together and finalized. To procure the books and journals, Librarian circulated notice to the faculty and collected demand list of books and journals also collected quotations for purchase of stack material, required books and journals, racks for stacking purpose and all were purchased. Based on requirement and grant allocation, equipments for science departments such as physics, chemistry, zoology, botany and other equipments like water purifier, equipments for sports, electric equipments for classrooms and college office were purchased. The grant was also utilized for repair of equipments under the head instrument maintenance facility of UGC scheme. The teachers participated in National/International conferences, seminars, workshops and symposia have been sanctioned travelling allowances under the head competence building. Under the guidance of

Principal, for beautification of the College campus, the grant was utilized for development of garden. Wherever necessary, under the head construction/renovation of building of UGC scheme, the grant was utilized for construction of classrooms and renovation of sanitation blocks. The students from below poverty line and economically backward family have given expenses for participation in study tour under the UGC scheme. Besides, the grant obtained for remedial coaching and entry in services was properly utilized by organizing coaching classes. As per UGC norms, the coordinators from faculty and LDC from non-teaching staff were appointed by college for remedial coaching and entry in services. The plan for arrangement of coaching classes, purchase of books and journals, equipments and other expenses was prepared by coordinators. These classes were organized for the slow learners mostly from SC/ST/OBC (non-creamy layer) and students from below poverty line family. A schedule was made for arrangement of coaching classes. Teachers engaged remedial coaching classes in vacation period and at the time of off lectures. Classes for Entry in services were regularly arranged for students from SC/ST/OBC category. At the end of every economic year, final report was submitted to UGC.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The college has a perspective plan for development which has been revised keeping in mind the learners' needs and to keep pace with National Higher Education Policy. Establishment and development of research ecosystem is prime motto of our college. Research comprises creative and systematic work undertaken to enhance knowledge including knowledge of human culture and society and use of this knowledge for development of healthy, well disciplined and standard life style of society. College always takes good stand to promote research culture among faculty and students.

Internal Quality Assurance Cell and management support and motivate faculty and students to carry research work. For creative and concrete work in research, college has constituted Research committee which includes following research experienced faculty:

Sr. No	Names	Designation
1	Dr. B. N. Pawar M.Sc. Ph.D. Post Doc	Chairman
2	Dr. R. S. Salunkhe M. Com. Ph.D. D.Lit.	Member

3	Dr. P. M. Patil M. A. M. Phil. Ph.D. University recognized Guide	Member
4	Dr. S. M. Kumbar M.Sc.Ph.D.University recognized Guide	Member
5	Miss M. A. Shinde	Student representative
6	Mr. M. D. Patil	Accountant

Function of the Research Committee:

- To guides and assist the faculty and students in their research work.
- To help to prepare proposal for major and Minor Research Projects under UGC scheme.
- To inform faculty and students about various research projects announced by Govt. and Non-Govt. departments and organizations.
- To motivate faculty to write and publish their research articles in International journals and or present it in National/International conferences and Seminars.
- To motive students to prepare and present their research projects and participate in 'Avishkar' (a Research activity recognized by Shivaji University, Kolhapur)
- To assist the students for University assigned research projects.
- To guide the faculty, to recommend research journals, e-journals, books and other research oriented reading material and essential research based equipments.
- To guide in the development of research laboratories

Outcome achieved:

- **15** faculties have obtained Ph.D. degree
- **05** faculties are working as University recognized Research Guide and **15** students acquired Ph.D. degree under their guidance.
- **142** research papers are published by the faculty in National and International journals
- **05** faculties completed research projects and **03** are ongoing.
- During the last five years, many students achieved University prizes for Avishkar research activities
- Developed Research laboratories, language laboratory in the college premises
- Procured research journals, books in central library
- Started INFLIBNET in library for free access of research journals
- **07** books are published by faculties
- Published articles on research and social issues by faculties in news papers and magazines
- Many faculty participated in National and International conferences/ Seminars/ Workshops/ Symposia and presented their research papers
- Research papers also published in proceeding
- Committee assists in the organization of National/International conferences/ seminars and

workshops.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)
Strategic Plan and deployment documents on the website	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Organizational Structure:

There are the various bodies which governs the functions of the institution. They are:

1. **Palus Shikshan Prasarak Mandal** is the apex management body of the college. It consists of Managing Council, Governing Body, and Board of Life Members. The Policy decisions pertaining to academics and administration are taken by this body.
2. **Local Managing Committee (LMC):** It is the highest governing body at the college level. It delegates its authority to the Principal to form various committees and assign the responsibilities.
3. **Various Committees:** The statuary and non-statutory committees are formed for the smooth, transparent and effective administration of the college. They indicate decentralized governance.
4. **IQAC:** The IQAC monitors the functioning of all committees and maintain very well coordination for quality improvement of educational provisions. It prepares perfective plan for sustainable development of the institution. It gives guidance to all faculty for the conducting different programmes. It collects feedback from the stakeholders and made analysis. It prepares Annual Quality Assurance Report (AQAR) and forwards to NAAC office.
5. **Service Rules, Recruitment and Promotional Policies**: Service, recruitment and promotional rules and policies are followed for teaching and teaching staff as per the UGC, regulations of State Government of Maharashtra, University act 1994 and 2016. The recruitment of Non-teaching staff is made by management as per pattern approved by Deputy Director Office, state Govt. Maharashtra.

