Palus Shikshan Prasarak Mandal's

ARTS, COMMERCE AND SCIENCE COLLEGE, PALUS

Tal- Palus, Dist-Sangli, 416310 (Maha)

Annual Quality Assurance Report

(AQAR)

OF

IQAC

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

P.O. BOX NO. 1075, 214

DR. RAJKUMAR ROAD, RAJAJINAGAR,

BANGALORE-560010 (INDIA)

2014-2015

The Annual Quality Assurance Report (AQAR) of the IQAC
2014-2015

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Arts, Commerce and Science College, Palus

1.2 Address Line 1

> Tasgaon-Karad Road, Palus

Address Line 2

> Vidyanagar, Palus

City/Town

> Palus, Tal-Palus, Dist-Sangli

State

> MAHARASHTRA

Pin Code

> 416310

Institution e-mail address

> acscollegepalus@gmail.com

Contact Nos.

> 02346-226226

Name of the Head of the Institution:

> Dr. Baburao Nivruti Pawar

> 02346-226226

Tel. No. with STD Code:

Mobile:

9890962683, 7875552222

Name of the IQAC Co-ordinator:

Dr. Popat Mahadev Patil

Mobile:

9860844131

IQAC e-mail address:

acscollegepalus@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

EC/57/RAR/39, dated 30/11/2011

1.5 Website address:

www.acspalus.edu.in

Web-link of the AQAR:

www.acspalus.edu.in/AQAR

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	69.75	2004	2004-2009
2	2nd Cycle	B	2.04	2011	2011-2016
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

19/06/2014

1.8 AQAR for the year *(for example 2010-11)*

2014-2015

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i.   AQAR _2011-2012_submitted to NAAC on **03/04/2013**
  ii.   AQAR__2012-2013_ submitted to NAAC on **09/12/2013**
 iii.   AQAR_2013-2014_submitted to NAAC on **02/09/2015**
  iv.   AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

   University   State ☐ Central ☐ Deemed ☐ Private   ☐

   Affiliated College   Yes ☑   No ☐

   Constituent College   Yes ☐   No   ☑

   Autonomous college of UGC   Yes ☐   No   ☑

   Regulatory Agency approved Institution   Yes ☑   No ☐

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education   ☑   Men ☐   Women ☐

                          Urban   ☐   Rural ☑ Tribal ☐

   Financial Status   Grant-in-aid ☑ UGC 2(f) ☑ UGC 12B ☑

                       Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

        Arts ☑   Science ☑ Commerce ☑ Law ☐   PEI (Phys Edu) ☐

        TEI (Edu) ☐ Engineering ☐ Health Science ☐   Management ☑

        Others (Specify) --

1.12 Name of the Affiliating University (*for the Colleges*)

Shivaji University, Kolhapur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ×

University with Potential for Excellence ×   UGC-CPE ×

DST Star Scheme ×   UGC-CE ×

UGC-Special Assistance Programme ×   DST-FIST ×

UGC-Innovative PG programmes ×   Any other (*Specify*) ×

UGC-COP Programmes ×

2. IQAC Composition and Activities

2.1 No. of Teachers **09**

2.2 No. of Administrative/Technical staff **02**

2.3 No. of students ×

2.4 No. of Management representatives **01**

2.5 No. of Alumni **01**

2. 6 No. of any other stakeholder and

community representatives **02**

2.7 No. of Employers/ Industrialists **02**

2.8 No. of other External Experts ×

2.9 Total No. of members **17**

2.10 No. of IQAC meetings held   02

2.11 No. of meetings with various stakeholders: No. | 01 | Faculty | 02 |

        Non-Teaching Staff Students | 01 | Alumni | -- | Others | -- |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | √ |

        If yes, mention the amount | |

2.13 Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

        Total Nos. | | International | | National | √ | State | | Institution Level | |

    (ii) Themes | Akisavi Sadi Ki Kavitayne (Hindi) |

2.14 Significant Activities and contributions made by IQAC

        | Implementation of activities as per perspective plan |

2.15 Plan of Action by IQAC/Outcome:

        The plan of action chalked out by the IQAC in the beginning of the year towards quality

        enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To celebrate birth and death anniversaries of great personalities and arrange innovative activities for students.	1.**Celebration of anniversaries**: Chhatrapati Shau Maharaj(26/6/2014 , Lecture: Dr. T. K. Badame), Swami Vivekanand ,(Lect: Dr. P. P. Yadav). **Students'Welcome Function**(11/7/2014, Lect. G. V. Kulkarni, Karad)
2. Organization of inter-class games & tournaments.	2. Organization of Sport activities.(8th and 9th August, 2014)
3. Arrange lectures for Staff Academy.	3. Dr. Wakale
4. Celebration of independence and Republic Days, Kranti Din,	4. Chief guests &lectures: Shri Jayant Karandikar, Anandrao Patil,

