

Palus Shikshan Prasarak Mandal's
Arts, Commerce and Science College, Palus
Internal Quality Assurance Cell

2017-18

NOTICE

18th June, 2017

The 1st meeting of the year 2017-18 of the IQAC members will be held on **Tuesday 27th June, 2017** at 11.00 a.m. in the Cabin of Principal. All the members of the Cell are requested to attend the meeting. The agenda of the meeting is attached with the notice.

Dr. P. M. Patil
Coordinator, IQAC

Prin. Dr. B. N. Pawar
Chairman, IQAC

AGENDA:

1. To confirm minutes of the previous meeting.
2. To approve the Perspective plan and Academic calendar.
3. Review of Results and Feedback of the last year, and admission process of 2017-18.
4. To take review of the NAAC Peer Team's recommendations met and yet to be attended with.
5. To make discussion on Assessment and Accreditation (3rd Cycle) of the college.
6. Celebration of National days and Birth and Death anniversaries of eminent personalities with academic and extension activities.
7. Purchasing new books and journals.
8. Discussion on the shifting of Chemistry, Zoology and Botany Labs in the newly constructed building.
9. To discuss on installation of CCTV cameras in Classrooms and in Campus.
10. Discussion on MoU with other institutions.
11. To make discussion on organization of District level Youth festival.
12. Any other subjects with the permission of the chairman.

MINUTES OF THE IQAC

Minutes of the meeting:

The minutes of 1st the meeting (2017-18) held on **Tuesday 27th June, 2017** at 11.00 a.m.in the Cabin of Principal.

Present Members:

Shri. D. P. Shinde
Dr. C. S. Pawar
Dr. U. L. Patil
Shri. U. B. Jadhav
Shri. S. H. Patil
Smt. Meghana R. Kore
Dr. R. S. Salunkhe
Prof. U. D. Patil
Shri. S. G. Phalake
Dr. S.S. Patil
Dr. S. M. Kamble
Smt. Swati S. Patil
Dr. Sangita S. Patil
Dr. V. M. Shendage
Prof. A. B. Ghadage.

1.1 To confirm minutes of the previous meeting:

The minutes of the previous meeting were read out by the co-ordinator and the same were confirmed unanimously by all the members. Since no suggestions, the minutes were signed by the chairman.

1.2 To approve the Perspective plan and Academic calendar:

As per discussion in the last meeting about perspective plan and Academic Calendar, the prepared perspective plan and academic calendar of the year 2017-18 was put before the committee by the Coordinator and after discussion it was approved by all.

1.3 Review of Results and Feedback of the last year, and admission process of 2017-18:

First, the review of admission of the year 2017-18 and its process was taken by the Principal and he also had given the information about admission committee and its functioning. He has also taken review of the results of the last year of all streams. Besides, the analyzed feedback report was put by him before the committee and discussion was made on it.

1.4 To take review of the NAAC Peer Team's recommendations met and yet to be attended with:

The Coordinator, Dr. P. M. Patil, put the recommendation given by NAAC before the committee and given information about completed and yet to be completed recommendations. The discussion was made on them and the Principal was asked to discuss with the management and try to fulfill or complete the recommendations which are yet to be completed.

1.5 To make discussion on Assessment and Accreditation (3rd Cycle) of the college:

Dr. P. M. Patil shared that the status of NAAC accreditation of the college was ended and the college was being under the non-accredited status then. All expressed concern over the issue and the point was approved that the Principal should take lead in it with a meeting with the faculty and Management and make preparation for the application as per the changed the online format by NAAC.

1.6 Celebration of National days and Birth and Death anniversaries of eminent personalities with academic and extension activities:

The discussion was done on the activities to be conducted during the years and it was decided that to organize activities as per planning. Shri. S. H. Patil added that to celebrate the birth and death Anniversaries of eminent personalities with organizing lectures for students.

1.7 Purchasing new books and journals:

The point was discussed in detail. The Librarian, Shri. S. D. Mane was called for the meeting and he was asked to take demand list of books from the faculty as per requirement and after taking permission of the Principal give order to the publishers; to send the fees for journals and periodicals. The Librarian assured the committee as he will complete within two weeks. Besides, he also shared his innovative practices implemented in the library. He said that he started providing e-resources to both students and teachers.

1.8 Discussion on the shifting of Chemistry, Zoology and Botany Labs in the newly constructed building:

The discussion was made on shifting the laboratories like Chemistry, Zoology and Botany in the newly constructed labs. After discussion, the Principal was asked to the meeting of the particular HoD and faculty regarding it and to give instruction and suggestion for it.