Following steps are taken to recruit teaching staff in the institution.

- Required No. of teaching staff for each faculty is communicated to LMC/CDC by the college before starting of the academic year.
- LMC/CDC gives approval to the proposal.
- If posts are temporary then advertisement is given in the local news paper and candidates are invited for direct interviews and selection of the candidate is made by local expert committee. These appointments are generally made for one year.

- If the posts are permanent basis then appointment procedure is adapted as per rules & regulations of UGC regulations, Maharashtra University Act 1994, 2016 & University Statutes.

Promotional Policies:

- For teaching staff promotions are given as per CAS policy of UGC; and Promotion of non teaching staff is made as per service rule of Maharashtra state.

1. **Grievance Redressal Mechanism:** In order to promptly attend the grievances or complaints, the college has evolved a mechanism. To know students Grievances, the college has made facility of 'Suggestion Box' through which student can make suggestions to the college, at the same time students can put their grievance in this box which can be addressed by the committee. Students have also the opportunity to represent their cases through their class representatives of the Students' council. There are also various committees like Student Welfare Committee, Staff Welfare Committee, Ladies Welfare Committee, Internal Complaint Committee, and Grievance Redressal Cell which look into the grievances, if any. The staff members also have opportunity to meet and to interact with the president and other members of the college Governing Council to resolve their grievances if any.

File Description	Document
Any additional information	[View Document]
Link for Additional Information	[View Document]

6.2.3 Implementation of e-governance in areas of operation

    1. Planning and Development
    2. Administration
    3. Finance and Accounts
    4. Student Admission and Support
    5. Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Library Committee:

Minutes and Implementation

The College has constituted library committee which works on preparation of plan and proper execution of it, budget allocation, purchase of books and other reading material and furniture for stacking purpose.

Minutes of the last meeting of the members of the Library committee, heldon 17th Oct., 2014 at 11.00 a.m. in the Principal office. The following members were present for meeting:

Dr. B. N. Pawar: Principal

Shri. S. D. Mane : Librarian

Shri. U. D. Patil: Member

Shri. B. B. Mohite: Member

Shri. Sandeep Patil : Member

Shri. S. Y. Sheshbhare: Member

1. The minute of the previous meeting held on 4th March, 2014 were read out by the Librarian and the same were confirmed by all the members. As there was no suggestion, the minutes were signed by the chairman. The following points were discussed in the meeting.
2. The discussion was made on the budget of the current year; the Principal has sanctioned the budge for books under the following heads as:

Regular college fund – 42000/-

 UGC XIIth plan grant – 102000/-

UGC Remedial Coaching – 34625/-

Entry in services – 7311/-

3. For the purchasing of the books, it was decided that to write a notice to the faculty regarding the required books and take the demand list from them, and the rights of purchasing books were given to the Librarian. The librarian was told that to purchase the books for M.A. , M. Sc. and pay the subscription of Magazine and journals under the above mentioned heads. He was also told to discuss with Shri.Sandeep Patil, Head of Professional Department, about the books regarding professional courses

4.The Discussion was made on the racks for stacking purpose, and it was decided to take quotations for purchasing the racks.

5. With permission of the chairman, the discussion was made on the Book Exhibition and it was decided that to call the renowned publisher and arrange the book exhibition and select the books by the faculty and purchase them

Since there was no matter for discussion, the meeting ended with a vote of thanks to the chair.

Implementation:

The discussed issues have been implemented effectively and following action has been taken;

1. After getting demand lists from teachers, quotations from reliable book suppliers were accepted.
2. The quotation with affordable rates was finalized by purchase committee and management.
3. From regular college funds, books of Rs. 30871/- were purchased.
4. Books of Rs. 7164/- purchased under UGC entry in service scheme.
5. Amount of Rs. 37600/- obtained under UGC XIIth plan was used to pay subscription of journals
6. Amount of Rs. 18000/- obtained under UGC XIIth plan was used to purchase Racks for stacking purpose.
7. Organized book exhibition in which books of Rs. 80,000/- were purchased.
8. Books of Rs. 4123/- were procured for M.A. English
9. Purchase of Books under remedial coaching is in process.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution has provided following support services under welfare scheme:

- Teaching and non-teaching staff are the Members of Shikshan Sevak Society, it avails various kinds of loans and other economic facilities.

- Teachers Benevolent Fund (TBF) welfare scheme is launched by the teacher organization, wherein, after the death of the employee, relatives get death benefits of Rs. 50000/-
- Staff welfare Scheme of the college felicitates the member of the staff with financial assistance in certain occasions and ceremonies.
- Awards are given to employee by the management to their outstanding performance.
- Canteen facility.
- Dress Code to non-teaching staff for safety and good health
- Financial assistance for needy staff member.
- Rest room for faculty and staff.
- The guidance and coaching of Yoga and the facility to practice, and the same is made available through COC Yoga day is celebration 21st June every year.
- Emergency Medical Kit is made available to teaching and non-teaching staff to meet any First Aid treatment on the campus
- Group Insurance.
- Casual leave.
- Medical leave
- Flexible working hours and a healthy atmosphere.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 10.3

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	08	09

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	[View Document](#)
Any additional information	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by

the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	02	01	01	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 16.36

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
06	05	01	11	04

File Description	Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Appraisal System for teaching staff:

The college follows the *Performance Based Appraised System* (PBAS) provided by UGC.