College Foundation Day. 5. Plantation. 6. Trekking 7. Save Baby Campaign 8. Organize workshops, seminars, conferences. 9. Organization of various activities and lectures for students. 10. Motivate faculty for doing proposals of MRP, Workshops, Seminars, conferences. 11. To send students to various competitions held by university and other institutions. 12. Organize various competitions for students. 13. Arrange mid-term and other exams except university to evaluate students' performance.	5. Sanstha Campus 19/7/2014). 6. Kundal Mountain (20/2/2015) 7. Street Play and Protest Rally. (28/7/2014) 8. Organized One national conference in Hindi. 9. Cultural, Sports, academic activities, Wall paper, Dnyandeep College Magazine. Activities: **Cultural** (1,2, Jan., 2015), Market Day (27/1/2015), Get-together & Best Wishes Progarammes (18/3/2015, 20/3/2015). **Lectures**: Dr. T. K. Badame (26/6/2014), Prin. G. V. Kulkarni (11/7/2014) Jayant Karandikar (12/8/2014), Dr. Sampatrao Parlekar (24/9/2014), Dr. U. M. Malkar (11/12/2015), Film Actor, Avinash Narklar (2/1/2015), Dr. Sharvari Belapure, Dr. Madhuri Joshi, Dr. Anil Modak (21/1/2015). 10. MRP proposal are sent to UGC. 11. Youth Festival organized by University: 33 students participated. District Level: Orchestra: 1st prize, Mime: 2nd Prize, Folk Dance: Consolation. Central: Orchestra: 2nd prize 12. Essay, Elocution, Mehendi, Recipe, Rangoli, Hair Style, Slogan, Poster Presentation etc. 13. Mid-term and University exams conducted as per time table of Internal College Exam. Committee and University.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes   √   No   -

Management   √   Syndicate   --   Any other body   --

Provide the details of the action taken

The report is discussed with Principal and as per suggestion changes are made and the report is put before the management.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	02	--	02	--
UG	07	--	04	--
PG Diploma	01	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	07
Others	--	--	--	--
Total	10	00	06	07
Interdisciplinary	--	--	--	04
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **Elective option**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	09= 7+2 (UG+PG)
Trimester	--
Annual	01(PGDCA) 07(COC)

1.3 Feedback from stakeholders*Alumni ☐ Parents ☐ y Employers ☐ Students ☐ y
   (On all aspects)

   Mode of feedback   :   Online ☐ Manual ☐ y Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

☐ Yes

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> YES, M. Sc. Computer Science

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
33	28	02	--	20

2.2 No. of permanent faculty with Ph.D.   12

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
30	07	02	--	--	--	38	--	70	07

2.4 No. of Guest and Visiting faculty and Temporary faculty   35 ng.18. chb.17

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	12	42	34
Presented papers	09	41	08
Resource Persons	00	02	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> Maximum use of ICT in teaching. To arrange guest lectures. Use of
> seminars and discussions. Remedial coaching for slow learners.

2.7 Total No. of actual teaching days

during this academic year   245

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

> Mid-term exams, Surprise tests, Home
> Assignments, Topic wise tests,etc.,

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development

02	01	03

     as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage: (2014-2015)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A-III	87	13.79	25.28	28.33	1.14	68.96
B.Com -III	66	36.20	32.75	25.86	1.72	96.55
B.Sc.-III	70	29.68	54.68	15.16	00	91.42
B.B.A-III	21	4.76	61.90	28.57	4.16	100
B.C.A-III	16	31.25	18.75	50	00	100
B.C.S-III	13	69.23	30.76	00	00	100
M.A.-II	13	00	15.39	38.47	00	53.85
M.Sc.-I	08	00	12.5	87.5	00	100
P.G.D.C.A	15	00	60	00	00	60

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

   It is done through Academic Calendar, Teaching Plan, Maintaining academic dairy,

   Syllabus Completion reports, Feedback from the students on the performance of

   teacher, Frequent meetings with HODs and faculty etc.