1.9 To discuss on installation of CCTV cameras in Classrooms and in Campus:

The matter of installation CCTV in the classrooms and campus was taken for discussion as in changing scenario such an electronic device was very much needed for security as well as academic purpose. It was resolved that first send the proposal to Management. Shri D. P. Shinde asked the Principal to put the proposal before the management for the approval.

1.10 Discussion on MoU with other institutions:

The point was put before the committee and discussion was made on it and it was decided that the MoU with other institutions for the academic as well as personality development of students. Shri. U. B. Jadhav added that the neighboring industries or colleges could extend the positive hand in this regard without any reservation.

1.11 To make discussion on organization of District level Youth festival:

The Principal shared that as this year, the college is going to celebrate Silver Jubilee year, it is essential to organize and conduct various activities. The point was discussed in detail, and it was decided that to send the proposal to University about it and express willingness to organize district/central level Youth Festival. Dr. R. S. Salunkhe, Joint Coordinator of IQAC, added that to organize training camps for cultural students. He also said that throughout year to conduct such activities which can motivate students to participate in such activities and to find out hidden potential of students. All agreed with this view.

As there was no matter for discussion, the meeting ended with a vote of thanks to the chair.

Prin. Dr. B. N. Pawar
Chairman, IQAC

Dr. P. M. Patil
Coordinator, IQAC

Palus Shikshan Prasarak Mandal's
Arts, Commerce and Science College, Palus
Internal Quality Assurance Cell

2017-18

NOTICE

3rd Oct., 2017

The 2nd meeting of the IQAC members of the year (2017-18) will be held on **Friday 13th Oct., 2017** at 10.30 a.m. in the Cabin of Principal. All the members of the Cell are requested to attend the meeting. The agenda of the meeting is attached with the notice.

Dr. P. M. Patil
Coordinator, IQAC

Prin. Dr. B. N. Pawar
Chairman, IQAC

AGENDA:

1. To confirm minutes of the previous meeting.
2. Discussion on Assessment and Accreditation (3rd Cycle) of the College.
3. To discuss on modification of College Website and purchasing new scanner Machine.
4. To motivate students for *Avishkar* competition organized by University.
5. To discuss about felicitation of teachers and students; organization of Prize Distribution Day and Cultural activities.
6. To motivate staff for taking recognition as a research guide
7. To discuss about College Annual magazine *Dnyandeep*.
8. Any other subjects with the permission of the chairman.

MINUTES OF THE IQAC

Minutes of the meeting:

The minutes of 2nd the meeting (2017-18) held on **Friday 13th Oct., 2017** at 10.30 a.m. in the Cabin of Principal.

Present Members:

Shri. D. P. Shinde
Dr. C. S. Pawar
Dr. U. L. Patil
Shri. U. B. Jadhav
Shri. S. H. Patil
Smt. Meghana R. Kore
Dr. R. S. Salunkhe
Shri. U. D. Patil
Shri. S. G. Phalake
Dr. S.S. Patil
Dr. S. M. Kamble
Smt. Swati S. Patil
Dr. Sangita S. Patil
Dr. V. M. Shendage
Prof. A. B. Ghadage.

2.1 To confirm minutes of the previous meeting:

The minutes of the previous meeting were read out by the co-ordinator and the same were confirmed unanimously by all the members. Since no suggestions, the minutes were signed by the chairman.

2.2 Discussion on Assessment and Accreditation (3rd Cycle) of the college:

As per discussion in the last meeting about 3rd Cycle, Dr. P. M. Patil provided all information to the committee. He said that all required information with documents required for IIQA has been collected and decided that to open 2nd window of NAAC (1st Non. to 31st Dec., 2017) to apply for IIQA and upload the SSR in given period.

2.3 To discuss on modification of College Website & purchasing new scanner Machine:

The discussion was made on the modification of the college website and purchasing of a new scanner machine required for scanning documents and it was decided that the

coordinator should collect the information regarding quotations of both discussing with Computer department and put the proposal about modification Website and new scanner before the management through the Principal to get them sanctioned.

2.4 To motivate students for *Avishkar* competition organized by University:

As active participation of Dr. R. S. Salunkhe in *Avishkar*, he shared his experiences about *Avishkar* Competition. He said that to involve more students in it, it is essential to make group of students and assign duty to faculty regarding areas like Arts and social sciences, commerce and law, Agriculture and so on, and provide the guidance to students. It was decided that to increase students' representation and also their performance in the event.