Annual self-assessment for the performance based appraisal system was introduced by Shivaji University, Kolhapur as per U.G.C. notification 30th June, 2010 and approved by Govt. of Maharashtra State vides G.R. dated 15th February, 2011. The University has developed an *Academic Performance Indicator (API)* which based on PBAS. The college IQAC addresses all the issues related to appraisal system of the faculty and regularly evaluates it and then it to the university authorities for final validation of API scores: The API is divided into three categories:

- **Category- I: Teaching, Learning and Evaluation Related Activities: Max. Score-125**

- **Category-II Co-Curricular, Extension, and Professional Development Related Activities: Maximum Score-50**

- **Category-III. Research, Publications and Academic Contributions: No Maximum Score defined.**

At the end of the academic year, every teacher submits his/her duly filled PBAS+API along with supporting documents to the IQAC.The IQAC scrutinizes and assigns scores under various categories.These scores are complied and presented to the University at the time of its validation under Career Advancement Scheme (CAS).The teachers' academic diary developed by the University gives clear information of all academic, co-curricular and extra-curricular contributions of a teacher.

Performance Appraisal System for Non-Teaching staff:

The service rules and regulations of State Government of Maharashtra are applicable to the non teaching staff. As per the directives of Education and Employment department (Standard Code Rules, 1984) confidential Report (CR) is used to appraise the performance of the non-teaching staff. The performance is assessed with considering the C.R which consists of personal information, educational qualification, duties and ability and character of the staff. The filled C.R. is assessed and verified by office superintendent or by HOD which is reviewed and signed by Principal.

File Description	Document
Any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college has an effective mechanism to monitor the available financial resources. The college prepares the annual budget in advance considering the requirements of different heads such as equipments,

computers, consumable, library resources, sports, infrastructure and furniture etc.

Internal audit is not conducted by the institution. However, process equivalent to internal audit is conducted by Institution. Initially, budget is finalized and requirement of all departments and concerned committee's is submitted to Principal office and sanctioned by Local Management Committee / College Development Committee. Then, the quotations are checked and verified by Collage purchase committee. The order is placed on the basis of cost effective and quality material suppliers. After completion of order, the bill is paid and all record including vouchers, pay bills, quotations and payment receipt is maintained by Office. At the end of the every month, it is verified and checked according budget by Principal office. Finally it is audited by chartered accountant.

Institution conducts financial audit regularly. The external audit is conducted by authorized Government Auditor. In the audit process, the collected quotations, purchase of material according to lowest quotation statement, bill paid etc. are verified and checked by Government Auditor. The last government audit was conducted on7th to 10th November, 2017.

The objections or quires and recommendation suggested by the Auditor are discussed in the meeting of Local Management Committee / Collage Development Committee, Governing Council and compliances are made.

File Description	Document
Any additional information	[View Document]
Link for Additional Information	[View Document]

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 63.72

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
7.38000	30.72170	11.65229	9.72901	4.23507

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document]
Annual statements of accounts	[View Document]

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college is recognized by UGC and included under section 2(f) and has been declared eligible to receive central assistance under section 12B of the UGC Act, 1956. Besides the regular resources of funding, the UGC planning and Proposal Committee and IQAC take efforts to generate additional funding through funding agencies. The details are as follows:

Sr. No	Name of Scheme/Grant	Amount Rs.	
1	UGC XIIth Plan: General Development Assistance of College	1597616	
2	UGC XIIth Plan: Career Oriented Courses	2160000	
3	UGC XIIth Plan: Grants for Development of Sports Infrastructure and Equipments	6800000	
4	UGC XIIth Plan: Grant for IQAC	300000	
5	UGC XIIth Plan: Grant for Organization Seminars/Conferences	295200	
6	UGC XIIth Plan: Grant for Major Research Projects	826800	
7	UGC XIIth Plan: Remedial Coaching for SC/ST/OBC/Minority. (On Account Grant)	237500	
8	UGC XIIth Plan: Coaching Classes SC/ST/OBC/Minority. (On Account Grant)	225000	
9	Grants received from University for Seminars, Workshops, lecture-series, District Youth Festival, Lead College activity.	550621	

For the optimal utilisation of resources, as per norms of UGC the College has constituted the planning board chaired by the Principal. The planning board prepares annual budget and demand quotations. The quotations are finalized on the basis of quality and lowest cost. When requirements are satisfied; utilization report is submitted to UGC; then UGC gives NOC on the utilized financial assistance (Grants).

