

Palus Shikshan Prasarak Mandal's
Arts, Commerce and Science College, Palus
Internal Quality Assurance Cell

2016-17

NOTICE

June 20, 2016

The 1st meeting of the year 2016-17 of the IQAC members will be held on **Saturday, 2nd July, 2016 at 11.00 a.m.** in the Cabin of Principal. All the members of the Cell are requested to attend the meeting. The agenda of the meeting is attached with the notice.

Dr. P. M. Patil
Coordinator, IQAC

Prin. Dr. B. N. Pawar
Chairman, IQAC

AGENDA:

1. To confirm minutes of the previous meeting.
2. To approve the Perspective plan and Academic calendar.
3. Approval for the AQAR 2016-17.
4. Review of Results (Last Year) and admission process (2016-17)
5. To discuss about organization various academic and extension activities
6. To discuss about research endeavour of the faculty.
7. To organize training for students sports and cultural activities.
8. To discuss about feedback collected and analyzed at departmental level.
9. Any other subjects with the permission of the chairman.

MINUTES OF THE IQAC

Minutes of the meeting:

The minutes of the 1st meeting of the year 2016-17 held on **Saturday, 2nd July, 2016** at 11.00 a.m. in the Cabin of Principal.

Present Members:

1. Shri. D. P. Shinde
2. Dr. C. S. Pawar
3. Dr. U. L. Patil
4. Shri. U. B. Jadhav
5. Shri. S. H. Patil
6. Smt. Meghana R. Kore
7. Dr. R. S. Salunkhe
8. Prof. U.D. Patil
9. Shri. S. G. Phalake
10. Dr. S.S. Patil
11. Dr. S. M. Kamble
12. Smt. Swati S. Patil
13. Dr. Sangita S. Patil
14. Dr. V. M. Shendage
15. Prof. A. B. Ghadage.

1.1 To confirm minutes of the previous meeting:

The minutes of the previous meeting were read out by the co-ordinator and the same were confirmed unanimously by all the members. Since no suggestions, the minutes were signed by the chairman.

1.2 To approve the Perspective plan and Academic calendar:

The Co-ordinator, Dr. P. M. Patil, put the prepared perspective plan and Academic calendar of 2016-17 before the Committee; discussion was made on it and approved by all. All members shared that the activities should be conducted accordingly.

1.3 Approval for the AQAR, Year 2016-17:

The AQAR of the year 2016-17 was put before the committee, and the coordinator presented the information about it. Shri. D. P. Shinde told the coordinator and chairman

of the IQAC to check it properly again and then send it to the NAAC office as early as possible.

1.4 Review of Results (Last Year) and admission process (2016-17):

Prin. Dr. B. N. Pawar, the chairman of IQAC, took the review of the last year class-wise result and put before committee. Besides, he gave the information about the admission committee made for made for it, and told its process.

1.5 To discuss about organization of various academic and extension activities:

The points like the College Internal Sports, Academic and Extension activities were discussed and all the members shared their views as: Sports activities should be taken before the first term as it would be fruitful to make selection of the players for University games and to find the hidden talent. With sports, academic and extension activities like inter-collegiate Elocution Competition, guest lectures and other social activities should be organized.

1.6 To discuss about research endeavour of the faculty:

Dr. P. M. Patil put the point before the meeting. Dr. C. S. Pawar shared with all that the forthcoming NAAC assessment will be affected by the research profile of the faculty mainly. He continued with the point that let this asset be turned into positive by maximum increase in the research rate. The decision was approved that though we have good research environment, it also better to motivate more faculty members for their research work.

1.7 To organize training for student's sports and cultural activities:

The point was discussed in detail and it was decided that the college has its name and fame in Youth Festival organized by Shivaji University, Kolhapur, so it is essential to appoint a Choreographer and other trainers for folk dance, Lavani, Skit, Mime, One-act-play, street play etc. Besides, it was decided that the training camp should be organized for the sports players. All agreed and the Principal was asked to act as per the discussion.