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--

Summer / Winter schools, Workshops, etc.	42 (syllabus)
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	06	--	04
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.2

IQAC has formulated Research Committee, which monitors research activities. It is coordinated by IQAC Coordinator. Research committee motivates do research.

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	--	--
Outlay in Rs. Lakhs	--	1239800	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	03	--	--
Outlay in Rs. Lakhs		5,10,000/-	--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	14	-	-
Non-Peer Review Journals	-	07	--
e-Journals	--	--	--
Conference proceedings	02	13	--

3.5 Details on Impact factor of publications: *Total 09 papers have impact factor.*

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS   [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	03	UGC	12,39,800	--
Minor Projects	02	UGC	5,10,000	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	02	--	17,49,800/-	--

3.7 No. of books published   i) With ISBN No.   04   Chapters in Edited Books   05

ii) Without ISBN No.   --

3.8 No. of University Departments receiving funds from

UGC-SAP   --   CAS   --   DST-FIST   --

DPE   --   DBT Scheme/funds   --

3.9 For colleges   Autonomy   --   CPE   --   DBT Star Scheme   --

INSPIRE   --   CE   --   Any Other (specify)   --

3.10 Revenue generated through consultancy   --

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	01	--	--	--
Sponsoring agencies	--	UGC	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons   --

3.13 No. of collaborations   International   --   National   68   Any other   --

3.14 No. of linkages created during this year   --

3.15 Total budget for research for current year in lakhs :

From funding agency | 17, 49,800 | From Management of University/College | -- |

Total | 17, 49,800 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
03	--	02	--	01	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides | 05 |
and students registered under them | 31 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 02 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | 01 | Any other | -- |

3.21 No. of students Participated in NSS events:

University level | 10 | State level | 02 |

National level | 05 | International level | -- |

3.22 No. of students participated in NCC events:

University level | 16 | State level | -- |

National level | 05 | International level | -- |

3.23 No. of Awards won in NSS:

University level | 01 | State level | -- |

National level | -- | International level | -- |

3.24 No. of Awards won in NCC:

University level `--` State level `--`

National level `--` International level `--`

3.25 No. of Extension activities organized

University forum `--` College forum `--`

NCC `04` NSS `28` Any other `--`

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. NSS: 1. Save Baby campaign

2. Voter Awareness Programme

3. Plantation

4. Health Camp for Women

5. Blood Donation

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	--	--	--	--
Class rooms	10	09	--	19
Laboratories	08	01	--	09
Seminar Halls	01	00	--	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	-	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

The College Office and Library is being computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8096	598540.75	699	60156	8795	658696.75
Reference Books	6469	1614315.65	383	152862	6852	1767177.65
e-Books	INFLIBNET	--	--	--	--	--
Journals	42	21129	24	16924	66	38053
e-Journals	INFLIBNET	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	120	98	03	--	--	06	07	06
Added	04	00	00	--	--	--	04	--
Total	124	98	03	--	--	06	11	06

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- **Internet free access to teachers and students.**
- **COC, Computer Hardware and Maintenance for Students.**
- **INFLIBNET Facility**

4.6 Amount spent on maintenance in lakhs :

i) ICT

> 100000

ii) Campus Infrastructure and facilities

> --

iii) Equipments

> 214960

iv) Others

> 40265

Total :

> 355,225

Criterion – V

5. Student Support and Progression:

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> **IQAC as a mentoring system strives for all round development of student community in the college through prospectus and Parent-Teacher Meet, Student Welfare Committee etc.**

5.2 Efforts made by the institution for tracking the progression

> **Academic performance and progress of the student is measured and maintained through Internal Exam., Seminars, and Remedial Couching , Motivation for students for the participation in various activities etc.**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1225	79	--	--

  (b) No. of students outside the state

00

  (c) No. of international students

00

Men

No	%
575	44.09

Women

No	%
729	55.90

	Last Year (2013-14)					This Year(2014-2015)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
959	96	03	126	00	1184	883	106	03	310	00	1304

Demand ratio   1304/1304   Dropout % 00

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> - **Competitive Examination Guidance Centre**
> - **Entry in Services Schemes by UGC**