The College has also Purchase Committee which monitors utilization of funds. Initially, HODs of all departments and Coordinators / Chairman of various College committees prepare their annual budget on the basis of needs and requirements, and submit it to the purchase committee at the beginning of the year. After sanctioning of the budgets by purchase committee; the quotations are accepted, and after the permission of Local Management Committee / CDC and Governing council on the basis of quality and cost, the quotations are finalized. The received funds from UGC, NGOs and stakeholders are properly and optimally utilized for satisfaction of students' need and over all collage development.

The utilized funds and grants are checked and verified by Principal office regularly and at the end of the financial year, the college conducts financial audit by authorized government auditor.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Examples of best practices institutionalized as a result of IQAC initiatives:

1. **TITLE: Create Social Responsibility through Extension Activities among Students:**
   OBJECTIVES:

- To create social responsibility among students make them good citizen
- To make the students to learn to work in a team
- To develop leadership quality among the students
- To develop patriotism and nationalism
- To create awareness on environmental issues

THE CONTEXT:

Extension activities prepare students practically for their future. In addition to the academic subjects, the extension activities are necessary to raise the moral and ethical values among the students. These activities provide opportunities for students to work in teams and exercise leadership. It also helps to know their responsibility towards the society and to take initiative themselves. In this view, the college integrates the social extension activities through NSS, NCC.

PRACTICE:

The students are motivated to participate in various social extension activities conducted by the college through various committees like NSS and NCC.

NSS has two units (200 students) in the college. It undertakes various service activities like Blood donation, Awareness for Organ and Eye donation, Yoga Training, Rallies for Aids Awareness and precautions, Plus Polio Campaign, Raksha Bandhan Activity for dumb, deaf, blind students and other deprived Class, Workshop on Cashless Transaction and training to students' trainer etc.

The NCC work is done under the leadership of Capt. Dr. S. M. Kamble. NCC has 53 (Boys-41, Girls-12) cadets. It functions as per the guidelines of the NCC directives. It aims: to impart the leadership and military skills, to inculcate love for country and feeing of brotherhood and integration, to undertake many social service activities like blood donation, tree plantation and other.

EVIDENCE OF SUCCESS:

The college, Programme officer and students have won awards and prizes at district, University, State and National level, and the college is felicitated by Central and State Government and University.

1. **TITLE: Tree Plantation in the Campus for good Environment and Beautification**
   OBJECTIVES:

- To develop environmental awareness among faculty and students

- To preserve biodiversity of plants
- Conservation of existing tree

THE CONTEXT:

Deforestation, a very serious environmental problem and is responsible to cause global warming, has affected the lives of wild animals and bird diversity. Due to deforestation, India is facing water problems in urban cities and villages. There are also unexpected changes in monsoon cycle in India.

Recently, Government of Maharashtra has undertaken tree plantation program to plant near about two crore plants, and as our moral duty, the program has effectively and successfully implemented in the campus through students and teaching and non-teaching staff.

PRACTICE:

The area for plantation was selected; the plants purchased from Government nursery in low cost. The area was cleaned and pits were made to certain distance, filled partially by soil and plants were planted.

EVIDENCE OF SUCCESS:

- 654 plants are successfully planted and grown, and made campus beautiful and ecofriendly.
- Verities of plants are planted which helps to enrich biodiversity of plants.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

At the apex of the institutional mechanism to continuously review the teaching-learning process is the Principal, followed by the IQAC. The HoDs and the Coordinators of various committees support this mechanism. The IQAC communicates the staff through notices, messages, e-mails, and various meetings conducted, and engage the staff through various committees of the college for its efficient functioning.

The impact is reflected in the improvement in the university results, increase in number of meritorious students, increase in the strength of the students, performance in various activities.

1. **ICT Enabled Teaching –Learning Method:**

Improvement in teaching methodology by using efficient technology is first priority of our college. Along with traditional teaching methods, such as lecture method, interactive method the college has promoted to use blended learning method.

Our IQAC has taken periodic reviews of teaching – learning process in our college and for minimization of lacuna and weaknesses to access of knowledge by students, IQAC facilitated reforms in teaching – learning method by introducing ICT methods. They are:

1. Developed classrooms equipped with LCD projectors and computer system
2. Organized workshops on preparation of power point presentation for faculty
3. Developed ICT laboratory
4. Procured CD's and DVD's in library

Outcome achieved:

1. 100% faculty using ICT for teaching.
2. Easy way to understand subject matter
3. Improved University examination results

1. **Internal Evaluation system:**

The college has been following a transparent method of evaluation and award of Internal Assessment Marks. The Shivaji University, Kolhapur has introduced semester pattern instead of annual examination from June 2010. For better university results, IQAC has suggested improvement in internal evaluation method. The IQAC has formulated the College Internal Committee. The examination committee has decided some polces to develop internal evaluation system and to enhance the result of the college. The decided policies are:

- To conduct Mid-term examination, one each semester.
- To conduct diagnostic test, unit test, topic test, surprise test, Home assignment, seminars, projects etc.
- The structure of the question paper should be like the university examination.
- The answer sheets should be returned to the students which will help students to understand their mistakes they have committed.
- To provide the synoptic answer models.

The information of the various internal exams is communicated to the students by circulating notices in the classroom is displayed on the notice board. After the evaluation, their performance is discussed with students. The performance and attendance (lecture) is put before the parents in teacher-parents meeting.