2.5 To discuss about felicitation of teachers and students; organization of Prize Distribution Day and Cultural activities:

The point was put before the committee and discussion was made on it, and it was decided that to organize the function for two days with various activities like Fancy Dress Competition, Food Festival, Dance Competition and separate competition for girls like Hair style, Mahanadi, Rangoli, Bouquet, Recipe competition. It was decided that to invite two chief guests for two days. Dr. U. L. Patil shared his views as to felicitate and honor students and teachers who achieved awards, medals and honors in academic, cultural, research and extension activities during the year.

2.6 To motivate staff for taking recognition as a research guide:

Dr. S. M. Kamble shared his views about research environment in the college and added that though we have good research paper publication and presentations, the faculty who completed their doctorate and good experience of research should apply for guideships (Recognition for M. Phil and Ph. D.) to University. The discussion was made accordingly and passed the resolution.

2.7 To discuss about College Annual magazine *Dnyandeep*:

The discussion was made on the Annual College Magazine *Dnyandeep* and it was decided that to motivate students to write stories, poems, biographies, interviews, contemplative and informative articles. The Principal said that it is essential to guide students to write on the recent events and issues.

Since there was no matter for discussion, the meeting ended with a vote of thanks to the chair.

Prin. Dr. B. N. Pawar
Chairman, IQAC

Dr. P. M. Patil
Coordinator, IQAC

Palus Shikshan Prasarak Mandal's
Arts, Commerce and Science College, Palus
Internal Quality Assurance Cell

2017-18

NOTICE

16th April, 2018

The 3rd meeting of the IQAC members of the year (2017-18) will be held on **Wednesday, 25th April, 2018** at 11.00 a.m. in the Cabin of Principal. All the members of the Cell are requested to attend the meeting. The agenda of the meeting is attached with the notice.

Dr. P. M. Patil
Coordinator, IQAC

Prin. Dr. B. N. Pawar
Chairman, IQAC

AGENDA:

1. To confirm minutes of the previous meeting.
2. Discussion on the filled online SSR,SSS and Department Profile, and documentation
3. Discussion on the Perspective plan and Academic calendar of the next year.
4. Review of the activities taken during the year.(ATR)
5. Any other subjects with the permission of the chairman.

MINUTES OF THE IQAC

Minutes of the meeting:

The minutes of 3rd the meeting (2017-18) held on **Wednesday, 25th April, 2018** at 11.00 a.m. in the Cabin of Principal.

Present Members:

Shri. D. P. Shinde
Dr. C. S. Pawar
Dr. U. L. Patil
Shri. U. B. Jadhav
Shri. S. H. Patil
Smt. Meghana R. Kore
Dr. R. S. Salunkhe
Shri. U. D. Patil
Shri. S. G. Phalake
Dr. S.S. Patil
Dr. S. M. Kamble
Smt. Swati S. Patil
Dr. Sangita S. Patil
Dr. V. M. Shendage
Prof. A. B. Ghadage.

3.1 To confirm minutes of the previous meeting:

The minutes of the previous meeting were read out by the co-ordinator and the same were confirmed unanimously by all the members. Since no suggestions, the minutes were signed by the chairman.

3.2 Discussion on the filled online SSR:

Dr. P. M. Patil gave all information to IQAC members regarding uploaded SSR to NAAC. He put the final copy uploaded received from NAAC before the committee. The discussion was made on it and it was decided that prepare the documentation, department profile, faculty information, and remain in contact of the students. The Principal and the

coordinator were asked to make a plan for it having meetings with management, faculty and non-teaching staff and also take the meeting with IQAC to take the review.

3.3 Discussion on the Perspective plan and Academic calendar of the next year:

The discussion was done on the *Perspective plan* and *Academic Calendar* of the next year. It was decided that to organize meeting with Criterion-wise coordinators, Heads of Departments, Committee Coordinators and discuss about perspective plan and academic calendar for the next year, make draft of them and put before the committee in the next meeting for the approval.

3.4 Review of the activities taken during the last year(ATR):

Dr. P. M. Patil put the point before committee and took the review of activities and events carried out during the last year as per perspective plan and academic calendar.

Having the permission of IQAC members, the Principal put the point of CHB teachers before the committee. The discussion was made on the CHB posts required for the next year and it was decided that as per requirement of CHB teachers with workload to take the approval from the University and do the further process.

Since there was no matter for discussion, the meeting ended with a vote of thanks to the chair.

Prin. Dr. B. N. Pawar
Chairman, IQAC

Dr. P. M. Patil
Coordinator, IQAC