No. of students beneficiaries $\boxed{00}$

5.5 No. of students qualified in these examinations

NET $\boxed{00}$ SET/SLET $\boxed{00}$ GATE $\boxed{00}$ CAT $\boxed{00}$

IAS/IPS etc $\boxed{00}$ State PSC $\boxed{00}$ UPSC $\boxed{00}$ Others $\boxed{00}$

5.6 Details of student counselling and career guidance

> **Mentoring and counselling is provided to students through:**
>
> - **Career Oriented Courses**
> - **Competitive Examination Guidance Centre**

No. of students benefitted $\boxed{00}$

5.7 Details of campus placement

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

> **Awareness created and generated by various programmes conducted by Women Welfare committee, NSS and cultural committee etc.**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level $\boxed{13}$ National level $\boxed{04}$ International level $\boxed{--}$

No. of students participated in cultural events

State/ University level $\boxed{24}$ National level $\boxed{01}$ International level $\boxed{--}$

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level $\boxed{64}$ National level $\boxed{04}$ International level $\boxed{--}$

Cultural: State/ University level $\boxed{03}$ National level $\boxed{--}$ International level $\boxed{--}$

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	07	82950
Financial support from other sources(Uni)	02	10000
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs   : State/ University level [--]   National level [--]   International level [--]

Exhibition: State/ University level [--]   National level [--]   International level [--]

5.12   No. of social initiatives undertaken by the students   [--]

5.13 Major grievances of students (if any) redressed: **NIL**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

- To start educational institution and make available academic vocational, Agricultural, Technical and Management, Chemical and petrochemical education.
- To start ITI courses, Diploma, Graduate and post graduate courses in all faculties.
- To start research centre, library courses, physical education courses by starting necessary training centres.
- To establish Gymnasium, sport complex and such other facilities.
- To start training centre for competitive Examination and Scholarships.

Mission

- To impart higher education in various disciplines in order to take students and   through them emerging society towards greater enlightenment with the Motto "Tamaso Ma Jyotirgmaya". (Ignorance to Knowledge)
- To spread higher education to every village and hamlet and in order to enhance character building, strengthening of mind and physique and to expand the intellect by which one can become self reliant.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

Two BOS members (English and Economics).   Departments carried out voluntary projects for last year students. Career Oriented Courses. Remedial coaching, Slow and Advanced learners' batches.

6.3.2. Teaching and Learning

- **Use of ICT, Charts, new paper cuttings in TLP (Teaching Learning Process).**
- **Study Tours**
- **Industry and Bank visits.**

6.3.3   Examination and Evaluation

- **Mid-Term Exams**
- **Home Assignments**
- **Class Room seminars, Group Discussion, Voluntary projects etc.**

6.3.4 Research and Development

- **MRP for faculty members**
- **Research articles are presented in conferences, seminars, and published in Journals   at State, National and International level by faculty.**

6.3.5   Library, ICT and physical infrastructure / instrumentation

- **Online database**
- **Internet facility for faculty and students**
- **Study and Reading space for students and faculty**

6.3.6 Human Resource Management

- **Formation of Administrative and Academic Committees.**
- **Annual planning**
- **Monthly faculty and HOD meeting**
- **Review of work carried out by committees**

6.3.7 Faculty and Staff recruitment

- **Institution performs this task. CHB posts are approved and recruited this year.**

6.3.8 Industry Interaction / Collaboration

- **Industrial and bank visits.**

6.3.9 Admission of Students

- **First come, First serve admission process**

6.4 Welfare schemes

for.

Teaching	Group Insurance, Provident Fund, Staff Credit co-operative Society etc.
Non teaching	Group Insurance, Provident Fund, Staff Credit co-operative Society etc.
Students	**Earn and learn scheme, Fee concession for economically poor, Student Welfare Scheme, Students' Insurance etc.**

6.5 Total corpus fund generated Nil

6.6 Whether annual financial audit has been done Yes √ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	--	NO	--
Administrative	YES	--	NO	NO

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☐   No ☑

For PG Programmes   Yes ☐   No ☑

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> There is hardly any scope to the college. However, the College has taken Workshop on Exam Reform.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> N A

6.11 Activities and support from the Alumni Association

> **Alumni meet at regular interval. Provide help whenever needed to institute,. Besides, takes lectures for regular students and competitive exam.**