Outcome achieved:

- Improved learning ability of students
- The students have given good performance in internal and the university examination
- Students received merit scholarships
- The college is felicitated by the university giving Best Rural College in June 2017.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 1.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
03	02	01	02	01

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)
Any additional information	[View Document](#)
Annual reports of institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

POST-ACCREDITATION INITIATIVES:

NAAC has given the college an opportunity to bring in excellence in all the academic endeavours. The second cycle of accreditation of this college was carried out in November, 2011. The peer team came out with certain recommendations for the quality enhancement of the college. Complying these recommendations, the college has implemented various quality sustenance and enhancement measures:

- The college has introduced 02 PG Programmes like M.A. (English) M. Sc. (Computer Science) 03 additional Career Oriented Career to develop skills among the students.
- The faculty members contributed to the process of reconstructing of the curriculum being members of Board of studies for respective subjects.
- More use of ICT/the modern technology in teaching-learning process.
- Reform of internal examination and assessment system adopted.
- 05 teachers recognized as Ph. D Research Guides under whom 11 research scholars have completed their Ph.D work, 03 have submitted their thesis, and 15 are doing their Ph.D under their guidance.
- During last five years, 137 research papers, 07 Books, 01 Edited Book, 32 edited chapters, and 37 research articles in proceedings are published.
- More extension activities are conducted; during last five years 3584 students were participated in various extension activities.
- Indoor stadium is constructed and various facilities of indoor games provided: Volley Ball Court, Badminton 02 Courts. Wrestling Mat, Gym etc.
- Chemistry, Zoology and Botany laboratories have been constructed and updated by adding modern equipments.
- The library is enriched with INFLIBENT for e-resources.
- Ramp and Lift are made available for the students with physical disabilities.

- Eco-friendly campus: 654 plants are successfully planted and grown in the college campus

- To enhance the competency in cultural events, the college has provided special guidance of experts, musical instruments, sound system and other materials. The outcome of their efforts resulted in participation and various prizes at District and University level.
- NSS and NCC have been strengthened by organizing innovative activities and their participation in

University, State and National activities.
* CCTV are set in campus for security as well as in classrooms for control and discipline
* Dress code for Students.
* Book Exhibitions.

File Description	Document
Any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 23

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
06	04	07	03	03

File Description	Document
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)
Any additional information	[View Document](#)

7.1.2

> **1. Institution shows gender sensitivity in providing facilities such as:**
> > **1. Safety and Security**
> > **2. Counselling**
> > **3. Common Room**

Response:

a) Safety and Security:

The College has various committees like Discipline and Grievance and sexual harassment prevention, ladies welfare committee are the committees which conduct various activities to provide safety and security to all. Discipline and grievance committee open the suggestion box monthly and discuss on the grievance and action is taken immediately. Sexual harassment prevention committee solves the issues related to sexual harassment.

From the year 2016, 'Nirbhaya Pathak' has been established in our institute in collaboration with Palus Police Station according to the order of inspector General (IG) Kolhapur region to provide security to collage girl students. Self security awareness lectures and training is given to girl students. It has created positive impact on the girl students that their self confidence has been boosted. The college installed CCTV in the college premises, classrooms and laboratories for safety and security of all the units and events.

There is security guard at the entrance of our Institute. The identity card provided by the institute, dress code / uniform etc. of the students that solves the issues related to nuisance.

b) Counseling:

There are different ways of counseling like academic counseling, personnel counseling. Student counseling is done through various activities and programs like Welcome function, Women's day celebration, NSS programs, Regular lectures NSS and NCC etc.

The institute has unique scheme of personal counseling through the Student Adoption Scheme. All the issues related to students are discussed and tried to solve by the teacher guardian. Students can share their problems with their teacher guardian. Hidden potential in students is being identified and are promoted by the teacher guardian. It is also discussed during the meeting with the motto that each and every student has equal opportunity in their career building.

Parent-Teacher Meet is organized term wise to discuss academic performance, attendance, discipline, participation in co curricular and extracurricular activities and well or miss behavior, gender sensitivity, gender equity and many other issues with the parents. Parents are made aware about equity of the girls and boys students. Equal facilities and opportunities must be provided to them by the parents. Proper utilization of technologies like mobile phone, internet facilities, well and frequent communication with parents, expression of difficulties, issues related to gender sensitivity should be discussed with parents personally and the concern faculty.

C) Common Room:

Separate common room is provided to the boys and girl students where they can relax refresh as well as neat their physical appearance. Girl's washroom is well equipped with sanitary napkins, mirror, talcum powder, drinking water etc. First AID facility is also made available to all students in common room as well as they are allowed to the first aids from the faculty room as well as office as per the need.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 00

7.1.3.2 Total annual power requirement (in KWH)

Response: 15505

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 40

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 3101

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 7752

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Solid Waste Management:

The solid waste is collected every week by departments. Bins are kept in various departments and in campus to collect solid waste. Waste management programs are carefully planned and implemented by NSS Dept. Our solid waste mainly consists of paper & paper products due to academic and research activities. Our college suggested to all departments to reduce paper consumption and practice paperless work.