1.8 To discuss about feedback collected and analyzed at departmental level:

The feedback report was put before the committee and made discussion on it. It was decided that the principal should give orally suggestion and instruction to the faculty whose feedback was unsatisfactory or at the only level of satisfactory.

Since there was no matter for discussion, the meeting ended with a vote of thanks to the chair.

Prin. Dr. B. N. Pawar
Chairman, IQAC

Dr. P. M. Patil
Coordinator, IQAC

Palus Shikshan Prasarak Mandal's
Arts, Commerce and Science College, Palus
Internal Quality Assurance Cell

2016-17

NOTICE

5th Oct., 2016

The 2nd meeting of the year 2016-17 of the IQAC members will be held on **Friday 14th Oct., 2016**, 10.00 a.m. in the Cabin of Principal. All the members of the Cell are requested to attend the meeting. The agenda of the meeting is attached with the notice.

Dr. P. M. Patil
Coordinator, IQAC

Prin. Dr. B. N. Pawar
Chairman, IQAC

AGENDA:

1. To confirm minutes of the previous meeting.
2. To discuss about ICT classrooms, review of LCD projectors requirement and its use.
3. To motivate students for *Avishkar* competition organized by University.
4. Organization of 'Job Fair'
5. To discuss about the organization gender sensitization programme.
6. To discuss about organization of Prize Distribution Day.
7. To discuss about College Annual magazine *Dnyandeep*.
8. Any other subjects with the permission of the chairman.

MINUTES OF THE IQAC

Minutes of the meeting:

The minutes of 2nd the meeting (2016-17) held on **Friday, 14th Oct., 2016**, 10.00 a.m.in the Cabin of Principal.

Present Members:

1. Shri. D. P. Shinde
2. Dr. C. S. Pawar
3. Dr. U. L. Patil
4. Shri. U. B. Jadhav
5. Shri. S. H. Patil
6. Smt. Meghana Kore
7. Dr. R. S. Salunkhe
8. Shri. S. G. Phalake
9. Dr. S.S. Patil
10. Dr. S. M. Kamble
11. Smt. Swati S. Patil
12. Dr. Sangita S. Patil
13. Dr. V. M. Shendage
14. Prof. A. B. Ghadage.

Absent Members: Prof. U. D. Patil

2.1 To confirm minutes of the previous meeting:

The minutes of the previous meeting were read out by the co-ordinator and the same were confirmed unanimously by all the members. Since no suggestions, the minutes were signed by the chairman.

2.2 To discuss about ICT classrooms and its use:

Dr. P. M. Patil read the point and said that all faculties should change the traditional use of teaching (chalk-talk method) and use ICT aids for teaching. Shri D. P. Shinde, Secretary of the Institution, told the principal to make the proposal of well developed ICT classrooms which would be useful for all and put before the management. Besides, the Principal told the members that some faculty members are using computer labs and Language lab for teaching.

2.3 To motivate students for *Avishkar* competition organized by University:

Prin. Dr. B. N. Pawar shared that the college participates in Avishkar, a research platform for students, organized by Shivaji University, Kolhapur, and every year we have achieved ranks in it. The discussion was made on it and it was resolved that to motivate more students to participate in it and acquire good ranks.

2.4 Organization of *Job Fair*:

The point was discussed and it was decided that the 'Mega Job Fair' be organized in the campus of the college. Shri. U. B. Jadhav shared that placement camp be organized at inter-collegiate level for all districts affiliated to Shivaji University. He also added that to invite well known companies for it. Such activity not only provides the placements but encourage students to face such interviews to know some techniques from them. All agreed and principal was asked to take lead to arrange.

2.5 To discuss about the organization gender sensitization programme:

The Coordinator put the point before the committee members and said that the gender sensitization programmes could benefit the female students. The discussion was made on it and it was decided that such programmes be organized in the form of lectures, camps, training, various competitions and so on. It was also decided that such activities be organized by NSS and Women Welfare Committee.