6.12 Activities and support from the Parent – Teacher Association

> **Parent –teacher Meet, provides help and suggestions.**

6.13 Development programmes for support staff

> **Institution sends faculty for training and development events like workshops, conferences, seminars. Besides, college also arranges such programmes.**

6.14 Initiatives taken by the institution to make the campus eco-friendly

> **A separate Committee does it well. A department of Botany, NSS also look after the campus beautification.**

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> - **Open library access**
> - **Free Internet Browsing**
> - **Film Mostav arranged based text**
> - **Majority of students participation in Youth Festival and Avishkar organized by University and got achievements**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> Activities done and conducted as per perspective plan

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> Enclosed

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> **A separate campus development committee has been in practice in the college. It also works in coordination with NSS, and NCC units. It looks after the cleanliness and hygiene of the campus. The NSS unit adopts a village every year and conducts various activities like cleanliness, drainage and crematorium cleaning, various types of surveys, awareness programmes and campaigns, unwanted grass uprooting etc.**

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Beautiful and pollution free green campus.
- Spacious Women's Hostels
- Achievements in Youth Festival and Avishkar organized by university.
- Research oriented and devoted faculty.

8. **Plans of institution for next year**

- **To develop IQAC Action Plan more effectively.**
- **To motivate more faculty for research and extension activities.**
- **To apply to University for increase students intake capacity.**
- **To apply UGC for grants for development of infrastructure.**
- **To send proposals for national seminars and conferences to UGC.**

Name: Dr. P. M. Patil   *Name: Dr. B. N. Pawar*

Arts, Commerce and Science College,   *Arts, Commerce and Science College,*

Palus. Dist-Sangli, 416310   *Palus. Dist-Sangli-416310*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Palus Shikshan Prasarak Mnadal's

ARTS, COMMERCE AND SCIENCE COLLEGE, PALUS

DIST SANGLI (Maha)

PERSEPCTIVE PLAN (2015-2016)

Sr. No.	Objectives	Activities
I CURRICULAR ASPECTS		
1	Curricular Design and Development of UG and PG courses.	• To participate in curriculum design • To attend the workshops on syllabus organized by university.
2	Short Term Courses	• To motivate for students to COC courses
3	Feed Back Mechanism	• To develop systematic feedback mechanism for students as well as parents, regarding present curriculum
4	Workshop /seminars/conferences	• To send proposals of conference and seminars to UGC, lead college activity workshop for women's health awareness • Attend workshop discussions regarding syllabus of concerned faculty.
5	Best Practices	• To motivate faculty to write reference books regarding syllabus. • To encourage teachers to participate in curricular design and make suggestions.
II TEACHING, LEARNING AND EVALUATION		
1	Admission Process	• Online admission process • To send proposal for new divisions to the University as per requirement of student

2	Teaching –learning	- To avail study material for students - Maximum use of ICT for teaching - Remedial teaching for slow learners - Involvement of students in workshop/seminars /conference
3	Evaluation	- Orals - Quiz competition related syllabus - Surprise test - Home assignment / project - Group discussions - Mid-term exam / topic wise test
4	Teacher quality	To motivate and promote teaching facility for use of innovative techniques for teaching
5	Catering diverse Need	- To avail reference books for students - Remedial coaching - Feedback of attendance - Counselling - Use of ICT
6	Best practices	- Set questions bank for students - Let students express their views on completed topic and present difficulties or problems - Distribution of students as a slow learner and advanced learners - Teachers training workshop /Programme - Motivation to attend refresher and orientation Programmes - No ATKT campaign

	III Research Consultancy Extension	
1	Promotion of research and publication	- To conduct workshops for how to make MRP proposals - To motivate teaching faculty to write critical, research books, and to motivate for M.Phil and Ph.D. degrees, Minor and Major research projects,, to write research articles for national and international journals, to participate in various conferences, seminars and workshop and present papers - Extension of research laboratories - Purchase of new equipments and instruments used for research work
2	Consultancy	- Academic, agricultural and industrial consultancy - To create awareness of health and hygiene among society by students and teacher - To recognition for research laboratory - Arrange camps of girls for blood group and haemoglobin testing
3	Extension Activities	- Environmental health and *hygiene* awareness - Eradication of bad traditions - Tree plantation - Protest Rallies - Activities for blind and dumb students - To implement the Programme launched by state and central govt. of India
4	Collaborations	- Collaboration with neighbouring inter-collegiate departments. - To maintain MOU with industries in MIDC Palus. To assign MOU with GOs and NGOs