Liquid Waste Management:

Liquid waste from laboratories, washrooms, sanitation blocks, working place etc. is collected in two large soak pits where it is drained in to the soil. It prevents the contamination and water pollution. However liquid waste is also collected in drainage tank connected to corporation drainage system.

E-Waste Management:

E-waste is properly disposed off. One special room is reserved for to deposit the e-waste material collected

from various departments' office. It is periodically disposed off in consultation with the management. To reduce e-waste generation, we reuse the equipments after little modification for computers. We use land fill method for e-waste disposal. We also use combustion process in which the e-waste is burnt into pits.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rain water harvesting structures and utilization in the campus [01]

Rainwater harvesting is an environment friendly approach-dubbed as a Green practice. In the college campus, two rectangular rain water harvesting structures (tanks) are built; one tank is in front of administrative building & other is in the campus of Annex building.

The dimension of storage tank is 15ft X 6ft X 5ft.

Volume of the storage tank   = Length X Width X Depth

  = 15 X 6ft X 5ft

  = 450 cubic ft

Volume of the tank in liters   = 450 cubic ft X 28.32

  = 12742.65 liters

  Open Catchment area = **1200 sqft**

The unit in the campus of Annex building is of same structure & same capacity.

The rainwater is collected from localized catchment surface i.e. roofs. Rainwater from the roofs is collected in a storage tank for use of during periods of scarcity. Our system comprised of a roof, a storage tank and gutter to transport the water from the roof to the storage tank. At first flush system is used to divert the dirty water, debris collected on the roof during non-rainy periods.

We use rainwater for watering plants trees. Sprinkling water system is used for garden and Drip irrigation system is used for trees planted. Besides, water is used to clean glassware in chemistry, zoology, botany & physics Laboratories. Toilet flushing is also done using this water.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.7 Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

1. Students, Staff using

- **Bicycles**

Students from Palus and nearby villages comprising 10% of total students use bicycles. Administrative staff use bicycle for work like bank and post etc. The college has also distributed bicycles to needy students.

- **Public Transport**

The 80 % students and 50% of staff use public transport. Non-vehicle day is followed once in month.

- **Pedestrian Friendly Road**

For pedestrian, friendly road are provided by the institution.

2. Plastic free campus:

No Plastic Campaign is followed. The digital boards like "**Say no to Plastic"**, "**Plastic free campus**" etc are displayed in campus. Students are encouraged to use stainless steel water bottles and cotton bags.

3. Paperless office:

The office is computerized. The ICT system and various software are used online admission and payment and to communicate students, faculty, staff and parents. Whats App (ACS Reinventing family) and e-mails are used to communicate for academic purpose.

4. Green landscaping with trees and plants:

Our college campus contains 654 trees and plants like Rain tree, Silver Oak, Gulmohor, Bahava, Bottle palm, Bottle brush, Neem, Jamun, etc. Every year we plant about 50 to 100 more trees in our campus.

Total 9000 sqft is covered with green landscape.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.41

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.10	0.09	0.11	0.06	0.08

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)
Any additional information	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: B. At least 6 of the above

File Description	Document
Resources available in the institution for Divyangjan	
Any additional information	
link to photos and videos of facilities for Divyangjan	

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 22

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
9	4	5	2	2

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	
Any additional information	

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 40

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
15	11	5	5	4

File Description	Document
Report of the event	[View Document](#)
Details of initiatives taken to engage with local community during the last five years	[View Document](#)

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	[View Document](#)
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: No

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)
Any additional information	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	<u>View Document</u>
Provide link to Courses on Human Values and professional ethics on Institutional website	<u>View Document</u>

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	<u>View Document</u>
Provide URL of supporting documents to prove institution functions as per professional code	<u>View Document</u>

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 24

File Description	Document
List of activities conducted for promotion of universal values	<u>View Document</u>
Any additional information	<u>View Document</u>

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Yes

We celebrate Independence Day and Republic Day as National festivals. On this occasion the flag hoisting ceremony is conducted by the auspicious hands of ideal personalities in the society. Pledge of the Constitution is given to the students and NCC Cadets. Motivational speech, review of the history, memories of the great freedom fighters, their sacrifice against the nation and the way to future is put forth the students. We celebrate birth / death anniversary of the great national personalities and conduct guest lecture, poster exhibition / presentation on the occasion.

National Festival;

1. Independence Day   15th August,
2. Constitution Day   26th November
3. Republic Day   26th January
4. Maharashtra Day   01st May