2.6 To discuss about organization of Prize Distribution Day:

The point was discussed in detail and it was decided that Prize Distribution Function be organized for two days in which teachers and students be felicitated with the auspicious hands of chief guest for their achievements in research, academic, cultural, sports and other activities. Besides, the students' cultural programmes be organized. Smt. Meghana Kore shared her views as to invite a famous chief guest whose lecture would be fruitful for students.

2.7 To discuss about College Annual magazine *Dnyandeep*.

The point was discussed by all and it was decided that the quality of the annual magazine *Dnyandeep* should be increased. Prin. Dr. B. N. Pawar shared his views as to improve the quality of the Magazine, we should motivate and give the guidance to students to write articles, short stories, one-act-play, autobiographical writing differently which are the norms led by University.

Since there was no matter for discussion, the meeting ended with a vote of thanks to the chair.

Prin. Dr. B. N. Pawar
Chairman, IQAC

Dr. P. M. Patil
Coordinator, IQAC

Palus Shikshan Prasarak Mandal's
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Internal Quality Assurance Cell

2016-17

NOTICE

6th April, 2017

The 3rd meeting of the year 2016-17 of the IQAC members will be held on **Monday 17th April, 2017** at 10.30 a.m in the Cabin of Principal. All the members of the Cell are requested to attend the meeting. The agenda of the meeting is attached with the notice.

Dr. P. M. Patil
Coordinator, IQAC

Prin. Dr. B. N. Pawar
Chairman, IQAC

AGENDA:

1. To confirm minutes of the previous meeting.
2. Discussion on the Perspective plan and Academic calendar of the next year.
3. Review of the activities taken during the last year.(ATR)
4. Discussion on the CHB teachers for the next year.
5. Discussion on the diagnostic tests for students.
6. Any other subjects with the permission of the chairman.

MINUTES OF THE IQAC

Minutes of the meeting:

The minutes of 3rd the meeting of the year (2016-17) held on **Monday 17th April, 2017** 10.30 a.m.in the Cabin of Principal.

Present Members:

1. Shri. D. P. Shinde
2. Dr. C. S. Pawar
3. Dr. U. L. Patil
4. Shri. U. B. Jadhav
5. Shri. S. H. Patil
6. Smt. Meghana Kore
7. Dr. R. S. Salunkhe
8. Prof. U. D. Patil
9. Shri. S. G. Phalake
10. Dr. S.S. Patil
11. Dr. S. M. Kamble
12. Smt. Swati S. Patil
13. Dr. Sangita S. Patil
14. Dr. V. M. Shendage

Absent Members: Prof. A. B. Ghadage.

3.1 To confirm minutes of the previous meeting:

The minutes of the previous meeting were read out by the co-ordinator and the same were confirmed by all the members. Since no suggestions, the minutes were signed by the chairman.

3.2 Discussion on the Perspective plan and Academic calendar of the next year:

The discussion was done on the *Perspective plan* and *Academic Calendar* of the next year, 2017-18. It was decided that it is prime duty of IQAC Coordinator to inform all heads and committee coordinators to do planning of events and activities to be done in the next year, and submit to IQAC. He was asked to make tentative perspective plan and

Academic calendar with the help of other criterion-wise coordinators and put before the committee in the next meeting for the approval.

3.3 Review of the activities taken during the last year.(ATR):

Dr. P. M. Patil put the point before committee and took the review of activities and events carried out during the last year as per perspective plan and academic calendar.

3.4 Discussion on the CHB teachers for the next year:

The discussion was made on the CHB posts required for the next year and it was decided that as per requirement of CHB teachers with workload to take the approval from the University and organize interview by giving advertisement in the newspaper. The Principal was asked to do the action as per discussion.

3.5 Discussion on the diagnostic tests for students:

The point put by Department of Examination to take diagnostic test to know the basic knowledge of students was considered and discussed. All shared their view on it. It was decided that to organize the diagnostic test for the students of first year only.

Since there was no matter for discussion, the meeting ended with a vote of thanks to the chair.

Prin. Dr. B. N. Pawar
Chairman, IQAC

Dr. P. M. Patil
Coordinator, IQAC