		• Collaboration with nearby college laboratories for research work
5	Best Practices	• Workshop on Minor and Major Research Projects for faculty
		• Non-vehicle Day on 3rd Saturday of each month.
		• One day Swachhata Abhiyan for each month.
		• Human consultancy: let students and teachers participate in social activities to understand their difficulty problems faced by them and try to solve them.
IV Infrastructure and learning resources		
1	Physical facilities	• Develop Computer Labs
		• Lab for Statistics and Mathematics
		• Research laboratory
		• To make proposals for laboratories i.e. Botany, Zoology
		• Specious library building and reading room
		• Development of sports facilities
2	Maintenance of infrastructure	• Campus Development Committee
		• Appointment of Watchman and gardener
		• To inspect of repair the infrastructural facilities.
		• To make maintenance of computer lab
		• Fire safety awareness
		• Electrification
3	Library as learning resource	• To develop and update the library software
		• To provide additional facility of computers
		• To avail easy accesses of internet to students and teachers

		• More spacious Reading room facility • Purchase of new books • To provide additional books for last year degree students
4	ICT as learning resources	• To provide ICT learning recourses for teachers • Download E-books, Dramas, Films, etc. • E-journals, use of video cliffs, PPT for teaching • Use of Language Lab • WhatsApp group of faculty, students for communication, E-mail communication • To make available computer facility for non-computer students • Automation of library • Administrative office automation • Use of smart board • Free internet facility
5	Other facilities	• Computer lab for all students • New building for competitive exam centre • Purchase of new sports material • To send proposal for improvement of sports facility • To make available Night study room for students
6	Best practices	• To avail reference books, journals, Magazines, news papers in Study Room for students • Cuttings of News Papers • Free internet facility for students in the library • Use of competitive exam centre • Availability of separate reading room for students

		• Open entry to students in Library • Lecture of each faculty for students of competitive exam.
V Student Support and Progression		
1	Student progression	• To motivate students to participate in : Inter-class, zonal, inter-zonal, national sport competition • To conduct essay, Elocution, Avishkar, cultural competition • Cultural activities in college • Participation in Youth Festival arranged by University • Participation in Avishkar (Research activity) organized by university • Arrange innovative and fruitful lectures • Workshop on soft skill development in students.
2	Student support	• To provide internet facility to maximum students • To strengthen competitive Exam centre • Remedial coaching for slow learners • Extra coaching for Advance learners • Student aid fund • Scholarship • Workshop on women health and hygiene
3	Student activities	• Participation in camps: District, University, State, National level • Trekking • Study tours and visits

		- Sports
		- Cultural –fancy day
		- Research –Avishkar
		- Creative writing for college magazine
		- Celebrations of festivals and traditional days
		- Personality development
		- blood donation camp
		- To attend workshop arrange at different places by university or by NGO's
		- Funny games competition
		- PPL activity, Quiz computation
4	Best practices	- To arrange film festival regarding syllabus
		- To develop business marketing industrial attitude in students of encourage them (i.e. market day, visit to industrial estate)
		- Visit to Exhibition
		- Separate practice of spoken English to the students
		- Prize Distribution Ceremony
		- Open entry to students in Library
VI Governance and Leadership		
1	Institutional vision and leadership	- LMC meetings
		- To take monthly meeting of faculty with management to interact about problem, difficulties and suggestions.
		- Open discussion of faculty with management
		- To involve faculty in college activities
		- To start PG courses to provide higher Education for

		students.
		• Provide new, spacious amenities, laboratory building and study room
2	Organizational arrangement	• To motivate non-teaching faculty to participate in workshops, seminars and conferences, and presents their papers or share their views.
		• To arrange lectures for teaching and non-teaching staff by organization
		• Workshop for leadership development and soft skills among the teachers and students
3	Strategy Development and deployment	• Meetings of Head of Departments
		• Periodically assessment of teachers' academic diary
		• Review of activities done by committee and department
		• Weekly reporting to management by principal
4	Human resource management	• Maintain Muster for teaching and non-teaching faculty
		• Recruitment of temporary posts as per requirements.
		• Maintain dairy
		• Monthly meeting
		• Teaching and non teaching faculty and staff respectively appointed as per University and Maharashtra state Govt. rules.
		• Biometric attendance of faculty and staff
5	Financial management and resource mobilization	• Prepare annual budget and implementation
		• UGC grant utilization as per UGC norms
		• Fees as per University Norms
		• As and when required management is providing finance.