Sr. No.	Date	Program
1.	26 June	Rajrshi Chh. Shahu Maharaj Birth Anniversary
2	23 July	Lokmanya Tilak Birth Anniversary
3	01 August	Lokmanya Tilalk Death Anniversary Annabhau Sathe Birth Anniversary
4	05 September	Dr. S. Radhakrushnan Birth Anniversary (Teachers day)
5	28 September	Shahid Bhagat Singh Birth Anniversary
6	02 October	Mahatma Gandhi Birth Anniversary Lal Bahadur Shashtri Birth Anniversary
7	31 October	Sardar Vallabh Bhai Patel Birth Anniversary
8	14 November	Pandit Jawaharlal Neharu Birth Anniversary
9	28 November	Mahatma Jyotiba Phule Death Anniversary
10	06 December	Dr. Babaaheb Ambedkar Death Anniversary
11	03 January	Krantijyoti Savitribai Phule Birth Anniversary
12	12 January	Swami Vivekanand Birth Anniversary (Youth Day) Rajmata Jijau Birth Anniversary
13	30 January	Mahatma Gandhi Death Anniversary
14	19 February	Ch. Shivanji Maharaj Birth Anniversary
15	28 February	Sir C. V. Raman (National Science Day)
16	10 March	Krantijyoti Savitribai Phule Death Anniversary
17	28 November	Mahatma Jyotiba Phule Birth Anniversary
18	14 April	Dr. Babasaheb Ambedkar Birth Anniversary

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Yes

The institution operates with integrity in its financial, academic, administrative and auxiliary functions. Transparency is the core value of the college. The college demonstrates its commitment to these principles.

Financial Function:

The institution takes review and approves the annual budget and gives advice and recommendations. The audit is done of funds received from UGC and other agencies. It ensures the college is using proper financial procedure and accounting principles. The daily financial operation of the college is overseen multiple levels. The Principal, the purchase committee and other committees ensure that the unit operates funds properly and principal gives report to the Management.

Academic Function:

Academic policies and procedures are overseen by the Principal and IQAC. IQAC prepares the academic calendar for the activities to be implemented throughout the year; the various committees are formed and responsibilities are assigned accordingly. The department heads, co-coordinators of various committees conduct meetings and rigorously implement the activities and programmes as per the calendar. The principal and IQAC co-ordinator monitor the activities of the committees. The feedback is collected by the Principal and suggestions are given for the proper implemented of the plans.

Administrative Function:

The institute is responsible for the general administration. It establishes and follows policies and process for the fair and ethical behavior on the part of the trustee, administration, faculty and staff. Besides, Government resolutions, orders of Director of higher education through Deputy Director are implemented by our college. College administration is carried through collective decisions made by Governing council, IQAC, LMC/CDC. Principal, faculty, Administrative staff, student council, standing committee, steering committee in this way transparency is maintained.

Auxiliary Function:

The institution gives support to student support activities, research and sponsored programmes including workshops/ seminar/conferences/ cultural and other academic activities. It motivates and involves students and staff in research and community oriented activities. The auxiliary function is also done by having the help other agencies.

File Description	Document
Any additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice - I

1. Title: Vittiya Saksharata Abhiyan

Objectives:

- To create awareness among people about digital economy.
- To actively stimulate and engage our students for encouraging and motivating all the payers and payees to use a digitally enabled cashless economic system

The Context:

The country is undergoing transformational shift towards digital economy. The practice aims to promote the digital transaction literacy mode among students who will act as agents to create awareness among the society.

The Practice:

One day workshop on Cashless transaction was organized by the institute on 25th January 2016. There were 1438 students and 35 teachers of 03 colleges participated in the workshop. Among the1438 students, on the basis of their skill of using technology and presentation 277 students were selected. The selected students were then well trained by experts with how to use various Apps regarding digital transaction and sent to train the community covering villages in Palus Tashil. The awareness also created by using smart mobile phones, internet facilities, confidential codes and passwords.

Evidence of Success:

Total of 6823 people of 26 villages are benefited by this practice and they have started the use of digital transaction in their daily life. The work is appreciated by the Ministry of Human resource Development, Government of India. It is matter of great of honor of college as the only one in the Maharashtra to get National award of VISAKA by the auspicious hands of Hon. Prakash Javadekar, Union Minister for Human Resource Development, on 8th March 2017.

2. Title   **:** Awareness of Financial Document: Pan Card

   Objective   **:** To create awareness about PAN card.

Context:

PAN Card is one of the important document usually necessary for all financial transactions more than Rs 50,000/-. Besides, it can be used as an identity card everywhere. As PAN card is an essential document, students should know that how to get it.

Practice:

To know the importance of PAN card and how to get it by the proper channel, College organized lecturers of experts for students. Under this activity, first students were trained and filled their application forms. After that, one student was selected as a leader to collect forms, fees and essential documents. All completed forms were submitted to UTI office, Sangli for online registration.. Students were informed by the UTI office as they would get their PAN cards within a month on their residential address.

Evidence of Success:

Within the given period, the students received their PAN cards by avoiding unnecessary expenditure.

Having this professional knowledge, Students also motivated others to get PAN cards by this process.

Sr. No.	Year	No. of Students			Actual Expenditure Rs 100 / Student	Amount t	
		Male	Female	Total		Rs 50	
1.	2012-2013	20	12	32	3200		
1.	2013-2014	20	17	37	3700		
1.	2014-2015	16	27	43	4300		
1.	2015-2016	18	34	52	5200		
5.	2016-2017	18	33	51	5100		

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The college ensures that the vision and mission of the institution is in tune with the higher education policies of the nation. As the demand of professional courses has grown both in urban and rural areas, the college has started professional courses like BBA, BCA, BCS, and B.Sc. (Computer Science) and 07 COCs. These professional and Career Oriented Courses have potential for getting jobs in various fields. As per the growing demand from the society, the college has also introduced PG courses like M.A. (English) and M. Sc. (Computer Science) and PGDCA and also submitted proposals for other courses. With incremental growth of various courses, the college is continuously striving for the excellence in higher education and encouraging students for outstanding performance.