6	Best practices	- Committee Coordinators' meetings - Create awareness among staff - Motivation - Monthly meeting - HOD meeting with principal - Feedback from students - E-mail Communication - Use of ICT for administration
VII Innovative Practices		
1	Inclusive Practices	- Local Management Committee meeting - Digital documentation - Meeting and discussion personally arranged with president of Sanstha regarding quality and drop out of students from the education - Maître Group of society backward class students(SC, ST,NT, OBC) - Maitree Group
2	Stake Holder Relationship	- PTA meeting - Alumina meeting by alumina council - IQAC Meeting - Staff Meeting

BEST PRACTICES

NO: 1

DEPARTMENT OF ENGLISH:

TITLE OF PRACTICE	*Learning through Practice (Teaching)*
GOAL OF PRACTICE	• To learn and understand through teaching • To inspire students of the department to interact with the students in the schools of their area. • To develop the leadership quality among the students • To improve the knowledge and stage daring of students • To develop interest and skills regarding English language • To understand the progress and problems of students of primary and secondary level students
THE PROCESS	The students of the department are informed to visit the nearby primary or secondary schools and take lectures, ask questions to students, make discussion with their teachers. As per instruction, students take lectures and submit their report of the activity to the concerned faculty.
IMPACT OF THE PRACTICE	By this practice, the students of the department have improved their interest in learning English and developed self confidence. Fear of English is removed and they tried to remove the fear of English from the mind of the primary and secondary level students.
RESOURCES REQUIRED	It requires books, CDs based on primary base of English language. Active participation and dedication of faculty is must.
CONTACT DETAILS	**The Principal / Head Department of English** **Arts, Commerce & Science College, Palus** **Tal: Palus. Dist- Sangli, 416310** **Ph. 02346 226226**

DEPARTMENT OF ZOOLOGY:

TITLE OF PRACTICE	*Students Participative Program*
GOAL OF PRACTICE	The goal of the practice is to familiarization of students in the field of avian taxonomy and to know the present treats and to develop conservation strategies
THE PROCESS	The students are trained in the observation and identification of birds species by using taxonomic literature and from the ornithology experts.
IMPACT OF THE PRACTICE	Development of different skills for photography and expatriation in identification of bird species and to know the real threats to the individual species in the field.
RESOURCES REQUIRED	Dedicated trained staff and expert taxonomist to train students. A minimum fund is required for the purchasing of some equipment like binocular, digital camera and for field survey expenditure.
REMARKS, IF ANY	Some students became expertise in good photography; some students are experts in identification of bird species and identifying the real threats of birds.
CONTACT DETAILS	**The Principal / Head Department of Zoology** **Arts, Commerce & Science College, Palus** **Tal: Palus. Dist- Sangli, 416310** **Ph. 02346 226226**

NO: 3

PROFESSIONAL DEPARTMENTS

TITLE OF PRACTICE	**PPL** (*Professional Premier League*)
GOAL OF PRACTICE	• Improve the Knowledge & Stage daring of Students due to the PPL events. • Express & Chance to Show their General Knowledge. • Improve the Programming Logic & Skills. • Present their Ideas or thinking Power. • Understanding team work as well as Power of Co-Ordination.
THE PROCESS	We conduct or Organize the 5 different games under PPL Event such as Paper Presentation, Poster Presentation, Quiz Competition, C Programming & ADD MAD show. Student can participate in more than one game & show their skills against all College students. After Completion, Find out First 3 rankers of each game by Experts & Awarded to them on Occasion Annual Prize Distribution Ceremony.
IMPACT OF THE PRACTICE	Students created PPT for their subject, got knowledge & also familiar with computers. They understood what are the current affairs as well as current trends. Students themselves tried to organize & participate to college events & Functions greatly. Increased the confidence of students, and Co-Ordination between Teachers & Students.
RESOURCES REQUIRED	More number of Computers are required for C-Programming Context. Large Space as well as Equipments is required to advertise their product. Man Power is Required for Conducting & Organizing Event.
CONTACT DETAILS	**Principal, Dr. B. N. Pawar** **Arts, Commerce & Science College, Palus** **City:- Palus , Pin Code:- 416310** Ph. 02346 226226