The mission of the institution is to spread higher education to every village and hamlet and in order to enhance character building, strengthening of mind and physique and to expand the intellect by which one can become self-reliant. With academic exposure, the holistic development of students' character building, mind and body and make them more capable and responsible citizen to contribute the development of Nation is a thrust and vision of the college which the college aims it conducting the academic, cultural, sports and extension activities. For it, the college has done MoU with Bahai Academy, Panchgani which works for moral capabilities and universal education of human rights. It has been organizing workshops for the students. To strengthen the mind and physique of students, the college has started COC entitled *Yoga and Meditation* in which many students have taken admission including girls. The students are given training by the experts. The principal has also completed Yoga training and works as Yoga instructor. He takes classes for students, teaching and non-teaching faculty at 5.30 a.m. early in the morning. Besides, for the physical fitness, the college has constructed Indoor Sport Centre with many facilities.

The college has NSS unit with which it has taken initiatives to implement extension activities that prepare

students practically strong for their future and to raise the moral and ethical values among them. With the help of NSS, GOs and NGOs, the college has conducted various activities like Blood donation, Plantation, Swachhata Abhiyan, Save Baby Campaign, Survey of school outsider students, Harit Dongar Campaign, Yoga Training, Rallies, Awareness programs, Workshop on Cashless Transaction and Training sports and cultural activities which provided opportunities to students to work in teams and exercise leadership. They helped to know their responsibility towards the society. Besides, mock interviews, aptitude tests, technical tests, lectures and workshops for soft skills are conducted to develop their personality.

Due to such activities, the thrust and vision of the college seem to come in truth. Its result is: the college has achieved positions in academic, cultural, extension and research activities. The college, Programme officer and students have won awards and prizes at National and State level and it is felicitated by Central, State Government and University.

File Description	Document
Any additional information	[View Document](#)
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5. CONCLUSION

Additional Information :

AWARDS:

- National Award, Vittiya Saksharata Abhiyan (VISAKA) for college under NSS (only one college from Maharashtra state)
- National Award, Vittiya Saksharata Abhiyan (VISAKA) for Two Students- Yash Aghera and Amir Raju Patel, stood 3rd & 4th place among 400 volunteers all over India.
- Best College in Rural Area Award for University Merit Scholarship (Commerce).
- State Level Best College Award (1st), NSS
- State Level Award, NSS Program Officer (1st)
- University Level Best College Award (1st), NSS
- University Level Award, NSS Program Officer (1st)
- District Level Best College Award (1st), NSS
- District Level Award, NSS Program Officer (1st)
- University Level Best Volunteer Award
- Dr. Prin. B. N. Pawar received *Best Educationist Award*, for Outstanding Achievements in the field of Education and *Linus Pauling International Award* in chemistry.
- Smt. Dr. Sangita Sampat Patil has been awarded *Late. Shrimati Shitabai Kulkarni, Research work.*
- Smt. S. P. Wagh awarded, *Sarojini Naidu Literary National Award* for Literature
- Dr. R. Salunkhe has been awarded, Best Teacher Award, by GRABS Educational Charitable Trust Chennai, and awarded D. Lit.
- Dr. A. S. Patil has been awarded, state Level *Best Teacher Award* by Avishkar Social & Education foundation, Kolhapur.
- Dr. H. B. Patil has been awarded as Best Teacher Award, Shivaji University Kolhapur.
- Best College Award in Swachhata Maharashtra Abhiyan Cleanliness Campaign organized by Palus Municipal Corporation.
- University Merit Scholarship: 28 students, Amount Rs. 122600/-
- Avishkar Research Awards: 28 students

Concluding Remarks :

The College has taken consistent efforts to enhance the curriculum through the contribution of the faculty as BOS member and members of sub-committees. Teaching has been made more effective with support of experimental learning, industrial and field visits. The faculty has developed e-resources in subjects that are being used in the classroom and laboratory teaching. Research is augmented during the last five years. Faculties received research degrees; published and presented research papers and students have won prizes in research competition, *Avishkar*. Faculty has a decent number of international and national publications to their credit. To develop the skills of interview, aptitude tests, lectures, workshops in soft skills, are conducted. Some companies have been invited for the campus drives. The college has decently carried out the development of infrastructure during the last five years.

The college is quite particular in sustaining its social commitment. A variety of outreach & awareness programmes, campaigns, Rallies, celebration of days, Surveys, Camps, village-adoption etc, are carried out to

address social issues. Along with these, we ensure students' participation in cross-cutting issues such as Gender, environment, human rights etc. The college has very good infrastructural facilities for sports and related extra-curricular activities. It has made avail open and indoor grounds for students, and organized State, University and district level sports and other activities. The college has also organized University Youth Festivals for tow times during the last five years and has won many awards and prizes.